Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting
June 12, 2024 - 09:00 AM
113 1 Ave. N., Hyas, SK
Zoom Meeting ID: 839 3269 1751

In Attendance:
Reeve Hal Griffith, Division 1 Councillor Duane Hicks,
Division 2 Councillor Darin Jacquemart, Division 3 Councillor Dean Serdachny,
Division 5 Councillor Dwight Rubletz, Division 6 Councillor Lorne Ball, Administrator Tanya Papp
Absent:
Division 4 Councillor Ron Perepeluk

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:00 a.m.

Delegation - Maintenance Workers

9:10 a.m. – Foreman Chad Killniak, Andrew Gazdewich and Jordan Marshall entered Council Chambers to present a verbal maintenance report.

10:15 a.m. – Foreman Chad Killniak, Andrew Gazdewich and Jordan Marshall departed Council Chambers.

Addition to Agenda

THAT we accept the agenda with the following additions:

- Building Permits

Conflict of Interest

Reeve Hal Griffith declared a conflict of interest regarding Resolution No. 2024-00161, Gravel Exploration on NW 30-36-01 W2.

Confirmation of Minutes

2024-00149 **Moved by:** Councillor Duane Hicks

THAT we approve the minutes of the May 8, 2024 Regular Meeting of Council as presented.

CARRIED

Reports of Administration and Committees

Administrator Report

Sympathy Gesture and Gift Policy

2024-00150 **Moved by:** Councillor Lorne Ball

THAT the Administrator draft a policy for sympathy gestures and celebratory gifts.

CARRIED

Lise Carpentier's Wedding

2024-00151 **Moved by:** Councillor Dean Serdachny

THAT we send Assistant Lise Carpentier a $100.00 gift card for her upcoming wedding.

CARRIED

Bank Reconciliation

2024-00152 **Moved by:** Councillor Darin Jacquemart

THAT the Bank Reconciliation for the month of May be acknowledged as presented.

CARRIED

Credit Card Statements

2024-00153 **Moved by:** Councillor Lorne Ball

THAT the Credit Card Statements dated May 7, 2024 and June 7, 2024 be acknowledged as presented.

CARRIED

Financial Statements

2024-00154 **Moved by:** Councillor Duane Hicks

THAT we accept the Statement of Financial Activities for the month of May 2024 as presented.

CARRIED

List of Accounts for Approval

2024-00155 **Moved by:** Councillor Dean Serdachny

THAT the circulated List of Accounts for Approval in the amount of $217,600.28, which includes cheque numbers 5471 to 5493, EFT numbers 3522 to 3541, other direct payments numbers 20240501 to 20240515 and 20240601 to 20240617 and automatic withdrawal payments numbers 202405-003 and 202406-001 to 202406-002, be accepted and approved for payment.

CARRIED

Additional Bills

2024-00156 **Moved by:** Councillor Darin Jacquemart

THAT we pay the presented additional bills in the amount of $116,127.29 as per Accounts Payable Payment Batch No. 2024-00089 and 2024-00091.

CARRIED

Kam-Crete Gravel Crushing Invoice No. 5860

2024-00157 **Moved by:** Councillor Lorne Ball

THAT we approve to pay Kam-Crete Ltd. Invoice No. 5860, less the standard 10% hold back, for gravel crushing to date in Dale's Pit.

CARRIED

10:30 a.m. - Councillor Dwight Rubletz joined the Council Meeting via electronic means.

Approval of Reports

2024-00158 **Moved by:** Councillor Dean Serdachny

THAT the Administrator, Maintenance and the following Committee reports be accepted as verbally presented:

- RMAA Convention - Administrator Tanya Papp
- Joint Council Meeting in Sturgis - Reeve Hal Griffith, Councillor Darin Jacquemart, Councillor Lorne Ball, Administrator Tanya Papp
- East Central Municipal Alliance - Councillor Duane Hicks, Administrator Tanya Papp
- Norquay and District Fire Protection Association - Reeve Hal Griffith
- Sturgis and District Rural Fire Cooperative - Councillor Lorne Ball
- PRWMA - Councillor Lorne Ball

CARRIED

Public Hearings

Delegations

2:00 p.m. - Constable Jeff Stringfellow from the Kamsack RCMP Detachment - Postponed

Communications

1:02 p.m. - Councillor Darin Jacquemart departed Council Chambers.

1:09 p.m. - Council Darin Jacquemart returned to Council Chambers.

Correspondence

2024-00159 **Moved by:** Councillor Dean Serdachny

THAT the circulated correspondence be filed for future reference:

- **Ministry of Government Relations** – 2024-25 Municipal Revenue Sharing Grant
- **Preeceville District Lions Club Inc.** – Request for Donation
- **Saskatchewan Health Authority** – Preeceville and District Health Centre Service Update Meeting on June 26, 2024
- **Community Futures Ventures** – June 27, 2024 AGM Notice and Package
- **Hudson Bay Route Association** – 2024 AGM Postponed Until August 12 - 13, 2024
- **Assiniboine Watershed Stewardship Association Inc** – June 25, 2024 AGM Reminder and Package
- **Parkland Regional Waste Management Authority** – June 17, 2024 Meeting Package
- **NEATPC** – June 11, 2024 Meeting Package
- **National Police Federation** – Municipal Call to Action Proposal
- **Assiniboine Watershed Stewardship Association Inc** – LiDAR Webinar
- **Parkland Valley Sport, Culture and Recreation District** – June 26, 2024 AGM Package
- **Village of Hyas** – June 2024 Newsletter and Thank You to RM Staff

CARRIED

Reeve and Councillors Forum

Legal Discussion for DMR Bridge

In Camera

2024-00160 **Moved by:** Councillor Dean Serdachny

THAT council proceed In Camera at 1:12 p.m. to discuss legal matters related to the Dyck Memorial Road Bridge pursuant to Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act.*

CARRIED

Out of Camera

Council comes Out of Camera and the Regular Meeting of Council reconvenes at 1:20 p.m.

1:12 p.m. - Reeve Griffith turned the chair over to Deputy Reeve Jacquemart; Reeve Griffith departed Council Chambers.

Gravel Exploration - NW 30-36-01 W2

2024-00161 **Moved by:** Councillor Darin Jacquemart

THAT we apply to the Ministry of Agriculture for a gravel exploration permit on NW 30-36-01 W2.

CARRIED

1:30 p.m. - Reeve Griffith returned to Council Chambers; Deputy Reeve Jacquemart turned the chair back to Reeve Griffith.

Mowing Requirements

2024-00162 **Moved by:** Councillor Duane Hicks

THAT the 2024 mowing requirements are as follows:

- June or July top cut: all roads, including backroads if possible due to the excess rainfall accumulation
- Mid-July full cut: not required at this time due to rain accumulation
- October full cut: weather dependant with a maximum of 3 passes. The October cut will be reviewed in the fall prior to issuing mowing maps.

Dennis Friesen Mowing can park at the Danbury yard when mowing in the RM.

CARRIED

Unfinished Business

WSA Drainage Request

2024-00163 **Moved by:** Councillor Dean Serdachny

THAT we invite WSA and Kelly Penner to the Budget Special Meeting to discuss Division 3 Drainage issues.

CARRIED

Municipal Office Flooding

2024-00164 **Moved by:** Councillor Duane Hicks

THAT the Village of Hyas is sent an invoice for work completed by the Maintenance Department during the flood on April 6, 2024 at the following custom work rates:

- $300.00 per hour for culvert steaming
- $125.00 per hour for backhoe work

CARRIED

Budget and Road Tour Meeting

2024-00165 **Moved by:** Councillor Darin Jacquemart

THAT we have a special meeting for the budget and road tour at a date to be determined by the Reeve and Administrator.

CARRIED

George Gordon First Nations TLE Land

2024-00166 **Moved by:** Councillor Lorne Ball

THAT the Rural Municipality of Clayton No. 333 intends to register and widen Range Road 2024 and 2025 along section 05-37-02 W2 and section 32-36-02 W2, as indicated in the Ministry of Highways Land Management Services Branch File No. 836.11 and 836.60. The Prairie Trail road widening and registration along the NE and SE 35-36-02 W2 (File No. 836.61) and NE and SE 26-36-02 W2 (File No. 836.11), is currently in progress with George Gordon First Nation.

CARRIED

New Business

2:03 p.m. - Councillor Dwight Rubletz departed the Council Meeting.

2023 Audit Financial Statements

2024-00167 **Moved by:** Councillor Darin Jacquemart

THAT we approve the 2023 Audited Financial Statements as presented by Baker Tilly LLP.

CARRIED

Community Futures Ventures

2024-00168 **Moved by:** Councillor Lorne Ball

THAT we send representation to the Community Futures Ventures Annual General Meeting on June 27, 2024.

DEFEATED

Heavy Equipment Operator Practicum

2024-00169 **Moved by:** Councillor Lorne Ball

THAT we are interested in providing an unpaid heavy equipment operator practicum, dependant on the maintenance department's work load and availability for on-the-job training.

CARRIED

Municipal Office Furnace and Duct Cleaning Quote

2024-00170 **Moved by:** Councillor Duane Hicks

THAT we hire Dun-Rite Vac to clean the furnace and ducts at the municipal office, for the quoted price of $635.25 including taxes, due to the recent flooding.

CARRIED

Office Chair Purchase

2024-00171 **Moved by:** Councillor Darin Jacquemart

THAT administration can purchase office chairs for a cost of approximately $2,000.00 plus tax.

CARRIED

Village of Hyas Recycling and Garbage Dumpster Location

2024-00172 **Moved by:** Councillor Duane Hicks

THAT we have no issues with the Village of Hyas dumpsters being relocated to proposed location number one which is on Village Property and do not consent to the dumpsters being moved to RM property near the RM Shop due to security issues.

CARRIED

Public Forum

Adjournment

2024-00173 **Moved by:** Councillor Darin Jacquemart

THAT we adjourn this meeting at 3:38 p.m.

CARRIED

[redacted]
Reeve

[redacted]
Administrator