

# Rural Municipality of Clayton No. 333

## Meeting Minutes

Regular October 13, 2021 - 09:00 AM

113 1 Ave. N., Hvas, SK

Zoom Meeting ID: 827 5556 1057

### In Attendance:

Reeve Griffith, Councillor Hicks, Councillor Jacquemart, Councillor Serdachny, Councillor Perepeluk, Councillor Rubletz, Councillor Ball, Administrator Papp

### Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:00 am. Councillor Ron Perepeluk attended the meeting through electronic means.

### Approval of Agenda

THAT we accept the agenda with the following additions:  
Tim Derkach and Bruce Pristie Gravel Pits

### Conflict of Interest

THAT Reeve Griffith declared a conflict regarding Resolution No. 2021-00191 - Tree Removal at the Municipal Office.

### Confirmation of Minutes

2021-00177

**Moved by:** Councillor Lorne Ball

THAT we approve the minutes of the September 8, 2021 meeting as circulated.

**CARRIED**

### Delegations

Ross Fischer from The Health Foundation of East Central Saskatchewan

10:00 am - Ross Fisher entered Council Chambers

10:45 am - Ross Fisher left Council Chambers

### Reports of Administration and Committees

9:15 am - Maintenance Foreman Chad Killniak entered Council Chambers to give a verbal Maintenance report

9:45 am - Maintenance Foreman Chad Killniak left Council Chambers

### Backhoe Repairs

2021-00178

**Moved by:** Councillor Duane Hicks

THAT we repair the pins and bushings on the backhoe bucket.

**CARRIED**

### MuniSoft Webinars

2021-00179

**Moved by:** Councillor Darin Jacquemart

THAT administration can attend the upcoming MuniSoft webinars.

**CARRIED**

### Administrator and Maintenance Reports

2021-00180

**Moved by:** Councillor Dean Serdachny

THAT the Administrator and Maintenance reports be accepted as presented.

**CARRIED**

### Dust Control Invoices

2021-00181

**Moved by:** Councillor Darin Jacquemart

THAT we issue a refund in the amount of \$11.90 to customer # 466 due to a dust control overpayment.

**CARRIED**

Initials: HL

DP

2021-00182 **Financial Statements**  
**Moved by:** Councillor Dean Serdachny  
 THAT we accept the Statement of Financial Activities for the month of September as circulated.  
 CARRIED

2021-00183 **List of Accounts for Approval**  
**Moved by:** Councillor Ron Perepeluk  
 THAT the circulated List of Accounts for Approval in the amount of \$302,938.35, which includes cheque numbers 4568 to 4596, EFT numbers 2745 to 2765 and other direct payments numbered 20210906 to 20210916 and 20211001 to 20211011, be accepted and approved for payment.  
 CARRIED

2021-00184 **Additional Bills**  
**Moved by:** Councillor Dwight Rubletz  
 THAT we pay the presented additional bills in the amount of \$2,343.24 as per Accounts Payable Invoice Batch # 2021-00125.  
 CARRIED

2021-00185 **Communications**  
**Correspondence**  
**Moved by:** Councillor Lorne Ball  
 THAT the circulated correspondence be filed for future reference:

- **AWSA** –Water Availability and Drought Conditions August 2021 Report
- **APAS** –Canadian Federation of Agriculture Hay West 2021 Initiative
- **Hudson Bay Route Association** –Postponed AGM until further notice
- **Ministry of Government Relations** –Clarification of COVID-19 Public Health Orders
- **Ministry of Government Relations**– Sept 30, 2021 COVID-19 update

CARRIED

2021-00186 **Reeve and Councillors Forum**  
**Annual Declaration of Public Disclosure**  
**Moved by:** Councillor Duane Hicks  
 THAT Council completes the Annual Declaration of Public Disclosure and return the forms to the administrator by the November meeting.  
 CARRIED

2021-00187 **Unfinished Business**  
**Approach Policy**  
**Moved by:** Councillor Darin Jacquemart  
 THAT we table the Approach Policy until the next council meeting.  
 TABLED

2021-00188 **DMR Bridge**  
**DMR Bridge Tender**  
**Moved by:** Councillor Dean Serdachny  
 THAT we have a special meeting on November 3, 2021 regarding DMR Bridge tenders and financing options.  
 CARRIED

**New Business**

2021-00189

**Gravel Agreements**

**Moved by:** Councillor Dwight Rubletz

THAT we enter into a 5-year gravel agreement with Tim, Renia and Tyson Derkach for \$2.50/cubic yard with approximately 15,000 cubic yards of gravel to be crushed for the 2022 gravel year.

**CARRIED**

**Municipal Office Maintenance**

2021-00190

**Office Floor Waxing Quotes**

**Moved by:** Councillor Darin Jacquemart

THAT we approach Sandy Miko or other local contractors for floor waxing services; THAT if a local contractor cannot be found, we hire Victor Castro to wax the municipal office floors for the quoted price of \$2,100.00 plus taxes.

**CARRIED**

12:30 pm - Reeve Griffith turned the chair over to Deputy Reeve Jacquemart; Reeve Griffith left Council Chambers.

2021-00191

**Tree Removal at the Municipal Office**

**Moved by:** Councillor Lorne Ball

THAT we hire Sky High Tree Services to remove the dead maple tree located between the municipal office and Canada Post for the quoted amount of \$1,387.50 including taxes.

**CARRIED**

12:35 pm - Reeve Griffith returned to Council Chambers; Deputy Reeve Jacquemart turned the chair over to Reeve Griffith

2021-00192

**Remembrance Day Wreath**

**Moved by:** Councillor Duane Hicks

THAT we purchase a wreath from Norquay Royal Canadian Legion for Remembrance Day.

**CARRIED**

2021-00193

**Road Maintenance Agreement No. 3-2021**

**Moved by:** Councillor Dean Serdachny

THAT we enter into a municipality responsible Road Maintenance Agreement with Spring Creek Logging Ltd. for a haul of approximately 2,400 metric tonnes of logs from NE 30-34-03 W2 and NE 20-34-03 W2 to Township Road 344 via Range Road 204 or Range Road 2035.

**CARRIED**

2021-00194

**Road Maintenance Agreement No. 4-2021**

**Moved by:** Councillor Ron Perepeluk

THAT we enter into a municipality responsible Road Maintenance Agreement with Tyler Washburn for a haul of approximately 1,500 cubic metres of logs from NW 12-36-01 W2 to Township Road 362 to Range Road 2013 to Dyck Memorial Road to Highway 8 North.

**CARRIED**

2021-00195

**SARM Midterm Convention 2021**

**Moved by:** Councillor Dwight Rubletz

THAT the Councillors and Administrator are authorized to attend the SARM Annual Midterm Convention held virtually on November 9, 2021 as well as the convention webinars put on by SARM throughout the month; THAT we appoint Lorne Ball as voting delegates for the SARM Midterm Convention.

**CARRIED**

Initials: DR JP

2021-00196

**Seasonal Employee Layoff Notices**

**Moved by:** Councillor Lorne Ball

THAT we issue seasonal layoff notices as of November 19, 2021 to Allan Boen, Sabrina Chernyk and Jordan Marshall.

**CARRIED**

2021-00197

**Tax Abatement - Ministry of Agriculture**

**Moved by:** Councillor Ron Perepeluk

That we abate the 2021 taxes on the following unrented Ministry of Agriculture lands:

- SW 29-35-01 W2 - \$196.72
- NW 31-36-01 W2 - \$274.11
- SW 31-36-01 W2 - \$274.11
- LSD 3 & 6 36-36-02 W2 - \$136.78
- SW 12-37-02 W2 - \$253.95
- SE 01-38-01 W2 - \$209.80
- SW 01-38-01 W2 - \$183.10

**CARRIED**

2021-0198

**Wing Lift Kit for the 770G Grader**

**Moved by:** Councillor Darin Jacquemart

THAT we purchase the wing lift kit for the 770G grader for approximately \$20,000.00.

2021-00199

**Adjournment**

**Moved by:** Councillor Darin Jacquemart

THAT we adjourn this meeting at 1:10 pm.

**CARRIED**

Reeve

Reeve

Administrator  
Administrator