

Rural Municipality of Clayton No. 333
Meeting Minutes
First Meeting of Council November 10, 2022 - 09:00 AM

113 1 Ave. N., Hvas, SK

In Attendance:

Reeve Griffith, Councillor Hicks, Councillor Jacquemart, Councillor Serdachny,
Councillor Rubletz, Councillor Ball, Administrator Papp

Absent:

Councillor Perepeluk

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:05 am.

Oaths of Office

THAT the Oath of Office was signed by the Division 2 and 6 Councillors.

Addition to Agenda

THAT we accept the agenda with the following additions:

- Grant Penner Road
- Seasonal Employees
- Dust Control
- Cell Phone Allowance for Seasonal Workers
- Filing Cabinets

Conflict of Interest

THAT no one declared a conflict of interest.

Confirmation of Minutes

2022-00187 **Moved by:** Councillor Duane Hicks

THAT we approve the minutes of the October 12, 2022 meeting as presented.

CARRIED

Reports of Administration and Committees

Cell Phone Boosters for the Graders

2022-00188 **Moved by:** Councillor Darin Jacquemart

THAT we purchase cell phone boosters for the three graders at the estimated cost of \$550.00 each plus applicable taxes.

CARRIED

Cell Phone Allowances

2022-00189 **Moved by:** Councillor Dwight Rubletz

THAT the seasonal workers receive a monthly cell phone allowance of \$30.00 per month while at work.

CARRIED

Culvert Purchases

2022-00190 **Moved by:** Councillor Lorne Ball

THAT the Maintenance Foreman can order culverts to restock the inventory.

CARRIED

Office Purchases

2022-00191 **Moved by:** Councillor Dean Serdachny

THAT we obtain quotes for closing in the vestibule and installing a back door for accessibility at the municipal office; THAT we order filing cabinets for the office.

CARRIED

Initials: ds AP

- Dust Control**
Moved by: Councillor Dwight Rubletz
 2022-00192 THAT we reverse the Dust Control charges as per invoice number 2022-00021 for customer number 160 and invoice number 2022-00032 for customer number 408 due to an application error.
CARRIED
- List of Land in Arrears**
Moved by: Councillor Duane Hicks
 2022-00193 THAT the List of Lands in Arrears presented to Council be acknowledged. FURTHERMORE, we do not advertise any land that has less than 50% of the prior years levy.
CARRIED
- Financial Statements**
Moved by: Councillor Dean Serdachny
 2022-00194 THAT we accept the Statement of Financial Activities for the month of October 2022 as presented.
CARRIED
- List of Accounts for Approval**
Moved by: Councillor Darin Jacquemart
 2022-00195 THAT the circulated List of Accounts for Approval in the amount of \$139,255.83, which includes cheque numbers 4957 to 4979, EFT numbers 3053 to 3075 and other direct payments numbered 20221006 to 20221020 and 20221101 to 20221106, be accepted and approved for payment.
CARRIED
- Additional Bills**
Moved by: Councillor Dwight Rubletz
 2022-00196 THAT we pay the presented additional bills in the amount of \$22,133.13 as per Accounts Payable Invoice Batch No. 2022-00156.
CARRIED
- Approval of Reports**
Moved by: Councillor Dean Serdachny
 2022-00197 THAT the Administrator, Maintenance and the following Committee reports be accepted as presented:
 - Administrator Tanya Papp - RMAA Division 4 Fall Meeting - October 18, 2022
 - Administrator Tanya Papp - UMAAS Community Planning Workshop - October 20, 2022
 - Administrator Tanya Papp - MLDP: Strategic and Financial Planning for Municipalities - November 2 & 3, 2022
 - Councillor Lorne Ball - PRWMA Meeting - November 7, 2022
 - Councillor Lorne Ball - APAS Meeting
 - Councillor Lorne Ball - Norquay Vet Board**CARRIED**
- Public Hearings**
Delegations
Delegation
 11:00 a.m. - Glenn and Joy Hamm entered Council Chambers to discuss the waterway located on 36-35-02-W2.
 11:20 a.m. - Glenn and Joy Hamm departed Council Chambers.
Delegation
 11:25 a.m. - Sergeant Derek Friesen of the Canora RCMP Detachment entered Council Chambers to discuss RCMP response times in the municipality.
 12:30 p.m. - Sergeant Derek Friesen departed Council Chambers

Communications**Correspondence**

2022-00198 **Moved by:** Councillor Lorne Ball

THAT the circulated correspondence be filed for future reference:

- **CN** – November 1, 2022 Snow Removal Letter
- **RCMP CTSS** – October 2022 Quarterly Update
- **Good Spirit School Division** – October 31, 2022 From the Board
- **PRWMA (Parkland Regional Waste Management Authority)** – Rescheduled October Meeting
- **ECMA (East Central Municipal Alliance)** – Notice of Meeting on November 22, 2022
- **GSSD** – 2022-2023 Bus Route Map
- **Parkland Valley Sport, Culture and Recreation District** – Member Survey
- **Katey Makohoniuk** – PHO Fall 2022 Newsletter
- **Parkland Regional Library** – October 2022 Semi-Annual Meeting Update and Additional Information

CARRIED

Reeve and Councillors Forum**Annual Public Disclosure Statements**

2022-00199 **Moved by:** Councillor Dean Serdachny

THAT the Administrator has received and filed the following Public Disclosure Statements:

- Reeve Hal Griffith
- Councillor Duane Hicks
- Councillor Darin Jacquemart
- Councillor Dean Serdachny
- Councillor Dwight Rubletz
- Councillor Lorne Ball

THAT in accordance with subsection 142(1) of *The Municipalities Act*, Councillor Ron Perepeluk will complete the Public Disclosure Statement and return the form to the Administrator within 30 days of the election.

CARRIED

Gate for Lawrence's Gravel Pit

2022-00200 **Moved by:** Councillor Darin Jacquemart

THAT if the property owner provides the gate for Lawrence's Gravel Pit, the maintenance department will install them free of charge during the remaining term of the gravel agreement.

CARRIED

APAS Membership

2022-00201 **Moved by:** Councillor Duane Hicks

THAT we renew our APAS membership for the 2023 year and pay invoice number 30844 in the amount of \$14,508.33 prior to January 15, 2023 in order to qualify for the 2% discount.

CARRIED

Unfinished Business

Division Boundaries Review Policy

New Business**Appointment of Deputy Reeve**

2022-00202 **Moved by:** Councillor Dwight Rubletz

THAT we appoint Darin Jacquemart as the Deputy Reeve until 2026 elections.

CARRIED

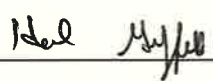
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- 2022-00203 **Signing Authority**
Moved by: Councillor Lorne Ball
- THAT in accordance with subsection 115(5) of *The Municipalities Act*, effective November 10, 2022, the signing authority for the Rural Municipality of Clayton No. 333 will remain the same with one member of council and one member of administration as follows:
- Reeve: Hal Griffith, or
 - Deputy Reeve: Darin Jacquemart; and
 - Administrator: Tanya Papp
- CARRIED**
- 2022-00204 **Appointments**
Moved by: Councillor Dean Serdachny
- THAT Council makes the following appointments to committees and positions as per Schedule "A" which will be attached to and form part of these minutes.
- CARRIED**
- 2022-00205 **Regular Meeting of Council**
Moved by: Councillor Duane Hicks
- THAT as per Council Procedures Bylaw No. 2018-02, Regular Meetings of Council shall be held on the second Wednesday of each month commencing at 9:00 am.
- CARRIED**
- 2022-00206 **Annual Christmas Party**
Moved by: Councillor Darin Jacquemart
- THAT we hold a Christmas Party on for staff and contractors in December at a date to be determined.
- CARRIED**
- 2022-00207 **Tax Abatement - Ministry of Agriculture**
Moved by: Councillor Lorne Ball
- THAT we abate the 2022 taxes on the following Ministry of Agriculture lands as the properties are not rented and do not have significant agricultural potential:
- SW 29-35-01 W2
 - NW 31-36-01 W2
 - SW 31-36-01 W2
 - LSD 3 & 6 36-36-02 W2
 - SW 12-37-02 W2
 - SE 01-38-01 W2
 - SW 01-38-01 W2
- CARRIED**
- 2022-00208 **Snow Plowing Custom Work**
Moved by: Councillor Darin Jacquemart
- THAT we notify our residents that the municipality will not be providing custom snow removal at this time due to liability issues.
- CARRIED**
- 2022-00209 **Extension of Time**
Moved by: Councillor Dwight Rubletz
- THAT we extend the time of the meeting past 4:00 p.m.
- CARRIED UNANIMOUSLY**
- 2022-00210 **Special Meeting**
Moved by: Councillor Lorne Ball
- THAT we hold a special meeting on November 23 at 9:00 a.m. for wage reviews and the Division Boundary Policy.
- CARRIED**

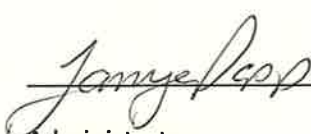
2022-00211 **2022 Mowing**
Moved by: Councillor Duane Hicks
THAT we accept the mowing fuel surcharge of \$14.00 per hour as requested by Friesen Mowing; THAT we pay Friesen Mowing \$183,303.78 as per mowing invoice number 673928 and fuel surcharge invoice number 673931 less credit invoices number 673936 and 673937.
CARRIED

Public Forum

2022-0212 **Adjournment**
Moved by: Councillor Darin Jacquemart
THAT we adjourn this meeting at 4:45 p.m.
CARRIED



Reeve



Administrator

Schedule A

2023 Council Committee Appointments		
Board	Member	Alternate
Assiniboine Watershed (AWSA)	Duane Hicks	Lorne Ball
Deputy Reeve	Darin Jacquemart	
Doctor Incentive/Recruitment	Lorne Ball	
ECMA	Duane Hicks, Tanya Papp	Lorne Ball
EMO Coordinator	Dean Serdachny	
Employee Relations Committee (2)	Hal Griffith, Ron Perepeluk	
Fire Board - Norquay (3)	Hal Griffith, Duane Hicks, Darin Jacquemart	
Fire Board - Sturgis	Lorne Ball	
Fire Chief - Norquay	Brice Dahlin	
Fire Chief - Sturgis	Brad Secundiak	
Hwy 49 East Chamber of Commerce	Darin Jacquemart	
Highway 9 Regional Potable Water Supply System	Darin Jacquemart	Duane Hicks
Hudson Bay Route Association	Darin Jacquemart	Ron Perepeluk
Municipal Auditor	Baker Tilly SK LLP	
Municipal Pound Keeper	Buck Dyck	
Municipal Solicitor	MLT Aikins	
Municipal Weed Inspector	Vacant as of December 2021	
Municipal Pest Control Officers for the Purposes of Clubroot	SARM Div 1 - Tayo Adegeye SARM Div 2 - Joanne Kwasnicki SARM Div 3 - Betty Johnson SARM Div 4 - Katey Makohoniuk SARM Div 5 - Chelsea Neuberger SARM Div 6 - Colleen Fennig	
NEATPC	Darin Jacquemart	Ron Perepeluk
Norquay Vet Clinic	Lorne Ball	
OCP/Zoning Bylaw Committee Council	Council & Administrator	
OH & S Committee	Hal Griffith	
Parkland Regional Library	Ron Perepeluk	
Parkland Waste Management	Dean Serdachny	Lorne Ball
Parkland Valley Sport, Culture and Recreation District	Dean Serdachny	
Pest Control Officer	Garrett Keyowski	
RCMP Community Consultive Group - Kamsack	Duane Hicks	
RCMP Community Consultive Group - Sturgis/Canora	Dean Serdachny	
Road Committee (2)	Darin Jacquemart, Duane Hicks	
Sturgis & District Mutual Aid	Dwight Rubletz	
Yorkton Regional Hospital/Health Foundation Committee	Dean Serdachny	

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