

Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

April 9, 2025 - 09:00 AM

113 - 1 Ave. N., Hvas, SK

In Attendance:

Reeve Hal Griffith, Division 1 Councillor Duane Hicks, Division 2 Councillor Darin Jacquemart, Division 3 Councillor Dean Serdachny, Division 4 Councillor Ron Perepeluk, Division 5 Councillor Dwight Rubletz, Division 6 Councillor Lorne Ball, Administrator Tanya Papp

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:00 a.m.

Additions to Agenda

2025-00109 **Moved by:** Councillor Darin Jacquemart

THAT we accept the agenda with the following additions:

- Purchase of Gravel from Tim Derkach
- Employee Relations Matters

CARRIED

Conflict of Interest

Councillor Lorne Ball declared a Conflict of Interest regarding Employee Relations matters (In Camera Resolution No. 2025-00131).

Confirmation of Minutes

2025-00110 **Moved by:** Councillor Duane Hicks

THAT we approve the minutes of the March 5, 2025 Regular Meeting of Council as presented.

CARRIED

Delegations

Delegation - Emily Drotar from the Water Security Agency and Kelly Penner

9:17 a.m. – Emily Drotar, Kelly Penner and Caleb Penner entered Council Chambers to discuss the WSA Request for Assistance Regarding Drainage Works process and water drainage issues in the Municipality.

9:55 a.m. – Kelly Penner and Caleb Penner departed Council Chambers.

9:56 a.m. – Emily Drotar departed Council Chambers.

Reports of Administration and Committees

Bank Reconciliation

2025-00111 **Moved by:** Councillor Lorne Ball

THAT the Bank Reconciliation for the month of February 2025 be acknowledged as presented.

CARRIED

Credit Card Statements

2025-00112 **Moved by:** Councillor Darin Jacquemart

THAT the Credit Card Statement dated March 7, 2025 be acknowledged as presented.

CARRIED

Financial Statements

2025-00113 **Moved by:** Councillor Dwight Rubletz

THAT we accept the Statement of Financial Activities for the month of March 2025 as presented.

CARRIED

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- 2025-00114 **List of Accounts for Approval**
Moved by: Councillor Lorne Ball
- THAT the List of Accounts for Approval in the amount of \$193,503.14, be accepted and approved for payment as presented:
- Cheque payment numbers 5701 to 5726;
 - EFT payment numbers 3745 to 3773;
 - Credit card payment numbers 20250401 to 20250409;
 - Online banking payment numbers 20250304 to 20250316 and 20250401 to 20250404; and
 - Automatic withdrawal payments numbers 202503-003 and 202504-001 to 202504-002.
- CARRIED**
- Maintenance Workers Report**
Delegation - Maintenance Workers
- 10:03 a.m. – Foreman Chad Killniak, Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall entered Council Chambers to present a verbal maintenance report.
- 11:00 a.m. – Foreman Chad Killniak, Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall departed Council Chambers.
- 2025-00115 **Culvert Quote for SE 04-35-03 W2**
Moved by: Councillor Dean Serdachny
- THAT we authorize the purchase of two (2) 1600mm x 20m culverts from Prairie Steel Culverts, in the amount of \$34,769.64 including taxes as per Quote No. 60800-25.
- CARRIED**
- 2025-00116 **Additional Bills**
Moved by: Councillor Ron Perepeluk
- THAT we approve to pay the presented additional bills in the amount of \$13,803.46 as per Accounts Payable Invoice Batch No. 2025-00047.
- CARRIED**
- Administrator Report**
- 2025-00117 **Lunch for the Administration Staff**
Moved by: Councillor Darin Jacquemart
- THAT the Administrator is authorized to take the municipal office staff out for lunch.
- CARRIED**
- 2025-00118 **Grass Cutting at the Municipal Office**
Moved by: Councillor Duane Hicks
- THAT we contract out the mowing and weed whipping at the municipal office at a rate of \$40.00 per cut.
- CARRIED**
- 2025-00119 **Office Closure for Easter Monday**
Moved by: Councillor Darin Jacquemart
- THAT the Municipal Office is closed on Monday, April 21, 2025 in lieu of the Good Friday Statutory Holiday.
- CARRIED**

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2025-00120

Kam-Crete Ltd. Crushing Invoice No. 6989

Moved by: Councillor Dwight Rubletz

THAT prior to paying Kam-Crete Invoice No. 6989, we get the gravel pile droned and invite Murry Hunter, or another Kam-Crete representative, to our next meeting to discuss breach of contract.

CARRIED

2025-00121

Approval of Reports

Moved by: Councillor Lorne Ball

THAT the Administrator, Maintenance and the following Committee reports be accepted as verbally presented:

- Norquay and District Fire Protection Association: Reeve Hal Griffith, Division 2 Councillor Darin Jacquemart, Division 1 Councillor Duane Hicks;
- SARM Annual Convention: Reeve Hal Griffith, Division 2 Councillor Darin Jacquemart, Division 3 Councillor Dean Serdachny, Division 6 Councillor Lorne Ball, Administrator Tanya Papp;
- APAS: Division 6 Councillor Lorne Ball;
- ECMA Informational Day: Division 2 Councillor Darin Jacquemart, Division 6 Councillor Lorne Ball, Administrator Tanya Papp; and
- NEATPC: Division 4 Councillor Ron Perepeluk, Division 2 Councillor Darin Jacquemart.

CARRIED

Public Hearings

Communications

Correspondence

2025-00122

Moved by: Councillor Ron Perepeluk

THAT the circulated correspondence be filed for future reference:

- **HELP International** - Urgent Call to Action: Advocacy for Saskatchewan's 2025 to 2030 Tree Planting Program
- **Water Security Agency** - 2025-26 Agricultural Water Management Fund
- **Suncrest College** - Letter of Support Request for Yorkton Tribal Council Transit Initiative
- **SARM** - For Release: SARM Announces Federal Election Priorities & Rural Perspective, SARM Supports Saskatchewan's Move to Become a Fully Carbon Tax Free Province, SARM Responds to the 2025-26 Provincial Budget Announcement
- **Sergeant Derek Friesen Canora RCMP** - Local Break and Enter Warning
- **RIRG** - Clearing the Path Corridor Incremental Maintenance Funding Advisory
- **CN** - 2025 CN Community Outreach and Training Invitation
- **Parkland Regional Library** - 2025 Parkland Regional Library Annual General Meeting Notice
- **Ministry of Government Relations** - 2025 EPT Mill Rates, 2025-26 Revenue Sharing Estimates, Canada Community-Building Fund (CCBF) 2024-25 Payment
- **ECMA** - Informational Day on April 3, 2025 in Canora, SK.
- **OSS** - Request for Spring Road Ban Permits
- **Davey Tree** - Upcoming Vegetation Maintenance Assessment for SaskPower
- **SMHI** - 2024 Audited Consolidated Report
- **Norquay and District Fire Protection Association** - March 5, 2025 Meeting Minutes
- **Town of Sturgis** - Letter of Support Request for the SPRA Grant
- **Sturgis Composite School** - 2025 Graduation Scholarship Request
- **The Health Foundation** - Donation Request for the Yorkton Regional Hospital Chemotherapy Program Expansion Project
- **NEATPC** - April 17, 2024 Annual General Meeting Agenda Package
- **SGI** - Spring Road Ban Restricted Route Approval, Business Recognition Assessment
- **Hudson Bay Route Association** - Annual Membership Renewal and Report Package

CARRIED

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Reeve and Councillors Forum

Unfinished Business

- | | |
|---|---|
| 2025-00123 | <p>CTP Grid Road 753 Bridge Replacement Tender
Moved by: Councillor Dwight Rubletz</p> <p>THAT the Rural Municipality of Clayton No. 333 is authorized to, and will, enter into Contract No. RM333-2020-001 with Harbuilt Construction Ltd. for the construction of the CTP Grid Road 753 Bridge for the Tender award in the amount of \$1,579,134.33 and in accordance with the tender bid submissions documents provided by Harbuilt Construction Ltd.</p> <p style="text-align: right;">CARRIED</p> |
| 2025-00124 | <p>Gravel Crushing Tender No. RM333-2025-003
Moved by: Councillor Lorne Ball</p> <p>THAT the Rural Municipality of Clayton No. 333 award Gravel Crushing Tender No. RM333-2025-003 to Langenburg Redi Mix for a one-year term with possible two-year extension in accordance with their submitted bid.</p> <p style="text-align: right;">CARRIED</p> |
| 2024-00125 | <p>Gravel Crushing Volume Increase
Moved by: Councillor Duane Hicks</p> <p>THAT we increase the volume of gravel crushing at the Hicks Gravel Pit to 15,000 cubic yards of road gravel. If Kam-Crete Ltd. is unable to fulfill the remaining crush in Dale's Gravel Pit at the same rate as before, we get Langenburg Red Mix to crush 15,000 cubic yards of road gravel at Dale's Gravel Pit at their submitted bid rate.</p> <p style="text-align: right;">CARRIED</p> |
| 2025-00126 | <p>Gravel Haul & Application RFP No. RM333-2025-004
Moved by: Councillor Ron Perepeluk</p> <p>THAT the Rural Municipality of Clayton No. 333 accept Kam-Crete Ltd.'s submitted proposal for a one-year gravel hauling period with a possible extension, as per the terms set out in Gravel Haul & Application RFP No. RM333-2025-004</p> <p style="text-align: right;">CARRIED</p> |
| 2025-00127 | <p>Payroll Policy
Moved by: Councillor Darin Jacquemart</p> <p>THAT the Council of the Rural Municipality of Clayton No. 333 adopt the Payroll Policy as presented.</p> <p style="text-align: right;">CARRIED</p> |
| <p>Legal Discussion for the DMR Bridge</p> | |
| 2025-00128 | <p>In Camera
Moved by: Councillor Dean Serdachny</p> <p>THAT Council proceed In Camera at 1:19 p.m. to discuss legal matters related to the Dyck Memorial Road Bridge pursuant to Section 21 of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i>.</p> <p style="text-align: right;">CARRIED</p> |
| | <p>Out of Camera</p> <p>Council comes Out of Camera and the Regular Meeting of Council reconvenes at 1:26 p.m.</p> |

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2025-00129

Conflict Waiver

Moved by: Councillor Dean Serdachny

THAT the Rural Municipality of Clayton No. 333 consents to MLT Aikins acting on behalf of all the RMs in connection with this matter and authorizes the Reeve to sign the Conflict Waiver as presented by MLT Aikins.

CARRIED

1:29 p.m. - Reeve Griffith turned the chair over to Deputy Reeve Jacquemart; Reeve Griffith departed Council Chambers.

New Business

2025-00130

Beaver Control Program and Policy

Moved by: Councillor Dwight Rubletz

THAT the Rural Municipality of Clayton No. 333 continues participation in the Sustainable Canadian Agricultural Partnership Beaver Control Program (CAP-BCP) for the 2025-26 program year;

FURTHERMORE THAT in accordance with our Beaver Control Policy, the bounty for beaver shall remain as follows:

- \$30.00 per beaver to Licences Fur Trappers
- \$15.00 per beaver to Unlicensed Fur Trappers
- The RM shall not pay for river beaver.

CARRIED

Employee Relations Matters

1:50 p.m. - Councillor Lorne Ball departed Council Chambers.

2025-00131

In Camera

Moved by: Councillor Dean Serdachny

THAT Council proceed In Camera at 1:50 p.m. to discuss employee relations matters pursuant to Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* and Section 120 of *The Municipalities Act*.

CARRIED

2:00 p.m. - Foreman Chad Killniak and Sabrina Chernyk entered Council Chambers.

2:10 p.m. - Foreman Chad Killniak and Sabrina Chernyk departed Council Chambers.

Out of Camera

Council comes Out of Camera and the Regular Meeting of Council reconvenes at 2:11 p.m.

2:11 p.m. - Councillor Lorne Ball returned to Council Chambers.

2025-00132

Dust Control Contractor

Moved by: Councillor Lorne Ball

THAT we hire 3-D Steaming Ltd. to supply and haul dust control suppressant at a rate of \$0.39 per litre for the 2025 season.

CARRIED

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- 2025-00133 **Dust Control Program**
Moved by: Councillor Ron Perepeluk
- THAT the 2025 Dust Control Program specifications shall be as follows:
- Administration will send out letters and forms via email or mail to previous customers of the Dust Control Program as well as to new applicants;
 - The 2025 Dust Control Program application deadline date shall be set by the Administrator;
 - The Property Owner shall be responsible to sign the Dust Control Contract of Understanding and to order the suppressant prior to the Dust Control Program deadline;
 - Applicants/Property Owners will be invoiced for the dust control suppressant amounts applied, not ordered, as per the supplier's field sheets. Differences of plus or minus ten (10) feet between the ordered and applied amount will not be disputed and/or investigated;
 - The Municipality shall pay for 50% of the dust control suppressant for residents located along:
 - The Dyck Memorial Road Alternate Truck Route; and
 - Gravel pit roads used for municipal purposes (such as Owner No. 22 Tax Roll No. 1088, Owner No. 661 Tax Roll No. 1089, Owner No. 394 Tax Roll No. 1427, and Owner No. 930 Tax Roll No. 108);
 - The 2024 Dust Control arrears must be paid in full prior to the Dust Control Program application deadline or the applicant will not be eligible for Dust Control in 2025. All Dust Control Arrears shall be transferred to taxes prior to June 2025 as per Section 405 of *The Municipalities Act*; and
 - All rates will increase by \$0.05 per linear foot for the 2025 program year.
- CARRIED**
- 2025-00134 **Highway No. 49 Road Tour**
Moved by: Councillor Dean Serdachny
- THAT the Rural Municipality of Clayton No. 333 authorizes the attendance of all members of council at the Highway No. 49 Road Tour with MLA Sean Wilson, the Honorable David Marit, Minister of Highways, and municipal invitees scheduled for Saturday, April 12, 2025 at 10:00 a.m.
- CARRIED**
- 2025-00135 **Ministry of Highways and Infrastructure Gravel Surface Contract No. 2481C**
Moved by: Councillor Ron Perepeluk
- THAT we sign the Gravel Surface Maintenance Control Section: 8-10 Contract No. 2581C with the Ministry of Highways and Infrastructure for the period of April 1, 2025 to March 31, 2026.
- CARRIED**
- 2025-00136 **Sandy Beach Community Club Liquor Permit**
Moved by: Councillor Duane Hicks
- THAT we approve the community liquor permit for the Sandy Beach Community Club Annual Ball Tournament scheduled to be held on July 5, 2025 contingent to the club following the Saskatchewan Liquor and Gaming Authority guidelines.
- CARRIED**
- 2025-00137 **RM of Canwood - Treaty Land Entitlement Request for Insight**
Moved by: Councillor Duane Hicks
- THAT we add this item to the ECMA Agenda for next week and then revisit this matter at our next meeting.
- CARRIED**

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2025-00138 **May Council Meeting Date**
Moved by: Councillor Lorne Ball

THAT the May Council Meeting be set tentatively for May 8th due to the RMAA Annual Convention and seeding.

CARRIED

2025-00139 **Purchase of Gravel from Tim Derkach**
Moved by: Councillor Dwight Rubletz

THAT at this time we do not require the purchase of gravel from the Derkach Pit.

CARRIED

Public Forum

2025-00140 **Adjournment**
Moved by: Councillor Dwight Rubletz

THAT we adjourn this meeting at 3:08 p.m.

CARRIED


Reeve


Administrator