Rural Municipality of Clayton No. 333

Meeting Minutes

Regular February 8, 2023 - 09:00 AM

113 1 Ave. N., Hyas, SK

In Attendance:

Reeve Griffith, Councillor Hicks, Councillor Jacquemart, Councillor Serdachny, Councillor Perepeluk, Councillor Rubletz, Councillor Ball, Administrator Papp

Absent:

Councillor Jacquemart

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:10 a.m.

Approval of Agenda

THAT we accept the agenda as presented.

Conflict of Interest

THAT no one declared a Conflict of Interest.

Confirmation of Minutes

2023-00023 **Moved by:** Councillor Duane Hicks

THAT we approve the minutes of the January 11, 2023 meeting as circulated.

CARRIED

Reports of Administration and Committees

Delegation - Maintenance Worker Report

9:18 a.m. - Foreman Chad Killniak, Andrew Gazdewich, Allan Boen and Sabrina Chernyk entered Council Chambers to present a verbal maintenance report.

9:25 a.m. - Councillor Dean Serdachny entered Council Chambers.

9:38 a.m. - Foreman Chad Killniak, Andrew Gazdewich, Allan Boen and Sabrina Chernyk departed Council Chambers.

Financial Statements

2023-00024 **Moved by:** Councillor Dean Serdachny

THAT we accept the Statement of Financial Activities for the month of January, 2023 as presented.

CARRIED

List of Accounts for Approval

2023-00025 **Moved by:** Councillor Ron Perepeluk

THAT the circulated List of Accounts for Approval in the amount of $241,444.96, which includes cheque numbers 5045 to 5066, EFT numbers 3127 to 3150 and other direct payments numbered 20221229 to 20221230 and 20230107 to 20230117 and 20230201 to 20230207, be accepted and approved for payment.

CARRIED

Additional Bills

2023-00026 **Moved by:** Councillor Dwight Rubletz

THAT we pay the presented additional bills in the amount of $5,508.09 as per Accounts Payable Invoice Batch # 2023-00023.

CARRIED

Initials: [redacted]

Approval of Reports

2023-00027 **Moved by:** Councillor Duane Hicks

THAT the Administrator, Maintenance and following Committee reports be accepted as presented:

- Administrator Tanya Papp - ECMA
- Councillor Lorne Ball - ECMA
- Councillor Lorne Ball - Sturgis Fire Board
- Councillor Lorne Ball - Norquay Vet Board

CARRIED

Public Hearings

Delegations

Communications

Correspondence

2023-00028 **Moved by:** Councillor Lorne Ball

THAT the circulated correspondence be filed for future reference:

- **ECMA** - January 17, 2023 Meeting Minutes and Council Training Proposal from Matthewson & Co.
- **SGEU Merger Survey Summary Report** – Cumberland & Parkland College Proposed Merger
- **iHunter 2022 -** Saskatchewan Map Sales Report & 2022 Annual Report
- **Sturgis & District Rural Fire Co-operative** – 2023 Funding Request Letter
- **The Health Foundation of East Central SK** – May 10, 2022 Meeting Notes
- **SMHI** – Notice of Annual General Meeting on March 14, 2023 & 2022 Annual General Meeting Minutes
- **PRWMA (Parkland Regional Waste Management Authority) -** February 27, 2023 Meeting Package
- **Highway 9 Regional Potable Water Supply System –** Water Treatment Plant Tour & Fact Sheet
- **Good Spirit School Division** – January 26, 2023 From the Board

CARRIED

RMAA Convention

2023-00029 **Moved by:** Councillor Dean Serdachny

THAT the Administrator be authorized to attend the 2023 Annual RMAA Convention scheduled for May 15 to 18 in Saskatoon, closing the Municipal Office if required.

CARRIED

Reeve and Councillors Forum

Organized Hamlet of Swan Plain

2023-00030 **Moved by:** Councillor Ron Perepeluk

THAT we invite the Organized Hamlet Board to a council meeting prior to the Hamlet's Annual General Meeting to discuss Nuisance Abatement.

CARRIED

Legal Discussion

In Camera

2023-00031 **Moved by:** Councillor Dean Serdachny

THAT Council goes In Camera at 11:10 a.m. to discuss legal issues related to the Dyck Memorial Road Bridge.

CARRIED

Out of Camera

2023-00032 **Moved by:** Councillor Duane Hicks

THAT Council comes Out of Camera at 11:50 a.m.

CARRIED

Initials: [redacted]

Unfinished Business

Council Meal Allowances

2023-00033 **Moved by:** Councillor Dwight Rubletz

THAT for the 2023 year, the meal allowance for council and staff be set at a rate of $23.00 per meal to a maximum of $69.00 per day.

CARRIED

New Business

2023 Annual SARM Convention

2023-00034 **Moved by:** Councillor Dean Serdachny

THAT the Rural Municipality of Clayton No. 333 authorizes the attendance of council members, the administrator and maintenance staff at the 2023 SARM Annual Convention & Trade Show, which is to be held on March 14 to 16, 2023 at Prairieland Park in Saskatoon; All expenses will be paid by the Municipality.

CARRIED

MLDP Classes

2023-00035 **Moved by:** Councillor Dwight Rubletz

THAT we register staff and council for the MLDP classes as required.

CARRIED

SARM Voting Delegates

2023-00036 **Moved by:** Councillor Dean Serdachny

THAT the Rural Municipality of Clayton No. 333 appoints Reeve Hal Griffith and Councillor Lorne Ball as voting delegates for the SARM convention.

CARRIED

Saskatchewan Municipal Hail Insurance Annual Meeting

2023-00037 **Moved by:** Councillor Lorne Ball

THAT the Rural Municipality of Clayton No. 333 appoints Councillor Dean Serdachny as a delegate for the SMHI Annual Meeting to be held in Saskatoon on March 14, 2023 at Prairieland Park in conjunction with the SARM Annual Convention.

DEFEATED

STARS Donation

2023-00038 **Moved by:** Councillor Ron Perepeluk

THAT the Rural Municipality of Clayton No. 333 donate $1,000.00 to the STARS program for presentations at the 2023 Annual SARM Convention.

CARRIED

SAMA Annual Meeting

2023-00039 **Moved by:** Councillor Dwight Rubletz

THAT Administrator Papp be authorized to attend the SAMA training session on April 4, 2023 and the SAMA Annual Meeting as a voting delegate on April 5, 2023. The Municipality shall pay the expenses and the Municipal Office will be closed if required.

CARRIED

2023 Fees and Rates

2023-00040 **Moved by:** Councillor Lorne Ball

THAT the 2023 fees and rates be set as per Schedule "A" which shall be attached to and form part of these minutes.

CARRIED

Initials: [redacted]

Swan Plain Poker Derby

2023-00041 **Moved by:** Councillor Ron Perepeluk

THAT the maintenance department clear the snow from the Swan Plain Community Centre parking lot free of charge for the Annual Swan Plain Poker Derby to be held on March 4, 2023.

CARRIED

Bylaw No. 2023-01 Assessment Appeal Fee Bylaw

2023-00042 **Moved by:** Councillor Dwight Rubletz

THAT Bylaw No. 2023-01, being a Bylaw to Establish a Fee to Appeal Assessments, be introduced and given the First Reading.

CARRIED

Bylaw No. 2023-01 Assessment Appeal Fee Bylaw

2023-00043 **Moved by:** Councillor Ron Perepeluk

THAT Bylaw No. 2023-01 be given the Second Reading.

CARRIED

Bylaw No. 2023-01 Assessment Appeal Fee Bylaw

2023-00044 **Moved by:** Councillor Duane Hicks

THAT Bylaw No. 2023-01 be given all three Readings at this meeting.

CARRIED UNANIMOUSLY

Bylaw No. 2023-01 Assessment Appeal Fee Bylaw

2023-00045 **Moved by:** Councillor Dean Serdachny

THAT Bylaw No. 2023-01 being a Bylaw To Establish a Fee to Appeal Assessments, be given the Third Reading and be adopted, signed and sealed.

CARRIED

Mowing

2023-00046 **Moved by:** Councillor Duane Hicks

THAT the Rural Municipality of Clayton No. 333 posts a Request for Proposal on the SaskTenders website for the Municipality's mowing requirements to be opened at the March 8, 2023 Council Meeting.

CARRIED

Canadian Linen & Uniform Service Rental Agreement

2023-00047 **Moved by:** Councillor Lorne Ball

THAT we authorize Administrator Papp to sign the Canadian Linen & Uniform Service Rental Agreement for a 3-year term with the required changes.

CARRIED

Public Forum

Adjournment

2023-00048 **Moved by:** Councillor Lorne Ball

THAT we adjourn this meeting at 1:55 p.m.

CARRIED

[redacted]
Reeve

[redacted]
Administrator

Initials: [redacted]

Schedule "A"

Fees & Rates

Resolution No. 2023-00040

Meeting Date: February 8, 2023

General Government Services	
Sale of Items	
Photocopying & Printing	$0.25 per page
Minutes - Yearly Subscriptions	$120.00 per year
Minutes - Copy	$10.00 per copy
Faxing (Send/Receive)	$1.00 per copy
Municipal & Homestead Maps	$15.00 each
Fees	
NSF Fees	$20.00 plus bank charge back fee (each NSF)
Tax Enforcement	$20.00 admin fee plus actual cost (i.e.: title, advertising, etc.)

Transportation Services	
Signs	At cost to ratepayers (if available)
Culvert & Couplers	At cost to ratepayers (if available)
Custom Work	Not offered
Gravel Sales	Not offered

Environmental Health & Wellness Services	
Pest Control Products	No charge - only available to ratepayers

[redacted]