

Rural Municipality of Clayton No. 333	
POLICY TYPE:	300 Transportation
POLICY TITLE:	TS300 Dust Suppressant Policy
AUTHORITY:	Resolution No. 2026-00116 April 15, 2026

Dust Suppressant Policy

POLICY STATEMENT:

- 1) The Rural Municipality of Clayton No. 333 is committed to a consistent and transparent dust management strategy. This policy aims to:
 - a) Enhance the safety and comfort of drivers and residents by reducing dust levels.
 - b) Establish clear and specific guidelines for the application of dust suppressants.
 - c) Outline the specific responsibilities of the Municipality and Property Owners.
 - d) Ensure equity by providing Property Owners with access to dust suppressant services.

DEFINITIONS:

- 2) In this policy:
 - a) **“Contractor”** means the service provider engaged by Council to supply and apply dust suppressant within the Municipality;
 - b) **“Council”** means the elected Council of the Rural Municipality of Clayton No. 333, including the Reeve and Councillors;
 - c) **“Dust Suppressant” or “Dust Control”** means any Council approved product used to reduce dust;
 - d) **“Municipality”** means the Rural Municipality of Clayton No. 333;
 - e) **“Occupant”** means an individual residing in a dwelling within the Municipality;
 - f) **“Property Owner”** means the registered owner as identified by the ISC Land Titles registry;
 - g) **“Site”** means the specific road segment designated for dust suppressant application;
 - h) **“Reclaim”** means the process of restoring a road surface to its previous state.

GENERAL POLICY:

- 3) Only dust suppressant products approved by Council shall be used at the site. No unauthorized products can be applied to municipal roads.
- 4) The Municipality will not guarantee the effectiveness or longevity of the dust suppressant product.
- 5) Application dates are set annually based on weather conditions and Contractor availability.
- 6) Effective 2027, the application deadline shall be April 30th. If this falls on a weekend, statutory holiday or a day the municipal office is closed, the deadline will be the next business day.

- 7) A signed Dust Control Contract of Understanding, must be received in the municipal office by the deadline. **No late applications will be accepted.**
- 8) The minimum order is 100 linear metres of dust suppressant per site. Discrepancies of +/- 3 linear metres between ordered and applied amount are not subject to dispute. Orders shall be submitted in metric units as indicated on the contract.
- 9) The Municipality reserves the right to grade or maintain the site to protect road infrastructure and ensure public safety. The Maintenance Department will prioritize grading of dust suppressant sites during damp conditions (rain/heavy dew) however, dry grading may be required for safety purposes.
- 10) If the site is gravelled over, the Municipality will attempt to reclaim the surface. If reclamation is not possible, the property owner will be reimbursed for the suppressant cost once annual gravelling is complete.

PROCEDURE:

Applicant Responsibilities:

- 11) All dust suppressant orders must be placed through the Municipal Office, not through Council, the Contractor or the Maintenance Department.
- 12) Applications will only be accepted from the property owners; occupants or tenants may not apply.
- 13) The property owner shall submit and sign the Dust Control Contract of Understanding prior to the deadline. **The municipal office does not send out order reminders to customers.**
- 14) The property owner must measure and mark the application area with green stakes one week prior to delivery. Stakes must be removed immediately after application and stored for future use.
- 15) Stake locations serve as guidelines for application; the actual treated area may vary slightly from the markers.
- 16) Invoices will be based on the actual litres of dust suppressant product applied as per documentation received from the Contractor, not the ordered amount listed on the application.

Municipal Responsibilities:

- 17) Council shall:
 - a) Determine the type, concentration and price of dust control suppressant offered; and
 - b) Hire the Dust Control Contractor.
- 18) The Municipal Office shall:
 - a) Manage dust suppressant quotes;
 - b) Advertise the Dust Suppressant Program on the municipal website;
 - c) Distribute the Dust Control Contract of Understanding via email or mail to regular customers;

- d) Provide stakes (green) to the applicants for pick up at the Municipal Office;
- e) Compile a list of application sites to the Maintenance Department and the Contractor; and
- f) Invoice the customer according to the amounts listed on the field sheets submitted by the dust suppressant contractor after received from the Contractor.

19) The Maintenance Department shall:

- a) Determine the preparation of the application site, dependent on priority of works, weather conditions, contractor schedules and the current year's gravelling program; and
- b) Monitor the application to ensure coverage and quality.

COST, BILLING AND REBATES:

20) Billing is based on the total litres of dust suppressant applied, not by the linear distance of the site or the ordered amount.

21) Litres applied is calculated according to the following formula:

$$\text{Total Litres Applied} =$$

$$\text{Length of Site (metres) X Width of Application (metres) X Application Rate (litres/metre)}$$

22) Total invoice cost is calculated using the following formula:

$$\text{Total Invoice Cost} = (\text{Total Litres Applied X Unit Rate}) + \text{PST}$$

23) Dust Suppressant is subject to PST which will be added to the cost of the dust suppressant.

24) The Municipality shall cover 50% of the cost of dust suppressant for property owners located on:

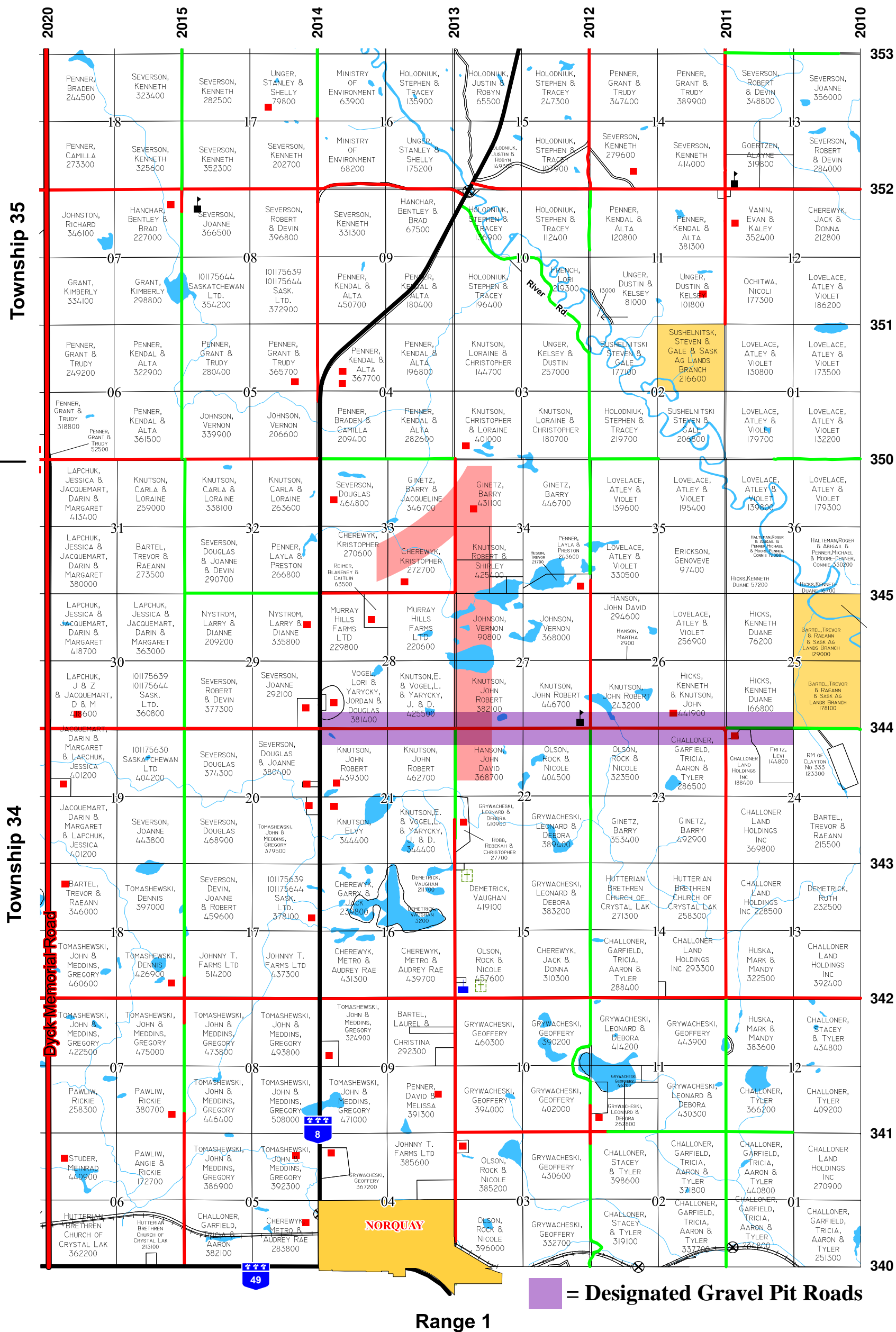
- a) The Dyck Memorial Road Alternate Truck Route; and
- b) Designated gravel pit roads used for municipal purposes as per Schedule A.

BREACH OF POLICY:

25) Unpaid dust suppressant charges shall be added to property taxes pursuant to Section 405 of *The Municipalities Act*.

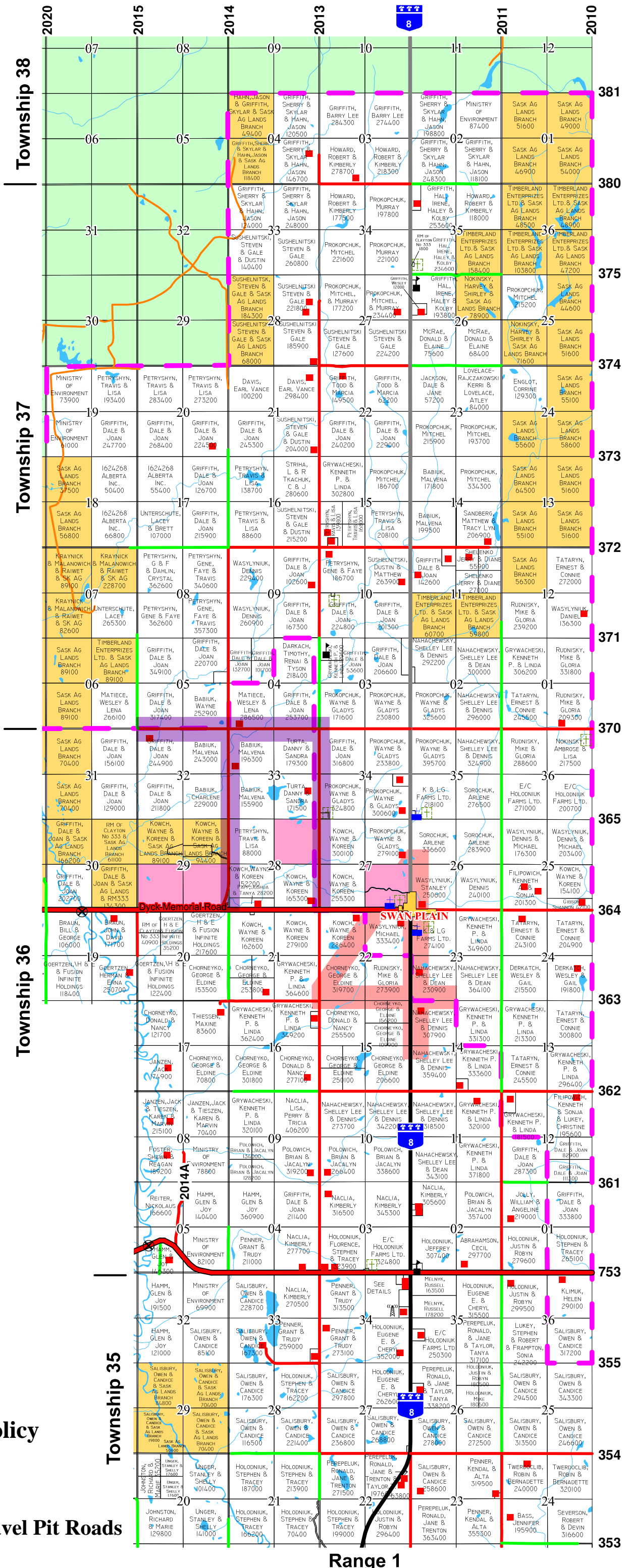
26) Any outstanding balance from the previous year must be paid in full prior to the current year's deadline, or the applicant will be ineligible for the program. The Municipality may refuse services for delinquent accounts.

RM of Clayton #333 - Division 1



Schedule A - Dust Suppressant Policy

RM of Clayton #333 - Division 4



Schedule A - Dust Suppressant Policy

 = Designated Gravel Pit Roads



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