Rural Municipality of Clayton No. 333

Meeting Minutes

Regular January 11, 2023 - 09:00 AM

113 1 Ave. N., Hyas, SK

Zoom Meeting ID: 894 0971 6435

In Attendance:

Reeve Griffith, Councillor Hicks, Councillor Jacquemart, Councillor Serdachny, Councillor Perepeluk, Councillor Rubletz, Councillor Ball, Administrator Papp

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:15 a.m. Councillor Perepeluk joined the council meeting through electronic means.

Addition to Agenda

THAT we accept the agenda as presented.

Conflict of Interest

THAT Reeve Hal Griffith declared a Conflict of Interest regarding Resolution No. 2023-00020, Dale Griffith's application to purchase Ministry of Agriculture lease land NW 30-36-01 W2. Councillor Lorne Ball declared a Conflict of Interest regarding Resolution No. 2023-00004, purchase of snow blower from J & L Ball Farms.

Confirmation of Minutes

2023-00001 **Moved by:** Councillor Darin Jacquemart

THAT we approve the minutes of the December 14, 2022 meeting as circulated.

CARRIED

Reports of Administration and Committees

Financial Statements

2023-00002 **Moved by:** Councillor Duane Hicks

THAT we accept the Statement of Financial Activities for the month of December 2022 as circulated.

CARRIED

List of Accounts for Approval

2023-00003 **Moved by:** Councillor Ron Perepeluk

THAT the circulated List of Accounts for Approval in the amount of $295,746.03, which includes cheque numbers 5005 to 5044, EFT numbers 3101 to 3126 and other direct payments numbered 20221216 to 20221228 and 20230101 to 20230106, be accepted and approved for payment.

CARRIED

Delegation

9:30 a.m. - Foreman Chad Killniak and Andrew Gazdewich entered Council Chambers to present a verbal maintenance report.

9:50 a.m. - Foreman Chad Killniak and Andrew Gazdewich departed Council Chambers.

9:52 a.m. - Councillor Ball departed Council Chambers.

Purchase of Snow Blower

2023-00004 **Moved by:** Councillor Dwight Rubletz

THAT we purchase a snow blower for the tractor from J & L Ball Farms in the amount of $100.00.

CARRIED

9:55 a.m. - Councillor Ball returned to Council Chambers.

2023-00005

Additional Bills
Moved by: Councillor Duane Hicks

THAT we pay the presented additional bills in the amount of $32,179.66 as per Accounts Payable Invoice Batch No. 2023-00006.

CARRIED

Purchase of Cell Booster
2023-00006 **Moved by:** Councillor Dwight Rubletz

THAT we purchase a cell booster for the office.

CARRIED

Approval of Reports
2023-00007 **Moved by:** Councillor Ron Perepeluk

THAT the Administrator and Maintenance reports be accepted as presented:

CARRIED

Public Hearings

Delegations

Delegate - Darrell Sill from Sill & Son Contracting

11:00 a.m. - Darrell Sill entered Council Chambers to discuss gravel crushing at Hick's Gravel Pit and Tim's Gravel Pit.

11:35 a.m. - Councillor Perepeluk departed the council meeting.

11:37 a.m. - Councillor Serdachny joined the council meeting through electronic means.

11:40 a.m. - Darrell Sill departed Council Chambers.

Payments to Sill & Son Contracting
2023-00008 **Moved by:** Councillor Lorne Ball

THAT we release the remaining 2022 hold back on the Sill & Son Contracting invoices less the 2% fuel credit adjustment for 2022 crushing and hauling. In regards to Invoice No. 526, we agree to pay Sill & Son Contracting $3,300.00 plus tax for stripping work done at Hicks' Pit.

CARRIED

2023 Gravel Crushing
2023-00009 **Moved by:** Councillor Darin Jacquemart

THAT we pay Sill & Son Contracting Invoice No. 525 for crushing 15,000 cubic yards of road gravel at Hicks' Gravel Pit, less the standard 10% hold back, with the pile to be drone measured in the spring. THAT we proceed with hiring Sill & Son Contracting to crush 10,000 cubic yards of road gravel at the Derkach Gravel Pit at a rate of $6.05 to $6.10 per cubic yard with the work to be completed prior to April 2023.

CARRIED

Communications

Correspondence
2023-00010 **Moved by:** Councillor Dean Serdachny

THAT the circulated correspondence be filed for future reference:

- **Katey Makohoniuk** – PHO Winter 2023 Newsletter and Conflict Resolution Workshop
- **SAMA** – Notice of SAMA Annual Meeting and Administrator Training April 4 – 5, 2023

- **NEATPC** – 2023 Membership Fee and Newsletter
- **Parkland Regional Library** – December 2022 Update
- **SaskPower** – 2023 Proposed Road Construction Plans
- **Good Spirit School Division** – November/December 2022 In Focus and December 15, 2022 From the Board
- **Canora RCMP Detachment** – 2022 RM of Clayton Stats and 2022 Canora Detachment Stats
- **CN** – 2022 Snow Removal and Winter Safety Letter
- **SMHI** – 2022 Yearly Claim Letter
- **RM of Good Lake No. 274** – Letter regarding withdrawal from PRWMA
- **SARM** – 2023 Membership Fees and SARM Professional Services Fees
- **Commissionaires South Saskatchewan** – Bylaw Enforcement Services Information as requested by the OH Board
- **ECMA (East Central Municipal Alliance)** – Meeting Minutes November 22, 2022

CARRIED

Request for Support for Public Conduct Policy

2023-00011 **Moved by:** Councillor Duane Hicks

THAT the Rural Municipality of Clayton No. 333 will support the ECMA's request for the creation of a Public Conduct Policy for ECMA member municipalities and we agree to cover our portion of costs incurred during the development of this policy.

CARRIED

Delegate

1:05 p.m. - Trevor Bartel entered Council Chambers to discuss the pasture lease at Hicks' Gravel Pit.

1:15 p.m. - Trevor Bartel departed Council Chambers.

Hicks' Gravel Pit Lease

2023-00012 **Moved by:** Councillor Lorne Ball

THAT we rent the Hicks' Gravel Pit land to Trevor Bartel for pasturing his cattle for the yearly fee of $2,000.00 on a 5-year contract. The lessee shall be responsible for all fencing requirements.

CARRIED

Reeve and Councillors Forum

Council Remuneration 2023

2023-00013 **Moved by:** Councillor Dean Serdachny

THAT for the 2023 year, remuneration rates for Council be set as follows:

- Council Meeting:
  - $200.00 per day;
- Committee Meeting:
  - $100.00 for first 4 hours or $200.00 thereafter (includes travel time to the meetings);
- Public Works Supervision:
  - $20.00 per hour;
- Convention Rates:
  - $200.00 per day plus one day of travel if required and mileage;
- Mileage Rate of $0.65 per km for the first 5,000 km; and
- Cell phone allowance of $30.00 per month.

CARRIED

Unfinished Business

Insurance Renewals - SARM

2023-00014 **Moved by:** Councillor Dwight Rubletz

THAT we increase our excess liability insurance coverage to $4 million and Administrative Errors & Omissions insurance coverage to $2 million.

CARRIED

Initials: [redacted]

Brush Clearing at Hicks' Gravel Pit

2023-00015 **Moved by:** Councillor Duane Hicks

THAT we table this matter until a spring meeting.

CARRIED

New Business

Cancellation Requests for Ministry of Agriculture Leased Lands (SAF)

2023-00016 **Moved by:** Councillor Dean Serdachny

THAT we send the cancellation requests to the Ministry of Agriculture Lands Branch for the leased lands that are in arrears.

CARRIED

ECMA District Board of Revision

2023-00017 **Moved by:** Councillor Darin Jacquemart

THAT the Rural Municipality of Clayton appoint the ECMA's District Board of Revision for the 2023 assessment year.

CARRIED

Fidelity Bond

2023-00018 **Moved by:** Councillor Lorne Ball

THAT we acknowledge that the Administrator presented the fidelity bond to council.

CARRIED

Sask Lotteries Community Grant Program

2023-00019 **Moved by:** Councillor Dean Serdachny

THAT the RM population for the Sask Lotteries Community Grant be divided as follows:

Sturgis - 63, Hyas - 76, Norquay - 278, Stenen - 107, Sandy Beach - 107.

If any of the boards do not apply, then the share shall be split between the remaining parties in ratio.

CARRIED

1:45 p.m. - Reeve Griffith turned the chair over to Deputy Reeve Jacquemart; Reeve Griffith departed Council Chambers.

Delegate - Dale Griffith

1:55 p.m. - Dale Griffith entered Council Chambers to discuss purchasing Ministry of Agriculture Lease Land - NW 30-36-01 W2.

2:05 p.m. - Dale Griffith departed Council Chambers.

Sale of Ministry of Agriculture Lease Land - NW 30-36-01 W2

2023-00020 **Moved by:** Councillor Dwight Rubletz

THAT the Municipality requests NW 30-36-01 W2 remains reserved from sale until future gravel exploration is completed on this quarter.

CARRIED

2:10 p.m. - Reeve Griffith returned to Council Chambers; Deputy Reeve Jacquemart turned the chair back to Reeve Griffith.

Administrative Assistant Position

2023-00021 **Moved by:** Councillor Lorne Ball

THAT we hire Lise Carpentier to help at the municipal office, at a wage of $30.00 per hour without benefits or MEPP, until an administrative assistant is hired. The assistant position will be advertised in the local papers with an interview to be held when a suitable candidate is found.

CARRIED

Public Forum

Adjournment

2023-00022 **Moved by:** Councillor Darin Jacquemart

THAT we adjourn this meeting at 2:20 p.m.

CARRIED

[redacted] [redacted]

Reeve Administrator

Initials: [redacted]