

**Rural Municipality of Clayton No. 333**

**Meeting Minutes**

**Regular April 15, 2020 - 09:00 AM**

M-11 (a)

**Electronic Meeting via Zoom Meeting ID: 848 0786 6153**

**In Attendance:**

Reeve Hicks, Councillor Ferstl, Councillor Jacquemart, Councillor Serdachny,  
Councillor Perepeluk, Councillor Rubletz, Councillor Ball,  
Administrator Bellefeuille, Assistant Administrator Papp

**Call To Order**

A quorum being present, Reeve Duane Hicks called the meeting to order at 9:00 am.

**Electronic Meeting**

2020-0066

**Moved by:** Councillor Dean Serdachny

THAT the Council Meeting be held via electronic means due to the COVID-19 pandemic social distancing recommendations.

**CARRIED**

**Addition to Agenda**

THAT we add bridge discussion and office purchases, including desk, office chair, IPAD and sneeze guard, to the agenda.

**Conflict of Interest**

THAT Darin Jacquemart declared a Conflict of Interest regarding the Seasonal General Maintenance Worker Position.

**Confirmation of Minutes**

2020-0067

**Moved by:** Councillor Lorne Ball

THAT we adopt the minutes of the March 18, 2020 meeting as circulated.

**CARRIED**

**Reports of Administration and Committees**

**Financial Statements**

2020-0068

**Moved by:** Councillor Ron Perepeluk

THAT we approve the Statement of Financial Activities for the month of March, as circulated.

**CARRIED**

**March List of Accounts for Approval**

2020-0069

**Moved by:** Councillor Harold Ferstl

THAT we approve the revised March List of Accounts for Approval, in the amount of \$109,995.88, which includes the additional bills that were approved at the March 18, 2020 Regular Meeting of Council.

**CARRIED**

**List of Accounts for Approval**

2020-0070

**Moved by:** Councillor Darin Jacquemart

THAT we approve the List of Accounts for Approval in the amount of \$79,289.03, as circulated.

**CARRIED**

**Additional Bills**

2020-0071

**Moved by:** Councillor Dwight Rubletz

THAT we pay the presented additional bills in the amount of \$13,405.74.

**CARRIED**

Initials :



2020-0072

**Bank Reconciliation**

**Moved by:** Councillor Dean Serdachny

THAT the Bank Reconciliation for the month of March be approved as circulated.

**CARRIED**

2020-0073

**Administrator's Report**

**Moved by:** Councillor Dean Serdachny

THAT the Administrator's Report be approved as circulated.

**CARRIED**

**Communications**

**Correspondence**

2020-0074

**Moved by:** Councillor Darin Jacquemart

THAT the correspondence circulated be filed for future reference:

- **Quality Aggregate Services** - Introduction Letter
- **Norquay & District Fire Association** - 2019 Financials & Report
- **TransGas** - Mitigation Package
- **Saskatchewan Public Safety Agency** – COVID-19 PPE for Employers
- **PCO Garrett Keyowski** – Letter regarding COVID-19
- **Sergeant Derek Friesen** – Crime Statistics for January to March 2020
- **PHO Lynne Roszell** – Clubroot Map Updates
- **Ministry of Government Relations** – COVID-19 Information for Municipalities
- **Sergeant Derek Friesen** – Media Release and Canora detachment update
- **OSS Waste** – Road Ban Email
- **AWSA** - Tree Planting Equipment Rental
- **AWSA** – Funding Opportunities
- **Ministry of Government Relations** – 2020-21 Municipal Revenue Sharing
- **STARS** – Thank You for the Donation
- **PRWMA** – Meeting Postponement
- **Ministry of Government Relations** – 2020 Education Mill Rates
- **NEATPC** – AGM Postponement
- **SAMA** – Letter regarding office closures
- **Commanding Officer Mark Fisher** – COVID-19 message from SK RCMP
- **AWSA** – Response to COVID-19
- **Sergeant Derek Friesen** – Crime Statistics for 2019
- **PHO Lynne Roszell** – Cancellation of Weed Inspector Clinics
- **RCMP** – RCMP Combined Traffic Services Saskatchewan (CTSS) SE District Commander Introduction
- **SAMA** – Postponement of 2020 Annual Meeting and Training Session
- **SARM Correspondence** – March 18 to April 3, 2020

**CARRIED**

2020-0075

**OSS Operation During Spring Road Bans**

**Moved by:** Councillor Ron Perepeluk

THAT OSS can operate as normal during spring road restrictions and do not require spring road ban permits; THAT effort should be made to run empty when entering the municipality in order to protect our roads.

**CARRIED**

**Reeve and Councillors Forum**

**Gravel at Lady Lake**

Discussion about gravel crushing at Lady Lake Pit.

**Extended Warranty for Grader**

Discussion about purchasing extended warranty on the JD770G grader. Councillor Ball and Councillor Jacquemart will consult with Maintenance Foreman Killniak and contact Brandt regarding grader quotes for review at the Budget Meeting.

**Quality Aggregate Services Discussion**

**Mowing Agreement Discussion**

Initials :   JP     DB

**Unfinished Business**

M-11 (a)

**10:20 am - Darin Jacquemart left Chambers**

2020-0076

**Seasonal General Maintenance Worker Applications  
Moved by: Councillor Harold Ferstl**

THAT we hire Zachary Lapchuk for the General Seasonal Maintenance Worker position at the rate of pay of \$18.00 per hour; THAT the position shall start at a date determined by the Maintenance Foreman and shall be reviewed at the end of the 3-month probation period.

**CARRIED**

**10:30 am - Darin Jacquemart returned to Chambers**

2020-0077

**Administrative Assistant Position  
Moved by: Councillor Lorne Ball**

THAT we hire Lise Carpentier for the Administrative Assistant position at a rate of pay of \$24.00 per hour with MEPP and benefits to commence immediately; THAT the position shall start on April 27, 2020 and shall be reviewed at the end of the 3-month probation period.

**CARRIED**

2020-0078

**Dust Control  
Moved by: Councillor Dwight Rubletz**

THAT we invoice ratepayers for Dust Control in 2020 due to the COVID-19 Pandemic; THAT the Dust Control Contract of Understanding be mailed to customers.

**CARRIED**

**New Business**

2020-0079

**Office and Shop Closure to the Public  
Moved by: Councillor Ron Perepeluk**

THAT due to the COVID-19 Pandemic, the Municipal Office and RM Shop shall be closed to the public effective March 18, 2020 and will reopen based on advice from Health Canada.

**CARRIED**

2020-0080

**Board of Revision  
Moved by: Councillor Lorne Ball**

THAT we appoint Lawrence Hamilton, Rick Pristie, Darcy Rediger and alternate Gabe Goodsman as our Board of Revision with Margaret Jacquemart as the secretary.

**CARRIED**

2020-0081

**Provincial Beaver Program  
Moved by: Councillor Harold Ferstl**

THAT if the provincial beaver bounty program is offered, we enroll in the program and collect tails; FURTHERMORE we will no longer pay for river beaver.

**CARRIED**

2020-0082

**Sandy Beach Liquor Permit  
Moved by: Councillor Dean Serdachny**

THAT we approve the community liquor permit for the annual Sandy Beach event contingent to following the Saskatchewan Liquor and Gaming Authority guidelines with respect to the COVID-19 pandemic.

**CARRIED**

Initials:

M-2020-0083  
(a)

**Subdivision of SW 01 36 02 W2**

**Moved by:** Councillor Dwight Rubletz

THAT we approve the proposed subdivision of SW 01 36 02 W2, subject to the following conditions:

- As per our policy, Municipal Reserve shall be a monetary settlement in lieu of land;
- Council will accept a Municipal Reserve settlement in the amount of \$511.37 which is based on 0.177 hectares, as indicated by Community Planning File No. R0252-20R;
- The Municipal Reserve monetary settlement shall be paid to the municipality prior to subdivision approval by Community Planning; and
- All tax arrears shall be paid prior to subdivision approval, if applicable.

**CARRIED**

**Vet Board**

Discussion regarding the Norquay Vet Board.

**Bridge Discussion**

2020-0084

**Moved by:** Councillor Dean Serdachny

THAT we proceed with Phases 1-4 of AllNorth Project No. 200090, in the amount of \$60,802.00, for the provision of Engineering Services to replace the Dyck Memorial Bridge.

**CARRIED**

**Office Purchases**

Administration will submit pricing information for discussion at the Budget meeting

**Adjournment**

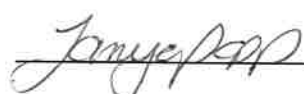
2020-0085

**Moved by:** Councillor Dean Serdachny

THAT we adjourn this meeting at 11:55 am.

**CARRIED**

  
 \_\_\_\_\_  
 Reeve

  
 \_\_\_\_\_  
 Administrator

Initials : DR OB