

Rural Municipality of Clayton No. 333

Meeting Minutes

Regular October 11, 2023 - 09:00 AM

113 1 Ave. N., Hyas, SK

In Attendance:

Reeve Griffith, Councillor Hicks, Councillor Jacquemart, Councillor Serdachny,
Councillor Perepeluk, Councillor Rubletz, Councillor Ball, Administrator Papp

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:05 a.m.

Delegation - Maintenance Workers

9:05 a.m. – Foreman Chad Killniak, Allan Boen and Jordan Marshall entered Council Chambers to present a verbal maintenance report.

9:30 a.m. – Foreman Chad Killniak, Allan Boen and Jordan Marshall departed Council Chambers.

Addition to Agenda

THAT we accept the agenda as presented.

Conflict of Interest

THAT no one declared a conflict of interest.

Confirmation of Minutes

2023-00205 **Moved by:** Councillor Darin Jacquemart

THAT we approve the minutes of the September 13, 2023 meeting as presented.

CARRIED

Reports of Administration and Committees

Financial Statements

2023-00206 **Moved by:** Councillor Dwight Rubletz

THAT we accept the Statement of Financial Activities for the month of September 2023 as presented.

CARRIED

List of Accounts for Approval

2023-00207 **Moved by:** Councillor Lorne Ball

THAT the circulated List of Accounts for Approval in the amount of \$281,702.90, which includes cheque numbers 5270 to 5288, EFT numbers 3326 to 3351 and other direct payments numbered 20230912 to 20230923 and 20231001 to 20231007, be accepted and approved for payment.

CARRIED

Additional Bills

2023-00208 **Moved by:** Councillor Ron Perepeluk

THAT we pay the presented additional bills in the amount of \$37,856.63 as per Accounts Payable Invoice Batch # 2023-00130.

CARRIED

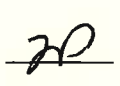
Kam-Crete Gravel Hauling Invoices

2023-00209 **Moved by:** Councillor Dean Serdachny

THAT we pay Invoice Nos. 5023 to 5027 and release the hold back on all gravel hauling invoices to date. We agree to pay 75% of Invoice No. 4852 once we received a revised invoice from Kam-Crete Ltd.

CARRIED

Initials :

- 2023-00210 **Approval of Reports**
Moved by: Councillor Duane Hicks
- THAT the Administrator, Maintenance and following Committee reports be accepted as verbally presented:
- Councillor Lorne Ball - Sturgis & District Rural Fire Co-op
 - Councillor Darin Jacquemart - Norquay & District Fire Association
- CARRIED**
- Public Hearings**
- Delegations**
- Communications**
- 2023-00211 **Correspondence**
Moved by: Councillor Darin Jacquemart
- THAT the circulated correspondence be filed for future reference:
- **APAS** – Policy Resolution Form and Deadline
 - **Parkland Regional Library** – Semi-Annual Meeting October 28, 2023
 - **Ministry of Parks, Culture and Sport** – 125 Designation Challenge
 - **RM of Edenwold No. 158** – Support Request for SARM Midterm Convention Resolution Submitted for Amendments to *The Local Government Election Act, 2015* and the Coyote Reduction Program
 - **Terry Nahachewsky** – Request for a \$1,800.00 Refund on Water and Sewer Charges
- CARRIED**
- Reeve and Councillors Forum**
- 2023-00212 **Public Disclosure Statement**
Moved by: Councillor Dwight Rubletz
- THAT the Administrator has received and filed Public Disclosure Statements for Reeve Hal Griffith, Councillor Darin Jacquemart, Councillor Dean Serdachny and Councillor Dwight Rubletz. THAT in accordance with subsection 142(4) of *The Municipalities Act*, the remaining council members shall complete the Annual Declaration of Public Disclosure and return the forms to the Administrator on or before November 30th.
- CARRIED**
- Unfinished Business**
- 2023-00213 **2023 SARM Midterm Convention**
Moved by: Councillor Ron Perepeluk
- THAT Councillor Lorne Ball be registered as a voting delegate for the 2023 SARM Midterm Convention. We authorize Administrative Assistant Miranda Petryshyn to attend the SARM Convention and will share the applicable expenses with the Rural Municipality of Keys No. 303.
- CARRIED**
- Delegation - Murry Hunter from Kam Crete Ltd.**
- 10:53 a.m. - Murry Hunter joined the council meeting via telephone to discuss the gravel crushing tender.
- 11:00 a.m. - Murry Hunter departed the council meeting.

- 2023-00214

Gravel Crushing Tender No. RM333-2023-004
Moved by: Councillor Dean Serdachny

THAT the Rural Municipality of Clayton No. 333 award Gravel Hauling Tender No. RM333-2023-004 to Kam Crete Ltd. of Kamsack, Saskatchewan for a one-year term beginning in 2024 in accordance with their submitted bid and verbal clarification provided by Murry Hunter.

Gravel Crushing without Jaw	\$4.50 per yard
Gravel Crushing with Jaw	\$7.90 per yard
Mobilization	\$17,000.00

CARRIED
- New Business**
- 2023-00215

Municipal Leadership Development Program
Moved by: Councillor Duane Hicks

THAT we register staff and council for the MLDP classes as required.

CARRIED
- 2023-00216

November Meeting Date
Moved by: Councillor Lorne Ball

THAT we move the November Regular Council meeting to Wednesday November 16, 2023 due to SARM Midterm Convention.

CARRIED
- 2023-00217

Remembrance Day Wreath
Moved by: Councillor Ron Perepeluk

THAT we purchase a wreath from Norquay Royal Canadian Legion for Remembrance Day.

CARRIED
- 2023-00218

Seasonal Employee Layoff Notices
Moved by: Councillor Darin Jacquemart

THAT we issue seasonal layoff notices as of November 24, 2023 to Allan Boen, Sabrina Chernyk and Jordan Marshall.

CARRIED
- 2023-00219

Measuring of Gravel Piles
Moved by: Councillor Dwight Rubletz

THAT we hire CDK Drone Services to measure the Derkach Gravel Pit stockpiles for a cost of \$635.00.

CARRIED
- 2023-00220

SaskEnergy Work Order No. 357468
Moved by: Councillor Dwight Rubletz

THAT the Rural Municipality of Clayton No. 333 approve the proposed project as per SaskEnergy Work Order No. 357468.

CARRIED
- 2023-00221

List of Lands in Arrears
Moved by: Councillor Lorne Ball

THAT the List of Lands in Arrears presented to Council be acknowledged.
FURTHERMORE, we do not advertise any land that has less than 50% of the prior years levy.

CARRIED

- 2023-00222 **Hunting and Trapping Request**
Moved by: Councillor Ron Perepeluk
- THAT we approve the hunting and trapping requests as per the submitted application.
- CARRIED**
-
- 2023-00223 **2023 UMAAS Fall Workshop**
Moved by: Councillor Darin Jacquemart
- THAT the Administrator and Administrative Assistant are authorized to attend the 2023 UMAAS Fall Workshop to be held at the Horizon Credit Union Centre in Melville on October 16, 2023. Expenses will be borne by the municipality solely for the Administrator and jointly for the Administrative Assistant as per the Joint-Assistant Agreement with the Rural Municipality of Keys No. 303.
- CARRIED**
-
- 2023-000224 **RMAA Division 4 Fall Meeting**
Moved by: Councillor Duane Hicks
- THAT the Administrator and Administrative Assistant be authorized to attend the RMAA Division 4 Fall Meeting on October 19, 2023 in Wadena.
- Public Forum**
-
- 2023-00225 **Adjournment**
Moved by: Councillor Lorne Ball
- THAT we adjourn this meeting at 11:50 a.m.
- CARRIED**



Reeve



Administrator