

Rural Municipality of Clayton No. 333

Meeting Minutes

Regular August 10, 2023 - 09:00 AM

113 1 Ave. N., Hvas, SK

In Attendance:

Deputy Reeve Jacquemart, Councillor Hicks, Councillor Perepeluk,
Councillor Rubletz, Administrator Papp

Call To Order

A quorum being present, Deputy Reeve Darin Jacquemart called the meeting to order at 9:00 a.m.

Delegation - Maintenance Workers

9:05 a.m. – Foreman Chad Killniak, Sabrina Chernyk and Jordan Marshall entered Council Chambers to present a verbal maintenance report.

9:35 a.m. – Foreman Chad Killniak, Sabrina Chernyk and Jordan Marshall departed Council Chambers.

Addition to Agenda

THAT we accept the agenda as presented.

Conflict of Interest

THAT no one declared a conflict of interest.

Confirmation of Minutes

2023-00170 **Moved by:** Councillor Duane Hicks

THAT we approve the minutes of the July 12, 2023 meeting as presented.

CARRIED

Reports of Administration and Committees

Financial Statements

2023-00171 **Moved by:** Councillor Dwight Rubletz

THAT we accept the Statement of Financial Activities for the month of July 2023 as presented.

CARRIED

List of Accounts for Approval

2023-00172 **Moved by:** Councillor Ron Perepeluk

THAT the circulated List of Accounts for Approval in the amount of \$344,293.61, which includes cheque numbers 5198 to 5250, EFT numbers 3271 to 3296 and other direct payments numbered 20230711 to 20230726 and 20230801 to 20230806, be accepted and approved for payment.

CARRIED

Additional Bills

2023-00173 **Moved by:** Councillor Duane Hicks

THAT we pay the presented additional bills in the amount of \$64,483.08 as per Accounts Payable Invoice Batch # 2023-00104.

CARRIED

Kam-Crete Gravel Hauling Invoices

2023-00174 **Moved by:** Councillor Dwight Rubletz

THAT we pay Kam-Crete Invoices No. 4737 to 4746 less the standard 10% hold back, for gravelling to date.

CARRIED

Approval of Reports
 2023-00175 **Moved by:** Councillor Ron Perepeluk
 THAT the Administrator, Maintenance and following Committee reports be accepted as verbally presented:

- ECMA - Councillor Duane Hicks, Administrator Tanya Papp
- Weed Inspector Clinic - Councillor Duane Hicks

CARRIED

Public Hearings

Delegations

Communications

Correspondence
 2023-00176 **Moved by:** Councillor Duane Hicks
 THAT the circulated correspondence be filed for future reference:

- **Office of Cathay Wagantall** – New Horizons for Seniors Program
- **Katey Makohoniuk** – Plant Health Network Newsletter Summer 2023
- **APAS** – News Release: Drought Assistance for Livestock Producers
- **Assiniboine Watershed Stewardship Association** – 2023 AGM & Board Member Elections
- **CN** – Railway Safety Week 2023, Proclamation Request, 2023 Community Report
- **East Central Municipal Alliance**– July 18, 2023 Meeting Package
- **RCMP CTSS** –June 2023 Quarterly Update
- **Canadian Wildlife Service** – Proposed Management Plan for Eastern Wood-Pewee in Canada

CARRIED

Reeve and Councillors Forum

Legal Discussion for DMR Bridge

In Camera
 2023-00177 **Moved by:** Councillor Dwight Rubletz
 THAT council proceeds In Camera at 10:50 a.m. to discuss legal matters pursuant Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

Out of Camera
 2023-00178 **Moved by:** Councillor Ron Perepeluk
 THAT Council comes out of Camera at 11:14 a.m.

CARRIED

Unfinished Business

Tax Title Property
 2023-00179 **Moved by:** Councillor Dwight Rubletz
 THAT we accept the terms of the submitted tender on Lot 3 Block 3 Plan CE5191 for \$1.00 from Colleen and Delmer Kucharyshen with the expectation that the lot is cleaned up within one year from the date of possession.

CARRIED

Sill & Son Contracting Hold Back
 2023-00180 **Moved by:** Councillor Duane Hicks
 THAT we table the Sill & Son Contracting hold back until we receive an estimate for pit clean up and seek legal advice.

CARRIED

2023-00181 **Terry Nahachewsky's Email Request**
Moved by: Councillor Ron Perepeluk

THAT we send the attached letter to Terry Nahachewsky as per his email requests.

CARRIED

New Business

2023-00182 **ECMA Policy Development**
Moved by: Councillor Dwight Rubletz

THAT we accept the proposal from MLT Aikins for the creation of a Public Conduct Policy and a Violence in the Workplace Policy through the ECMA providing that the majority of ECMA member municipalities agree to it. The policy templates are estimated to cost \$250 each if all ECMA member municipalities participate and a customization flat fee of \$750.00 per policy per municipality will apply if applicable.

CARRIED

2023-00183 **MLDP - Community and Land Use Planning**
Moved by: Councillor Ron Perepeluk

THAT Council and the administration staff are authorized to take the online Community and Land Use Planning Module for the Municipal Leadership Development Course at a cost of \$75.00 per person. Administration can close the office as required for the training.

CARRIED

2023-00184 **Administrator Holidays**
Moved by: Councillor Duane Hicks

THAT Administrator Tanya Papp is authorized to take August 15 - 17 and September 5 - 7 as holidays.

CARRIED

Public Forum

2023-00185 **Adjournment**
Moved by: Councillor Dwight Rubletz

THAT we adjourn this meeting at 12:10 p.m.



Reeve



Administrator

CARRIED