

Rural Municipality of Clayton No. 333

Meeting Minutes

Regular September 13, 2023 - 09:00 AM

113 1 Ave. N., Hvas, SK

In Attendance:

Reeve Griffith, Councillor Hicks, Councillor Jacquemart, Councillor Serdachny,
Councillor Perepeluk, Councillor Ball, Administrator Papp

Absent:

Councillor Rubletz

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 8:05 a.m.

Addition to Agenda

THAT we accept the agenda as presented.

Conflict of Interest

THAT no one declared a conflict of interest.

Confirmation of Minutes

2023-00186

Moved by: Councillor Duane Hicks

THAT we approve the minutes of the August 10, 2023 meeting as circulated.

CARRIED

8:07 a.m. - Councillor Dean Serdachny entered Council Chambers.

Legal Discussion for DMR Bridge

In Camera

2023-00187

Moved by: Councillor Darin Jacquemart

THAT council proceed In Camera at 8:08 a.m. to discuss legal matters pursuant
Section 21 of *The Local Authority Freedom of Information and Protection of Privacy
Act*.

CARRIED

Out of Camera

2023-00188

Moved by: Councillor Dean Serdachny

THAT Council come Out of Camera at 9:05 a.m.

CARRIED

Reports of Administration and Committees

Delegation - Maintenance Workers

9:06 a.m. – Foreman Chad Killniak, Andrew Gazdewich, Allan Boen and Jordan
Marshall entered Council Chambers to present a verbal maintenance report.

9:28 a.m. – Foreman Chad Killniak, Andrew Gazdewich, Allan Boen and Jordan
Marshall departed Council Chambers.

9:29 a.m. - Councillor Dean Serdachny departed Council Chambers.

9:32 a.m. - Foreman Chad Killniak entered Council Chambers.

9:35 a.m. - Foreman Chad Killniak departed Council Chambers.

GST/PST Review Agreement with Luckett Wenman & Associates

2023-00189

Moved by: Councillor Ron Perepeluk

THAT we authorize the administrator to sign the agreement with Luckett Wenman &
Associates in order to proceed with the GST and PST review at a date that suits the
municipal office.

DEFEATED

Initials :

AY

2P

Financial Statements

Moved by: Councillor Lorne Ball

2023-00190

THAT we accept the Statement of Financial Activities for the month of August 2023 as presented.

CARRIED

List of Accounts for Approval

2023-00191

Moved by: Councillor Ron Perepeluk

THAT the circulated List of Accounts for Approval in the amount of \$269,464.89, which includes cheque numbers 5251 to 5269, EFT numbers 3297 to 3325 and other direct payments numbered 20230807 to 20230818 and 20230901 to 20230911, be accepted and approved for payment.

CARRIED

Additional Bills

2023-00192

Moved by: Councillor Darin Jacquemart

THAT we pay the presented additional bills in the amount of \$75,622.54 as per Accounts Payable Invoice Batch # 2023-00113.

CARRIED

Kam-Crete Ltd. Invoices

2023-00193

Moved by: Councillor Lorne Ball

THAT we pay Kam-Crete Invoices No. 4895, 4898 and 4899 less the standard 10% hold back, for gravelling to date and hold off on paying Invoice No. 4852 until we obtain further information from Kam-Crete.

CARRIED

Approval of Reports

2023-00194

Moved by: Councillor Ron Perepeluk

THAT the Administrator, Maintenance and the following Committee reports be accepted as verbally presented:

- Reeve Hal Griffith - Sunterra Horticulture Ceremony and Tour
- Councillor Lorne Ball - APAS, Parkland Regional Waste Management Association, Sturgis & District Rural Fire Co-operative, Norquay Veterinary Service Board Inc.
- Councillor Duane Hicks – Assiniboine Watershed Stewardship Association

CARRIED

Public Hearings

Delegations

Communications

Correspondence

2023-00195

Moved by: Councillor Duane Hicks

THAT the circulated correspondence be filed for future reference:

- **Assiniboine Watershed Stewardship Association** – 2023 Board Member Election Results
- **Office of Cathay Wagantall** – Invitation to the Human Trafficking in Canada presentation by The Joy Smith Foundation
- **APAS** – Drought Support for Saskatchewan Livestock Producers
- **Water Security Agency** – 2023-24 Flood Damage Reduction Program (FDRP)
- **Sunterra Horticulture** – Invitation to the Dean McDonald Ceremony and Facility Tour

CARRIED

Reeve and Councillors Forum**Gravel Crushing Tender**

2023-00196

Moved by: Councillor Darin Jacquemart

THAT we put out a tender for crushing road gravel as follows:

- Dale's - 20,000 cubic yards
- Hick's - 20,000 cubic yards
- Tim's - 10,000 cubic yards
- Lawrence's 5,000 cubic yards

The term will be for one year starting in 2024 with a possible extension of up to two additional years. Tenders will be opened at the October council meeting.

CARRIED**Unfinished Business****Sill & Son Contracting Hold Back**

2023-00197

Moved by: Councillor Duane Hicks

THAT we write Sill and Son Contracting and notify Darrell Sill that we will not be paying the hold back or the additional gravel yardage as the municipality will be incurring extra costs:

- Pit clean up is estimated to be approximately \$4,000.00 each for the Hicks and Dale gravel pits
- Cat work in the Derkach Pit cost the municipality \$6,394.50 to date.

In addition to these extra costs, the gravel hauler tickets state that 14,110 cubic yards of gravel was hauled from the Hicks Gravel Pit which do not correspond with the final crushing numbers provided by Sill & Son Contracting.

CARRIED**New Business****Security Camera System for the Municipal Office**

2023-00198

Councillor Lorne Ball

THAT the Administrator can purchase a security camera system for the municipal office with a budget of \$1,000.00.

CARRIED**Municipal Office Light Upgrade**

2023-00199

Moved by: Councillor Lorne Ball

THAT we upgrade the interior lights and install exterior motion lights at the municipal office at the same time the shop light upgrades are completed.

CARRIED**Inter-Municipal Road Maintenance Agreement**

2023-00200

Moved by: Councillor Duane Hicks

THAT the Rural Municipality of Clayton No. 333 enter into and sign the Inter-Municipal Road Maintenance Agreement with the Rural Municipality of Livingston No. 331 with the term of the agreement ending on December 31, 2030.

CARRIED**2023 SARM Midterm Convention**

2023-00201

Moved by: Councillor Darin Jacquemart

THAT the Rural Municipality of Clayton No. 333 authorize the attendance of the Council and the Administrator at the 2023 SARM Annual Midterm Convention, which is to be held on November 8 to 9, 2023 at the REAL District in Regina. Administrator Tanya Papp is authorized to attend the Procurement Bootcamp held on November 7, 2023 at the Queensbury Convention Centre. All expenses will be paid by the municipality.

CARRIED

2023-00202 **Mowing**
Moved by: Councillor Ron Perepeluk

THAT fall mowing will consist of a top cut (one pass) at the Divisional Councillor's discretion with mowing maps to be submitted to the municipal office.

CARRIED

2023-00203 **Proposed Subdivision Application - SE 17-34-02 W2**
Moved by: Councillor Darin Jacquemart

THAT the Rural Municipality of Clayton No. 333 approve the proposed subdivision of SE 17-34-02 W2, as submitted under Community Planning File No. SUBD-002019-2023;

FURTHERMORE, we are not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed site, or any site conditions that make the land unsuitable for the intended use, or any facilities that may be affected by the proposed development. The owner will be responsible for all costs associated with building a new approach, if required, under the supervision and approval of the divisional councillor.

CARRIED

Public Forum

2023-00204 **Adjournment**
Moved by: Councillor Duane Hicks

THAT we adjourn this meeting at 11:22 a.m.

CARRIED

 

Reeve



Administrator