

Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

October 22, 2024 - 09:00 AM

113 1 Ave. N., Hvas, SK

In Attendance:

Reeve Hal Griffith, Division 1 Councillor Duane Hicks, Division 2 Councillor Darin Jacquemart, Division 3 Councillor Dean Serdachny, Division 4 Councillor Ron Perepeluk, Division 5 Councillor Dwight Rubletz, Division 6 Councillor Lorne Ball, Administrator Tanya Papp

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:00 a.m.

Delegation - Maintenance Workers

9:02 a.m. – Foreman Chad Killniak, Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall entered Council Chambers to present a maintenance report.

9:24 a.m. – Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall departed Council Chambers.

9:33 a.m. – Foreman Chad Killniak departed Council Chambers.

Addition to Agenda

2024-00248

Moved by: Councillor Lorne Ball

THAT we accept the agenda with the following additions:

- Danbury Hall demolition
- Town of Norquay
- Map Changes
- Trevor Bartel Agreement
- Investments
- Approach requests

CARRIED

Conflict of Interest

No one declared a conflict of interest.

Confirmation of Minutes

2024-00249

Moved by: Councillor Duane Hicks

THAT we approve the minutes of the September 11, 2024 Regular Meeting of Council and the October 2, 2024 Special Meeting of Council as presented.

CARRIED

Reports of Administration and Committees

Bank Reconciliation

2024-00250

Moved by: Councillor Dean Serdachny

THAT the Bank Reconciliation for the month of August and September 2024 be acknowledged as presented.

CARRIED

Credit Card Statements

2024-00251

Moved by: Councillor Dwight Rubletz

THAT the Credit Card Statement dated October 7, 2024 be acknowledged as presented.

CARRIED



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Financial Statements

2024-00252

Moved by: Councillor Lorne Ball

THAT we accept the Statement of Financial Activities for the month of September 2024 as presented.

CARRIED

List of Accounts for Approval

2024-00253

Moved by: Councillor Ron Perepeluk

THAT the circulated List of Accounts for Approval in the amount of \$379,269.88, which includes cheque numbers 5567 to 5590, EFT numbers 3602 to 3629, other direct payments numbers 20240901 to 20240919 and 20241001 to 20241011 and automatic withdrawal payments numbers 202409-003 and 202410-001 to 202410-002, be accepted and approved for payment.

CARRIED

Additional Bills

2024-00254

Moved by: Councillor Duane Hicks

THAT we pay the presented additional bills in the amount of \$166,610.88 as per Accounts Payable Batch No. 2024-00138.

CARRIED

9:58 a.m. - Councillor Dean Serdachny departed Council Chambers.

Kam-Crete Gravel Hauling Invoices

2024-00255

Moved by: Councillor Darin Jacquemart

THAT we approve to pay Kam-Crete Ltd. Invoices No. 6465 to 6471, without the standard 10% hold back, for gravelling to date.

CARRIED

Kam-Crete Hauling Hold Back

2024-00256

Moved by: Councillor Dwight Rubletz

THAT we approve to release the Kam-Crete gravel hauling invoice hold backs to date.

CARRIED

Kam-Crete Ltd. - Crushing Invoice No. 6515

2024-00257

Moved by: Councillor Duane Hicks

THAT we approve to pay Kam-Crete Ltd. Invoice No. 6515, less the standard 10% hold back, for gravel crushing in Hicks Gravel Pit.

CARRIED

Approval of Reports

2024-00258

Moved by: Councillor Darin Jacquemart

THAT the Administrator, Maintenance and the following Committee reports be accepted as verbally presented:

- PRWMA - Councillor Lorne Ball
- Norquay Library - Councillor Ron Perepeluk

CARRIED

Public Hearings

Delegations



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Communications

Correspondence

2024-00259

Moved by: Councillor Dwight Rubletz

THAT the circulated correspondence be filed for future reference:

- **SARM** – For Release October 10, 2024 Rural Crime Concerns
- **Hudson Bay Route Association** - AGM Notice November 15 – 16, 2024 in Yorkton, SK
- **SARM** – For Release October 3, 2024 SARM Calls for More Road and Bridge Funding
- **Multicultural Council of Saskatchewan** – Municipal Proclamation Request
- **Notice Nature Team** – Saskatchewan Invasive Species Weed Identification Pocket Book
- **Sergeant Derek Friesen** – Municipal and Canora RCMP Detachment Occurrence Statistics January 1 – October 2, 2024
- **Parkland Regional Library** – Semi-Annual Meeting Notice November 2, 2024 in Elfros, SK
- **Weyerhaeuser Timberlands** – Upcoming Edgewood/Weyerhaeuser Open House Meetings
- **Plant Health Technical Advisor Katey Makohoniuk** - Plant Health Network Fall 2024 Newsletter
- **SGL** – National Safety Code Safety Fitness Certificate
- **APAS** – 2024 APAS Election Poster, Governance and Bylaw Consultation Survey, and District Meeting Registration
- **SARM** – For Release September 11, 2024 SARM Rallies for a Rural Pharmacy Expansion Service
- **Saskatchewan Truth** – Municipal Merit Award

CARRIED

Notice Nature Invasive Species Weed Identification Books

2024-00260

Moved by: Councillor Duane Hicks

THAT we order 10 each of the Invasive Species of Saskatchewan Pocket Guide and Noxious Weed ID Guide from The North Saskatchewan River Basin Council & Notice Nature Team.

CARRIED

Reeve and Councillors Forum

Unfinished Business

Legal Discussion for the DMR Bridge

In Camera

2024-00261

Moved by: Councillor Lorne Ball

THAT council proceed In Camera at 11:40 a.m. to discuss legal matters related to the Dyck Memorial Road Bridge, pursuant to Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

Out of Camera

Council comes Out of Camera and the Regular Meeting of Council reconvenes at 11:44 a.m.

Settlement Documents

2024-00262

Moved by: Councillor Darin Jacquemart

THAT Council authorizes the Reeve and the Administrator to execute settlement documents in relation to the litigation with Inertia Solutions Inc. and Scott Gullacher.

CARRIED



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Legal Discussion

In Camera

2024-00263

Moved by: Councillor Dwight Rubletz

THAT council proceed In Camera at 11:45 a.m. to discuss legal matters pursuant to Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

Out of Camera

Council comes Out of Camera and the Regular Meeting of Council reconvenes at 11:50 a.m.

2024 Municipal Elections

2024-00264

Moved by: Councillor Ron Perepeluk

THAT we acknowledge the administrator has presented the Notice of Abandonment of Poll and the Declaration of Results for the office of Reeve and Division No. 1, 3 and 5 Councillors.

CARRIED

New Business

Administrator Tanya Papp stated that the only APAS Nomination Form submitted to the municipal office was by Councillor Lorne Ball.

APAS Nomination

2024-00265

Moved by: Councillor Darin Jacquemart

THAT the Rural Municipality of Clayton No. 333 appoints Councillor Lorne Ball as our APAS representative.

CARRIED

CCBF Municipal Funding Agreement 2024-2034

2024-00266

Moved by: Councillor Ron Perepeluk

THAT we authorize Reeve Hal Griffith and Administrator Tanya Papp to sign the CCBF Municipal Funding Agreement for the period of April 1, 2024 to March 31, 2034, as submitted by the Ministry of Government Relations.

CARRIED

Clearing the Path (CTP) Declaration

2024-00267

Moved by: Councillor Dwight Rubletz

THAT the Reeve and Administrator be authorized to sign the CTP Statuary Declaration, as provided by SARM, stating that for the Fiscal Year beginning April 1, 2024 and ending March 31, 2025, the Municipality has maintained the Primary Weight Corridor noted in the Clearing the Path - Primary Weight Corridor Maintenance Agreement(s) and Amendment(s) to a level of maintenance that is suitable for the safe and efficient movement of all vehicles, including vehicles operating at primary weights, and all work or services provided are of a good quality and completed in a good and professional manner, in accordance with good and recognized standards, methods, practices and principles employed in the industry for similar work and in accordance with the terms of the Agreement and all applicable codes, laws and regulations.

CARRIED

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- 2024-00268 **Seasonal Employee Layoffs**
Moved by: Councillor Lorne Ball
- THAT we keep the seasonal maintenance staff throughout the winter months in the 2024/25 year. Hours will be limited to a maximum of 40 hours per week except for snow clearing purposes. Seasonal employee layoffs will be revisited in the fall of 2025.
- CARRIED**
-
- 2024-00269 **2024 SARM Midterm Convention**
Moved by: Councillor Ron Perepeluk
- THAT the Rural Municipality of Clayton No. 333 authorize the attendance of the Council and Administrative Staff at the 2024 SARM Annual Midterm Convention, which is to be held on November 20 to 21, 2024 at the TCU Place in Saskatoon. All expenses will be paid by the Municipality.
- CARRIED**
-
- 2024-00270 **SARM Midterm Convention Voting Delegate**
Moved by: Councillor Duane Hicks
- THAT the Rural Municipality of Clayton No. 333 appoints Councillor Darin Jacquemart and Councillor Lorne Ball as voting delegates for the SARM convention. If the voting delegates are not able to attend, we appoint the next available councillor, who will be present at convention, as a voting delegate.
- CARRIED**
-
- 2024-00271 **Municipal Leadership Development Program**
Moved by: Councillor Darin Jacquemart
- THAT we register staff and council for the MLDP classes as required.
- CARRIED**
-
- 2024-00272 **November Meeting Date**
Moved by: Councillor Dwight Rubletz
- THAT the November Regular Meeting of Council remains as regularly scheduled for November 13, 2024. Voting is not required on November 13th, as all incumbents were acclaimed in the 2024 Municipal Election.
- CARRIED**
-
- 2024-00273 **Petty Cash**
Moved by: Councillor Lorne Ball
- THAT we approve to increase the petty cash at the municipal office to \$300.00 from \$200.00.
- CARRIED**
-
- 2024-00274 **Overpayment of Taxes**
Moved by: Councillor Ron Perepeluk
- THAT we approve to issue a refund in the amount of \$1,868.14 to Owner No. 1093 due to an overpayment of taxes.
- CARRIED**
-
- 2024-00275 **2024 UMAAS Fall Workshop**
Moved by: Councillor Duane Hicks
- THAT the Administrator and Administrative Assistant are authorized to attend the 2024 UMAAS Fall Workshop to be held at the Horizon Credit Union Centre in Melville on October 30, 2024.
- CARRIED**



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- 2024-00276

Remembrance Day Wreath
Moved by: Councillor Darin Jacquemart

THAT we purchase a wreath from Norquay Royal Canadian Legion for Remembrance Day.

CARRIED
- 2024-00277

Town of Norquay
Moved by: Councillor Duane Hicks

THAT the Rural Municipality of Clayton No. 333 requests that the Town of Norquay provides a minimum of two days notice prior to draining the lagoon to ensure that the municipal culvert grates can be opened for drainage purposes.

CARRIED
- 2024-00278

Investments
Moved by: Councillor Dwight Rubletz

THAT the Rural Municipality of Clayton No. 333 transfers \$1,000,000.00 from our Maximizer Account into an Affinity Credit Union GIC for a non-redeemable 1-year term.

CARRIED
- 2024-00279

Approach Requests
Moved by: Councillor Darin Jacquemart

THAT we approve the approach requests for NW 03 35 02 W2, SE 03 34 02 W2 and SE 23 34 02 W2. The municipality will provide one culvert at each site if required and the ratepayer is responsible for building the approach under the Divisional Councillor's inspection.

CARRIED
- 2024-00280

Public Forum

Adjournment
Moved by: Councillor Darin Jacquemart

THAT we adjourn this meeting at 1:40 p.m.

CARRIED

[Redacted Signature]

Reeve

[Redacted Signature]

Administrator