

Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

February 12, 2025 - 09:00 AM

113 - 1 Ave. N., Hyas, SK

In Attendance:

Reeve Hal Griffith, Division 1 Councillor Duane Hicks
Division 3 Councillor Dean Serdachny, Division 4 Councillor Ron Perepeluk,
Division 5 Councillor Dwight Rubletz, Division 6 Councillor Lorne Ball, Administrator Tanya Papp

Absent:

Division 2 Councillor Darin Jacquemart

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:07 a.m.

Approval of Agenda

2025-00046 **Moved by:** Councillor Lorne Ball

THAT we accept the agenda with the following additions:

- Towing
- Clearing the Snow at Postal Boxes
- CTP Bridge Project
- Special Meeting

CARRIED

Conflict of Interest

No one declared a Conflict of Interest.

Confirmation of Minutes

2025-00047 **Moved by:** Councillor Dean Serdachny

THAT we approve the minutes of the January 15, 2025 Regular Meeting of Council and the February 3, 2025 Special Meeting of Council as presented.

CARRIED

Reports of Administration and Committees

Bank Reconciliation

2025-00048 **Moved by:** Councillor Dwight Rubletz

THAT the Bank Reconciliation for the month of January 2025 be acknowledged as presented.

CARRIED

Credit Card Statements

2025-00049 **Moved by:** Councillor Lorne Ball

THAT the Credit Card Statement dated February 7, 2025 be acknowledged as presented.

CARRIED

Financial Statements

2025-00050 **Moved by:** Councillor Ron Perepeluk

THAT we accept the Statement of Financial Activities for the month of January 2025 as presented.

CARRIED

List of Accounts for Approval

2025-00051 **Moved by:** Councillor Dean Serdachny

THAT the List of Accounts for Approval in the amount of \$269,758.68, be accepted and approved for payment as presented:

- Cheque payment numbers 5661 to 5680;
- EFT payment numbers 3704 to 3732;
- Credit card payment numbers 20250104 to 20250107 and 20250201 to 20250208;
- Online banking payment numbers 2025106 to 20250117 and 20250201 to 20250211; and
- Automatic withdrawal payments numbers 202501-003, 202502-001 to 202502-002.

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Additional Bills

2025-00052

Moved by: Councillor Duane Hicks

THAT we pay the presented additional bills in the amount of \$20,819.56 as per Accounts Payable Invoice Batch No. 2025-00020.

CARRIED

Delegation - Maintenance Workers

9:35 a.m. – Foreman Chad Killniak, Andrew Gazdewich, Sabrina Chernyk and Jordan Marshall entered Council Chambers to present a verbal maintenance report. Discussion took place around towing and clearing snow at postal boxes.

9:55 a.m. – Foreman Chad Killniak, Andrew Gazdewich, Sabrina Chernyk and Jordan Marshall departed Council Chambers.

Kam-Crete Ltd. Crushing Invoice

2025-00053

Moved by: Councillor Dwight Rubletz

THAT we approve to pay the Kam-Crete Invoice No. 6779, in the amount of \$12,334.50, without the standard 10% hold back.

CARRIED

Approval of Reports

2025-00054

Moved by: Councillor Ron Perepeluk

THAT the Administrator, Maintenance and Committee reports be accepted as verbally presented:

- APAS Environmental Committee - Councillor Lorne Ball
- NEATPC - Councillor Lorne Ball
- ECMA - Councillor Duane Hicks and Administrator Tanya Papp

CARRIED

Public Hearings

Communications

Correspondence

2025-00055

Moved by: Councillor Dean Serdachny

THAT the circulated correspondence be filed for future reference:

- **CUPW** - Industrial Inquiry Commission Reviewing Canada Post
- **Resterra Land & Road Reclamation** - 2025 Road Mulching Prices
- **Central Prairie Development Alliance** - February 12, 2025 Meeting Agenda
- **Norquay & District Fire Protection Association** - 2025 Levy
- **Norquay & District Fire Protection Association** - January 15, 2025 Meeting Minutes
- **Sean Wilson MLA Canora/Pelly Constituency Office** - Contact Information for Newsletter
- **Plant Health Technical Advisor Katey Makohoniuk** - 2024 Clubroot Distribution Map
- **NEATPC** – 2025 Newsletter and Membership
- **NEATPC** – November 12, 2024 Approved Meeting Minutes

CARRIED

Reeve and Councillors Forum

Mowing

2025-00056

Moved by: Councillor Dwight Rubletz

THAT we invite Kendal Friesen to attend the March Council Meeting to discuss mowing for 2025.

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Unfinished Business

Legal Discussion for the DMR Bridge

In Camera

2025-00057

Moved by: Councillor Dean Serdachny

THAT Council proceed In Camera at 10:26 a.m. to discuss legal matters related to the Dyck Memorial Road Bridge pursuant to Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

Out of Camera

Council comes Out of Camera and the Regular Meeting of Council reconvenes at 12:30 p.m.

Legal Discussion

In Camera

2025-00058

Moved by: Councillor Ron Perepeluk

THAT Council proceed In Camera at 12:30 p.m. to discuss legal matters pursuant to Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

Out of Camera

Council comes Out of Camera and the Regular Meeting of Council reconvenes at 12:35 p.m.

Delegations

Delegation - Katey Makohoniuk, Plant Health Technical Advisor for SARM Division 4.

12:50 p.m. - Katey Makohoniuk, Plant Health Technical Advisor for SARM Division 4, entered Council Chambers.

1:00 p.m. - Katey Makohoniuk departed Council Chambers.

Delegation - Daniel Segal and Alexander Udey from SARM Municipal Bridge Services

1:00 p.m. - Daniel Segal and Alexander Udey from SARM Municipal Bridge Services entered Council Chambers to discuss the CTP Grid Road 753 bridge replacement project.

1:36 p.m. - Councillor Dean Serdachny departed Council Chambers.

2:50 p.m. - Daniel Segal and Alexander Udey departed Council Chambers.

Unfinished Business

Gravel Crushing Tender

2025-00059

Moved by: Councillor Duane Hicks

THAT Council approves to post Gravel Crushing Tender No. RM333-2025-003 on the SaskTenders website for crushing 10,000 yards of road gravel at the Hicks Gravel Pit in 2025, with a possible two year extension, to be opened at the April Council Meeting.

CARRIED

CTP Grid Road 753 Bridge Replacement

2025-00060

Moved by: Councillor Ron Perepeluk

THAT we tender the CTP Grid Road 753 Bridge replacement project with the Rural Municipality of Preeceville No. 334 through SARM Bridge Services.

CARRIED

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New Business

- 2025-00061 **Proposed Fibre Optic Line**
Moved by: Councillor Dwight Rubletz
- THAT we enter in to an agreement with RFNow Inc. for the installation of fibre optic cable along Highway No. 49.
- CARRIED**
- 2025-00062 **Proposed Subdivision Application - SE 10-34-03 W2**
Moved by: Councillor Duane Hicks
- THAT the Rural Municipality of Clayton No. 333 approve the proposed parcel tie removal of SE 10-34-03 W2 Ext 1 & Ext 2, as submitted under Community Planning File No. SUBD-004151-2025;
- FURTHERMORE, we are not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed site, or any site conditions that make the land unsuitable for the intended use, or any facilities that may be affected by the proposed development. The owner will be responsible for all costs associated with building a new approach, if required, under the supervision and approval of the divisional councillor.
- CARRIED**
- 2025-00063 **Payroll Policy**
Moved by: Councillor Lorne Ball
- THAT we table the Payroll Policy until next Council Meeting.
- CARRIED**
- 2025-00064 **2025 SARM Annual Convention & Trade Show**
Moved by: Councillor Ron Perepeluk
- THAT the Rural Municipality of Clayton No. 333 authorizes the attendance of council members, the administration and maintenance staff at the 2025 SARM Annual Convention & Trade Show, which is to be held on March 11 to 13, 2025 at Prairieland Park in Saskatoon; All expenses will be paid by the Municipality.
- CARRIED**
- 2025-00065 **2025 SARM Annual Convention Voting Delegates**
Moved by: Councillor Duane Hicks
- THAT the Rural Municipality of Clayton No. 333 appoints Reeve Hal Griffith and Councillor Darin Jacquemart as voting delegates for the 2025 SARM Annual Convention. If the voting delegates are not able to attend, we appoint the next available councillor, who will be present at convention, as a voting delegate.
- CARRIED**
- 2025-00066 **Municipal Leadership Development Program**
Moved by: Councillor Dwight Rubletz
- THAT we register staff and council for the MLDP classes as required.
- CARRIED**
- 2025-00067 **SMHI Annual Meeting**
Moved by: Councillor Ron Perepeluk
- THAT the Rural Municipality of Clayton No. 333 appoints Councillor Lorne Ball as a delegate for the SMHI Annual Meeting to be held in Saskatoon, SK on March 11, 2025 at the Prairieland Park in conjunction with the SARM Annual Convention.
- CARRIED**

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2025-00068	March Meeting Date Moved by: Councillor Lorne Ball THAT we move our March Regular Meeting of Council to March 5, 2025 in order to accommodate for the Annual SARM Convention. CARRIED
2025-00069	STARS Donation Moved by: Councillor Duane Hicks THAT the Rural Municipality of Clayton No. 333 donate \$1,000.00 to the STARS program for presentations at the 2025 SARM Annual Convention. CARRIED
2025-00070	SAMA Annual Meeting Moved by: Councillor Dwight Rubletz THAT we table the SAMA Annual General Meeting until the March Council Meeting. CARRIED
2025-00071	Interest Cancellation - Tax Roll No. 647 Moved by: Councillor Lorne Ball THAT we cancel the 2025 interest on Tax Roll No. 647 in the amount of \$37.78 due to an administrative error. CARRIED
2025-00072	Transfer to Reserves Moved by: Councillor Ron Perepeluk THAT as of December 31, 2024, we transfer \$1,000,000.00 to reserves for future capital expenditures. CARRIED
2025-00073	Council Remuneration for 2025 Moved by: Councillor Duane Hicks THAT for the 2025 year, remuneration rates for Council be set as follows: • Council Meeting: ○ \$250.00 per day; • Committee Meeting: ○ \$125.00 for first 4 hours or \$250.00 thereafter (includes travel time to the meetings); • Public Works Supervision: ○ \$25.00 per hour; • Convention Rates: ○ \$250.00 per day plus one day of travel if required and mileage; • Mileage Rate of: ○ \$0.72 per kilometre for the first 5,000 km; ○ \$0.66 per kilometre driven after that; and • Cell phone allowance of \$30.00 per month. CARRIED
2025-00074	Staff Mileage Reimbursement Rate Moved by: Councillor Dwight Rubletz THAT effective immediately, the mileage reimbursement rate for Municipal Staff be set at the same rate as Council and the CRA allowable rate of \$0.72 per km for the first 5,000 km and \$0.66 per kilometre driven after that. CARRIED

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2025-00075

Sturgis Curling Club Fundraiser Poker Derby

Moved by: Councillor Lorne Ball

THAT the Rural Municipality of Clayton No. 333 gives permission to the Sturgis Curling Club to use municipal seasonal roads, road allowances and ditches for trails as well as crossing all-season roads for the Fundraiser Poker Derby, if the event proceeds. Routes must be approved by the Divisional Councillor.

The Curling Club must obtain liability insurance as the RM will not be held liable or responsible for any damages to property or person, while using Municipal roads during the poker derby.

All applicable provincial regulations must be followed and permission must be acquired from private landowners during the fundraising event.

CARRIED

2025-00076

Swan Plain Poker Derby

Moved by: Councillor Ron Perepeluk

THAT the maintenance department clear the snow from the Swan Plain Community Centre parking lot free of charge for the Annual Swan Plain Poker Derby if the event proceeds.

CARRIED

2025-00077

Special Meeting

Moved by: Councillor Dwight Rubletz

THAT we have a special meeting on February 14, 2025 regarding the CTP Grid Road 753 bridge replacement project and legal discussion for the DMR Bridge.

CARRIED

Public Forum

2025-00078

Adjournment

Moved by: Councillor Lorne Ball

THAT we adjourn this meeting at 3:40 p.m.

CARRIED

[Redacted Signature]

Reeve

[Redacted Signature]

Administrator