

Rural Municipality of Clayton No. 333

Meeting Minutes

June 8, 2016 - Regular - 9:00 am

M-11 (a)

In Attendance:

Reeve Griffith, Councillor Hicks, Councillor Jacquemart, Councillor Barsby,
Councillor Perepeluk, Councillor Ball, Administrator Rea

Absent:

Councillor Mirva

2016-103

1. **Call To Order**

Moved by: Councillor Darin Jacquemart

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:00 am.

Carried

2016-104

2. **Confirmation of Minutes**

Moved by: Councillor Duane Hicks

That we approve the minutes of the May 4, 2016 meeting as presented.

Carried

2016-105

3. **Reports of Administration and Committees**

3.1 Maintenance Workers Report

Moved by: Councillor Wayne Barsby

That the attached Maintenance report be approved and given to the Maintenance Staff.

Carried

2016-106

3.2 Financial Statements

Moved by: Councillor Ron Perepeluk

That we approve the Statement of Financial Activities for the month of May, 2016, as presented.

Carried

2016-107

3.3 List of Accounts for Approval

Moved by: Councillor Lorne Ball

That we approve the List of Accounts for Approval in the amount of \$92,436.92.

Carried

2016-108

3.4 Additional Bills

Moved by: Councillor Darin Jacquemart

That we pay the presented additional bills in the amount of \$2711.50.

Carried

2016-109

3.5 Bank reconciliation

Moved by: Councillor Duane Hicks

That the Bank Reconciliation for the month of May, 2016 be approved as presented.

Carried

3.6 Arrears List

4. **Delegations**

5. **Public Hearings**

HJK

HJK

2016-110

5.1 Lease Agreement

Moved by: Councillor Wayne Barsby

M-11 (a)

That we authorized the Reeve and Administrator to sign the lease agreement from Concentra for the financing of the Municipal Shop.

Carried

2016-111

6. **Communications**

That the correspondence being read be filed for future reference.

6.1 Community Futures

AGM June 28, Elections for Director for Zone 1(us), 3 & 5.

6.2 Norquay Fire Assoc.

AGM minutes & financial statements

6.3 Melron Services Ltd.

Spike Tooth Packer and Smooth Drum Packer.

6.4 Ministry of Agriculture

Notification of Consultation process for the *Provincial Lands Act* revision.

6.5 George Gordon TLE lands

The two quarters have been granted TLE status.

6.6 Highway Mowing

Highway mowing to begin July 15, this year is a single pass year.

6.7 NEATPC

Minutes of AGM and Regular meeting held on May 2, 2016.

6.8 Pinter & Associates

Gravel Exploration

2016-112

6.9 Tanya Papp - House move Request

Moved by: Councillor Duane Hicks

That we give approval for the house to move along this highlighted route, as long as weather permits and all other permits have been acquired.

Carried

7. **Reeve and Councillors Forum**

8. **Unfinished Business**

2016-113

8.1 Municipal Budget

Moved by: Councillor Wayne Barsby

That the proposed budget for the year 2016 now be approved by council of this municipality.

Carried

2016-114

8.2 Sandy Beach Liquor Permit

Moved by: Councillor Ron Perepeluk

That we approve the community use liquor permit for Sandy Beach Picnic to be held on June 18, 2016.

Carried

9. **New Business**

2016-115

9.1 2016 Levy

Moved by: Councillor Lorne Ball

That the mill rate for the 2016 year be set at 14 mills with an \$80.00 base tax on all land. Furthermore that an addition \$100.00 base tax on all land be added for the next five years to be used for the payment of the maintenance shop. If a small parcel is surrounded by a larger piece and the owner is the same on both parcels only one shop tax shall be applied.

Carried

N-9
MKR

2016-116

9.2 Organized Hamlet of Swan Plain

Moved by: Councillor Ron Perepeluk

M-11 (a)

That we allot 75% of the mill rate levied for the Organized Hamlet of Swan Plain, to the Organized Hamlet of Swan Plain.

Carried

2016-117

9.3 Base Tax Bylaw Second Reading

Moved by: Councillor Darin Jacquemart

That bylaw 2016-2 be given the second reading.

Carried

2016-118

9.4 Base Tax Bylaw Third Reading

Moved by: Councillor Duane Hicks

That bylaw 2016-2 being a bylaw to add a base tax to all land, be given the third reading and be passed.

Carried

2016-119

9.5 Subdivision E1/2 5 34 3 w2

Moved by: Councillor Wayne Barsby

That we approve the proposed subdivision for the E1/2 of 5 34 3 w2, and furthermore we would like to decline the need for Municipal Reserve.

Carried

2016-120

9.6 Railway Crossing Agreement

Moved by: Councillor Ron Perepeluk

That we hire Riley Prokopchuk to do the Road Authority Sharing of Information for CN for the quoted price of \$4500.00 plus taxes.

Carried

2016-121

9.7 Provincial Beaver Program

Moved by: Councillor Lorne Ball

That we collect beavers under the provincial beaver program until July 12, 2016. Tails are to be accepted by the councillor of the division prior to this date.

Carried

2016-122

9.8 Power poles in ditch

Moved by: Councillor Darin Jacquemart

That we write to Sask Power about the poles that are in our write of ways at NE 34 35 1 w2 & SW 11 36 1 w2.

Carried

2016-123

9.9 CN discussion

9.10 Borrowing Bylaw First Reading

Moved by: Councillor Duane Hicks

That bylaw #2016-3 being a bylaw to Provide for Incurring a Debt be given the first reading.

Carried

2016-124

9.11 Borrowing Bylaw Second Reading

Moved by: Councillor Wayne Barsby

That bylaw 2016-3 be given the second reading.

Carried

2016-125

9.12 Borrowing Bylaw

Moved by: Councillor Ron Perepeluk

That bylaw 2016-3 be given all three readings at this meeting.

Carried Unanimously

11-21

2016-126

9.13 Borrowing Bylaw Third Reading

Moved by: Councillor Lorne Ball

M-11 (a)

That bylaw #2016-3 being a bylaw to Provide for Incurring Debt be given the third reading and be passed.

Carried

2016-127

9.14 Approach Request

Moved by: Councillor Lorne Ball

That we approve the approach to a new bin yard for M. Wasylenchuk on SW 27 35 3 w2, a 18" culvert shall be supplied and the approach shall be built to council specification.

Carried

2016-128

9.15 Subdivision SW 8 36 1 w2

Moved by: Councillor Ron Perepeluk

That we approve the proposed subdivision for the SW 8 36 1 w2, and furthermore we write an agreement for road care.

Carried

2016-129

9.16 Caring for Cemeteries

Moved by: Councillor Wayne Barsby

That the RM of Clayton is not at this time in the position to care for any cemeteries.

Carried

2016-130

9.17 Mediation Consent

Moved by: Councillor Darin Jacquemart

Being that the Provincial Mediation Board has issued consent to obtain the title to NE 18 34 2 w2, after the 30 day period has passed we authorize the administrator to continue to obtain title to the property.

Carried

2016-131

9.18 Beta Testing for ETax notices

Moved by: Councillor Ron Perepeluk

That we test the new eNotice Tax Program for Munisoft on a small test group for the year 2016, at the end we will collect feed back and decide on the purchase.

Carried

9.19 Weed Inspector

That we table this item to the next meeting where Tracy Holodniuk can attend.

2016-132

9.20 2016 Newsletter

Moved by: Councillor Lorne Ball

That we approve the newsletter and authorize it to be sent with the tax notices.

Carried

2016-133

9.21 Shop Colors

Moved by: Councillor Darin Jacquemart

That the colors for the shop Roof and Trim in Melcher's Green and the Walls in Regent Grey, with White windows and doors.

Carried

11-21

KAR

2016-134

9.22 Culvert Policy

Moved by: Councillor Darin Jacquemart

M-11 (a)

The Rural Municipality of Clayton No. 333 assumes ownership of the portion of an approach which is on the municipal road allowance. Ownership does not apply to approaches along provincial highways.

Whereas the purpose of an approach is primarily to provide access to the adjacent property owner; it shall be the responsibility of each property owner to maintain their approaches, which may include snow removal and or gravelling.

Any repairs, shall be at the discretion of council and shall receive council consent prior to work being undertaken.

Costs of replacements or alterations, including widening, if approved by Council, shall be solely the landowners responsibility. All work must meet RM standards.

All requests for new approaches shall be brought to council for approval, On approval of a new approach a culvert may be supplied at the RM cost.

Carried

2016-135

9.23 Road Tour

Moved by: Councillor Ron Perepeluk

That we have a road tour on June 24, 2016 and that we hire the Kinsman Bus.

Carried

10. Public Forum

2016-136

11. Adjournment

Moved by: Councillor Duane Hicks

We adjourn this meeting at 3:50 pm.

Carried

Hal Griffith

 Hal Griffith, Reeve

Kelly Kim Rea

 Kelly Kim Rea, Administrator