Rural Municipality of Clayton No. 333

Meeting Minutes
Regular February 14, 2024 - 09:00 AM
113 1 Ave. N., Hyas, SK

In Attendance:

Deputy Reeve Darin Jacquemart, Councillor Duane Hicks, Councillor Dean Serdachny, Councillor Ron Perepeluk, Councillor Dwight Rubletz, Councillor Lorne Ball, Administrator Tanya Papp

Absent:

Reeve Hal Griffith

Call To Order

A quorum being present, Deputy Reeve Darin Jacquemart called the meeting to order at 9:00 a.m.

Additions to Agenda

THAT we accept the agenda as presented.

Conflict of Interest

THAT no one declared a Conflict of Interest.

Confirmation of Minutes

2024-00028 **Moved by:** Councillor Duane Hicks

THAT we approve the minutes of the January 16, 2024 meeting as circulated.

CARRIED

Reports of Administration and Committees

Administrator Report

2024-00029 **Moved by:** Councillor Lorne Ball

THAT we accept the Administrator Report as presented; THAT we acknowledge Administrator Tanya Papp has 110 hours of banked time as of January 31, 2024.

CARRIED

Financial Statements

2024-00030 **Moved by:** Councillor Duane Hicks

THAT we accept the Statement of Financial Activities for the month of January 2024 as presented.

CARRIED

List of Accounts for Approval

2024-00031 **Moved by:** Councillor Ron Perepeluk

THAT the circulated List of Accounts for Approval in the amount of $137,568.98, which includes cheque numbers 5375 to 5403, EFT numbers 3432 to 3456, other direct payments numbers 20240106, 20240108 to 20240123 and 20240201 to 20240208 and automatic withdrawal payments numbers 202402-001 to 202402-002, be accepted and approved for payment.

CARRIED

Additional Bills

2024-00032 **Moved by:** Councillor Lorne Ball

THAT we approve to pay the presented additional bills in the amount of $6,948.98 as per Accounts Payable Invoice Batch No. 2024-00033.

CARRIED

Kam-Crete Ltd. Invoice

2024-00033 **Moved by:** Councillor Dwight Rubletz

THAT we approve to pay Kam-Crete Ltd. Invoice No. 5449, in the amount of $3,998.89 without a hold back, for gravel crushing at Lawrence's Pit.

CARRIED

Approval of Reports

2024-00034 **Moved by:** Councillor Ron Perepeluk

THAT the following Committee reports be accepted as verbally presented:

- PRWMA - Councillor Lorne Ball
- Norquay and District Fire Protection Association - Deputy Reeve Darin Jacquemart and Councillor Duane Hicks

CARRIED

Public Hearings

Communications

Correspondence

2024-00035 **Moved by:** Councillor Lorne Ball

THAT the circulated correspondence be filed for future reference:

- **Town of Preeceville –** Doctor Incentive Financial Report to December 31st, 2023
- **Hudson Bay Route Association –** Annual Report & Membership Fee
- **SAMA –** 2024 Municipal Invoice
- **Eaglestone Lodge Personal Care Home –** Donation Request
- **SaskPower Customer Relations –** 2024 Proposed Road Construction Plans
- **Good Spirit School Division -** From The Board Report January 2024
- **Norquay & District Fire Protection –** January 18, 2024 and April 26, 2023 Meeting Minutes
- **Sasktel Engineering Control Centre –** 2024 Road Construction Request Application Form
- **SunCrest College –** Wildfire Mitigation & Prevention for Rural Saskatchewan Program
- **Saskatchewan Public Safety Agency –** Provincial Disaster Assistance Program Training Session
- **ECMA –** February 22, 2024 Meeting Notification and July 18, 2023 Meeting Minutes
- **Saskatchewan Association of Watersheds –** Climate Change Adaptation Planning Invitation Letter
- **Inside Outside Studios –** 2023 RM Map Sales Annual Report

CARRIED

Saskatchewan Public Safety Agency PDAP Training

2024-00036 **Moved by:** Councillor Lorne Ball

THAT the Administrator Tanya Papp, Foreman Chad Killniak and Operator Andrew Gazdewich be registered to attend the PDAP training scheduled for February 28 or 29, 2024 in Yorkton.

CARRIED

Delegation - Trevor Bartel

10:05 a.m. – Trevor Bartel entered Council Chambers to discuss the proposed Ministry of Agriculture Sand and Gravel Lease on NE and SE 24-34-33 W1.
10:24 a.m. – Trevor Bartel departed Council Chambers.

Reeve and Councillors Forum

Municipal Transportation Permits

2024-00037 **Moved by:** Councillor Dean Serdachny

THAT we amend the Municipal Overweight Permits Policy fees as follows:

- Annual Municipal Overweight Transportation Permit - $200.00 per vehicle or fleet per year
- Single Trip Municipal Overweight Transportation Permit (not during road bans) - $50.00 per vehicle per trip
- Spring Road Restriction Permit - $50.00 per vehicle per trip during road restriction periods.

CARRIED

ECMA Bylaw & Policy

2024-00038 **Moved by:** Councillor Duane Hicks

THAT we table the Anti-Workplace Violence Policy and the Public Conduct Policy until after the ECMA meeting on February 22, 2024.

CARRIED

Unfinished Business

Sask Lotteries Community Grant Program

2024-00039 **Moved by:** Councillor Ron Perepeluk

THAT the RM population for the Sask Lotteries Community Grant be divided as follows:

- Sturgis & District Recreation Board - 63
- Village of Hyas - 76
- Norquay Recreation Board - 278
- Stenen Recreation Board - 107
- Sandy Beach Community Club - 107

If any of the boards do not apply, then the share shall be split between the remaining parties in ratio.

CARRIED

Water Security Agency Drainage Request for Assistance

2024-00040 **Moved by:** Councillor Dean Serdachny

THAT we table the Request for Drainage Assistance until a Water Security Agency representative can attend our meeting.

CARRIED

Amendment to Resolution No. 2023-00263

2024-00041 **Moved by:** Councillor Dean Serdachny

THAT we approve to amend Resolution No. 2023-00263 to replace SW 05-35-03 W2 with SW 03-35-03 W2.

CARRIED

Gravel Pit - Ministry of Ag Lease Application

2024-00042 **Moved by:** Councillor Duane Hicks

THAT we approve the Sand and Gravel Disposition Application Form as prepared and submit it to the Ministry of Agriculture Lands Branch in order to proceed with a lease on NE and SE 24-34-33 W1.

CARRIED

10:44 a.m. - Councillor Lorne Ball departed Council Chambers.

10:44 a.m. - Councillor Lorne Ball returned to Council Chambers.

New Business

SARM Convention

2024-00043 **Moved by:** Councillor Dean Serdachny

THAT the Rural Municipality of Clayton No. 333 authorizes the attendance of council members, the administration and maintenance staff at the 2024 SARM Annual Convention & Trade Show, which is to be held on March 13 to 15, 2024 at the REAL District in Regina; All expenses will be paid by the Municipality.

CARRIED

SARM Voting Delegates

2024-00044 **Moved by:** Councillor Duane Hicks

THAT the Rural Municipality of Clayton No. 333 appoints Deputy Reeve Darin Jacquemart and Councillor Ron Perepeluk as voting delegates for the SARM convention. If the voting delegates are not able to attend, we appoint the next available councillor, who will be present at convention, as a voting delegate.

CARRIED

Municipal Leadership Development Program

2024-00045 **Moved by:** Councillor Dwight Rubletz

THAT we register staff and council for the MLDP classes as required.

CARRIED

Resolution for the SARM Convention - Wolf Reduction Program

2024-00046 **Moved by:** Councillor Ron Perepeluk

THAT the Rural Municipality of Clayton No. 333 supports the resolution being presented to SARM with the Rural Municipality of Keys No.303, the Rural Municipality of Livingston No.331, the Rural Municipality of Preeceville No.334 and the Rural Municipality of Calder No. 241 stating:

WHEREAS there has been an increase in the wolf population in certain areas of Saskatchewan;

WHEREAS the increase in the wolf population is causing financial hardship to farmers due to the loss of livestock to wolves;

BE IT RESOLVED THAT SARM lobby the government to establish a Wolf Reduction/Bounty Program.

CARRIED

Resolution for the SARM Convention - Livestock Loss Due to Wolves Compensation

2024-00047 **Moved by:** Councillor Dwight Rubletz

THAT the Rural Municipality of Clayton No. 333 supports the resolution being presented to SARM with the Rural Municipality of Keys No.303, the Rural Municipality of Livingston No.331, the Rural Municipality of Preeceville No.334 and the Rural Municipality of Calder No. 241 stating:

WHEREAS an increase in the wolf population in certain areas of Saskatchewan is causing financial hardship to farmers due to loss of livestock from wolves;

WHEREAS the claim assessments through Saskatchewan Crop Insurance Predation Compensation Claims are based on evidence of a carcass;

WHEREAS wolves often drag away their kill so carcasses are often not found when livestock is missing;

BE IT RESOLVED that SARM lobby Saskatchewan Crop Insurance to review how the criteria of the claim on livestock losses through Predation Compensation Claims can better compensate for missing livestock due to predation.

CARRIED

Delegation - Dylan ven der Buhs from Maple Ag & Outdoor

11:25 a.m. – Dylan ven der Buhs entered Council Chambers to provide information about Maple Ag & Outdoor products and services.
11:35 a.m. – Dylan ven der Buhs departed Council Chambers.

STARS Donation

2024-00048 **Moved by:** Councillor Lorne Ball

THAT the Rural Municipality of Clayton No. 333 donate $1,000.00 to the STARS program for presentations at the 2024 Annual SARM Convention.

CARRIED

SAMA Annual Meeting

2024-00049 **Moved by:** Councillor Duane Hicks

THAT we table the SAMA Annual Meeting and administrator training session until the March council meeting.

CARRIED

SMHI Annual Meeting

2024-00050 **Moved by:** Councillor Dwight Rubletz

THAT the Rural Municipality of Clayton No. 333 appoints Councillor Dean Serdachny as a delegate for the SMHI Annual Meeting to be held in Regina on March 13, 2024 at the REAL District in conjunction with the SARM Annual Convention.

CARRIED

SaskEnergy Work Order No. 360597

2024-00051 **Moved by:** Councillor Dean Serdachny

THAT the Rural Municipality of Clayton No. 333 approve the proposed project as per SaskEnergy Work Order No. 360597.

CARRIED

Mowing

2024-00052 **Moved by:** Councillor Lorne Ball

THAT as per the terms set out in RFP No. RM333-2023-02, we extend our mowing contract with Dennis Friesen for the 2024 year and accept the mowing rate of $175.00 per hour.

CARRIED

Meal Allowance

2024-00053 **Moved by:** Councillor Ron Perepeluk

THAT for the 2024 year, the meal allowance for council and staff be set at a rate of $23.00 per meal to a maximum of $69.00 per day.

CARRIED

CTP Grid Road 753 Bridge

2024-00054 **Moved by:** Councillor Dean Serdachny

THAT we acknowledge the bridge inspection reports submitted by WSP and have Daniel Segal of SARM Municipal Bridge Services complete an inspection analysis for the CTP Grid Road 753 Bridge;

THAT we schedule a meeting at the SARM Convention with Daniel Segal to discuss the bridge inspection analysis and the ICIP/RIRG Grant.

CARRIED

Ministry of Agriculture Overpayment

2024-00055 **Moved by:** Councillor Dwight Rubletz

THAT due an error in payment amounts and lease detail by the Ministry of Agriculture Lands Branch, we issue a refund the Ministry of Agriculture Lands Branch in the amount of $425.59 and a refund or credit to Customer No. 1055 in the amount of $87.05.

CARRIED

RMAA Convention

2024-00056 **Moved by:** Councillor Ron Perepeluk

THAT the Administrator and Joint Administrative Assistant be authorized to attend the 2024 Annual RMAA Convention scheduled for May 13 to 16, 2024 in Regina.

CARRIED

March Meeting Date

2024-00057 **Moved by:** Councillor Dwight Rubletz

THAT the March Regular Council Meeting be set by the Reeve due to the SARM Annual Convention.

CARRIED

Public Forum

Adjournment

2024-00058 **Moved by:** Councillor Dean Serdachny

THAT we adjourn this meeting at 12:05 p.m.

CARRIED

[redacted]
Reeve

[redacted]
Administrator