

Rural Municipality of Clayton No. 333

Meeting Minutes

Regular December 9, 2020 - 09:00 AM

113 1 Ave. N., Hvas, SK

Electronic Meeting via Zoom Meeting ID: 813 0630 6553

In Attendance:

Reeve Griffith, Councillor Hicks, Councillor Jacquemart, Councillor Serdachny, Councillor Perepeluk, Councillor Rubletz, Councillor Ball, Administrator Bellefeuille, Assistant Administrator Papp

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:05 am.

The Council Meeting was held via electronic means due to the COVID-19 pandemic social distancing recommendations.

Addition to Agenda

THAT we add CTP declaration, SaskPower easement request and gravel stockpile location to the agenda.

Conflict of Interest

THAT Lorne Ball declared a Conflict of Interest regarding the stockpile location for gravel.

Confirmation of Minutes

2020-0215 **Moved by:** Councillor Duane Hicks

THAT we adopt the minutes of the November 18, 2020 meeting as circulated.

CARRIED

Reports of Administration and Committees

Maintenance Workers Report

2020-0216 **Moved by:** Councillor Darin Jacquemart

THAT the Maintenance report be approved as presented; THAT a bluetooth or wireless printer be purchased for the shop.

CARRIED

Administrator's Report

2020-0217 **Moved by:** Councillor Ron Perepeluk

THAT the Administrator report be approved as circulated.

CARRIED

9:15 am - Administrator Bellefeuille left the meeting

Financial Statements

2020-0218 **Moved by:** Councillor Dean Serdachny

THAT we approve the Statement of Financial Activities for the month of November as circulated.

CARRIED

List of Accounts for Approval

2020-0219 **Moved by:** Councillor Dwight Rubletz

THAT we approve the circulated List of Accounts for Approval in the amount of \$103,988.09 which includes accounts payable batches 2020-00146 to 2020-00154.

CARRIED

Additional Bills

2020-0220 **Moved by:** Councillor Lorne Ball

THAT we pay the presented additional bills in the amount of \$24,643.76.

CARRIED

Initials: ND RP

2020-0221 **Bank Reconciliation**
Moved by: Councillor Darin Jacquemart
 THAT the Bank Reconciliation for the month of October be approved as circulated.
CARRIED

Communications

2020-0222 **Correspondence**
Moved by: Councillor Ron Perepeluk
 THAT the circulated correspondence be filed for future reference:

- **Ministry of Government Relations – Municipalities Today November 2020**
- **Ministry of Government Relations – Letter from the Minister, Newly Elected & Re-elected Council Members**
- **Ministry of Government Relations – COVID-19 Information for Saskatchewan Municipalities**
- **Assiniboine Watershed Stewardship Association (AWSA) – Advisory Member Appointments**
- **APAS – November 2020 APAS update**

CARRIED

Unfinished Business

Bridge Discussion

9:40 am - Council Chambers closed for legal discussion
 9:50 am - Council Chambers reopen

2020-0223 **Bridge RFP**
Moved by: Councillor Dean Serdachny
 THAT we put out an RFP for the DMR Bridge Superstructure.
CARRIED

2020-0224 **Fuel Tender**
Moved by: Councillor Dean Serdachny
 THAT we award the 2020-02 Fuel Tender to the Norquay Co-op Association for our 2021, 2022 and 2023 fuel requirements.

Supplier	Diesel	Gas
Norquay Co-op Assoc.	0.8951	0.8718
Brendonn Holdings Ltd.	0.9297	0.8655
DMM Energy	0.955	0.889

CARRIED

2020-0225 10:15 am - Councillor Perepeluk left the meeting
Annual Christmas Party
Moved by: Councillor Darin Jacquemart
 THAT we give our employees a \$50.00 Visa gift card in lieu of the annual RM of Clayton Christmas Party.
CARRIED

George Gordon TLE
 Discussion

New Business

2020-0226 **ECMA District Board of Revision Agreement**
Moved by: Councillor Lorne Ball
 THAT we enter into the agreement with the ECMA to provide for a District Board of Revision for the 2021 assessment year; THAT Darin Jacquemart will be appointed as a representative to the board with Duane Hicks as an alternate.
CARRIED

Initials :

Employee Reviews

- 2020-0227 **Chad Killniak**
Moved by: Councillor Duane Hicks
THAT we raise Chad Killniak's rate of pay to \$77,937.38 per year with the standard employment agreement.
CARRIED
- 2020-0228 **Andrew Gazdewich**
Moved by: Councillor Darin Jacquemart
THAT we raise Andrew Gazdewich's rate of pay to \$70,941.63 per year with the standard employment agreement.
CARRIED
- 2020-0229 **Allan Boen**
Moved by: Councillor Dwight Rubletz
THAT we raise Allan Boen's rate of pay to \$30.50 per hour with the standard employment agreement.
CARRIED
- 2020-0230 **Sabrina Chernyk**
Moved by: Councillor Dean Serdachny
THAT we raise Sabrina Chernyk's rate of pay to \$26.50 per hour with the standard employment agreement.
CARRIED
- 2020-0231 **Tanya Papp**
Moved by: Councillor Lorne Ball
THAT we table Tanya Papp's wage review until January.
CARRIED
- 2020-0232 **Lise Carpentier**
Moved by: Councillor Duane Hicks
THAT we raise Lise Carpentier's rate of pay to \$26.00 per hour with the standard employment agreement.
CARRIED
- 2020-0233 **Municipal Hail Levy**
Moved by: Councillor Darin Jacquemart
THAT we pay out the outstanding Hail Levy to SMHI and move the arrears to Municipal Taxes on December 31, 2020.
CARRIED
- 2020-0234 **Stamps**
Moved by: Councillor Dwight Rubletz
THAT we authorize the purchase of stamps for the 2021 year.
CARRIED
- 2020-0235 **SaskPower Easement**
Moved by: Councillor Dwight Rubletz
THAT we authorize the SaskPower Easement request for work located at Block A Plan 1017433095 Ext. 3 once the easement has been surveyed and the work site approved by the Divisional Councillor and Maintenance Foreman.
CARRIED

2020-0236 **CTP Declaration**
Moved by: Councillor Dean Serdachny
 THAT we authorize the administrator and reeve to sign the CTP declaration.
 CARRIEI

11:25 am - Councillor Ball left Council Chambers

2020-0237 **Gravel Stockpile in Division 6**
Moved by: Councillor Dean Serdachny
 THAT due to the lack of accessibility to land in Division 6, we enter into a three-year lease agreement with Lorne Ball for \$150 per year in order to stockpile gravel; THAT the RM will be responsible for all costs related to weed management, gated access, fence maintenance and half the cost of dust control at this stockpile location.
 CARRIEI

11:45 am - Councillor Ball returned to Council Chambers

2020-0238 **Children Playing Signs**
Moved by: Councillor Lorne Ball
 THAT we install Children at Play signs at SW 15-36-03 W2 as per the ratepayer's request; THAT the signs will be supplied and installed at the RM's expense and a policy will be developed regarding this issue.
 CARRIEI

2020-0239 **Adjournment**
Moved by: Councillor Darin Jacquemart
 THAT we adjourn this meeting at 12:00 pm.
 CARRIEI



 Reeve



 Administrator