

Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

May 8, 2025 - 08:00 AM

113 - 1 Ave. N., Hvas, SK

In Attendance:

Reeve Hal Griffith, Division 1 Councillor Duane Hicks, Division 2 Councillor Darin Jacquemart, Division 4 Councillor Ron Perepeluk, Division 5 Councillor Dwight Rubletz, Division 6 Councillor Lorne Ball, Administrator Tanya Papp

Absent:

Division 3 Councillor Dean Serdachny

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 8:00 a.m.

Additions to Agenda

2025-00141 **Moved by:** Councillor Duane Hicks

THAT we accept the agenda with the following additions:

- Mike Rudnisky Culvert
- Road Closures
- Maps
- Dust Control
- Ron's Road
- Councillor Benefits

CARRIED

Delegations

Delegation - Maintenance Workers

8:13 a.m. – Foreman Chad Killniak, Andrew Gazdewich, Allan Boen, Sabrina and Jordan Marshall entered Council Chambers to present a verbal maintenance report.

8:40 a.m. – Foreman Chad Killniak, Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall departed Council Chambers.

Delegation - Murry Hunter and Kelly McTavish from Kam-Crete Ltd.

8:42 a.m. – Murry Hunter and Kelly McTavish entered Council Chambers to discuss Invoice No. 6989 and the 2025 gravelling season.

8:54 a.m. – Murry Hunter and Kelly McTavish departed Council Chambers.

Delegation - Adrian Flores and Alex Gray from Langenburg Redi Mix

9:00 a.m. – Adrian Flores and Alex Gray joined the Council Meeting via electronic means to discuss the 2025 gravel crushing season.

9:10 a.m. – Adrian Flores and Alex Gray departed the Council Meeting.

Conflict of Interest

Councillor Darin Jacquemart declared a conflict regarding the Purchase of the Gravel Pup Trailer from Heskin Backhoe Service Ltd., Resolution No. 2025-00160.

Confirmation of Minutes

2025-00142 **Moved by:** Councillor Duane Hicks

THAT we approve the minutes of the April 9, 2025 Regular Meeting of Council as presented.

CARRIED

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Reports of Administration and Committees

Bank Reconciliation

2025-00143 **Moved by:** Councillor Darin Jacquemart

THAT the Bank Reconciliation for the month of March 2025 be acknowledged as presented.

CARRIED

Credit Card Statements

2025-00144 **Moved by:** Councillor Dwight Rubletz

THAT the Credit Card Statement dated April 7, 2025 be acknowledged as presented.

CARRIED

Financial Statements

2025-00145 **Moved by:** Councillor Lorne Ball

THAT we acknowledge the Statement of Financial Activities for the month of April 2025 is not available at this time due to the recent GL Upgrade through MuniSoft.

CARRIED

List of Accounts for Approval

2025-00146 **Moved by:** Councillor Ron Perepeluk

THAT the List of Accounts for Approval in the amount of \$135,750.76, be accepted and approved for payment as presented:

- Cheque numbers 5727 to 5753;
- EFT payment numbers 3774 to 3794;
- Credit card payment numbers 20250410 and 20250501 to 20250503;
- Online banking payment numbers 20250405 to 20250417 and 20250501 to 20250508; and
- Automatic withdrawal payments numbers 202504-003 and 202505-001 to 202505-002.

CARRIED

Additional Bills

2025-00147 **Moved by:** Councillor Duane Hicks

THAT we pay the presented additional bills in the amount of \$16,551.63 as per Accounts Payable Invoice Batch No. 2025-00056.

CARRIED

Approval of Reports

2025-00148 **Moved by:** Councillor Darin Jacquemart

THAT the Administrator, Maintenance and the following Committee reports be accepted as verbally presented:

- Parkland Regional Library - Councillor Ron Perepeluk
- ECMA - Councillor Duane Hicks, Administrator Tanya Papp

CARRIED

Public Hearings

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Communications

Correspondence

2025-00149 **Moved by:** Councillor Dwight Rubletz

THAT the circulated correspondence be filed for future reference:

- **RCMP CTSS (Combined Traffic Services Saskatchewan)** - SE District June 2025 Update
- **SaskPower** - 2025 Wood Pole Maintenance Program
- **Norquay School** - Relay for Life Sponsorship and Donation Request
- **SARM** - Clearing the Path Statutory Declarations 2025-26
- **Village of Hyas** - May 2025 Highlights Newsletter
- **Norquay Veterinary Service Board Inc.** - April 7, 2025 Meeting Minutes
- **Parkland Valley Sport, Culture and Recreation District** - June 18, 2025 Annual General Meeting Package
- **Parkland Regional Library** - May 3, 2025 Annual General Meeting Package
- **RM of Pleasantdale No. 398** - 2025 Beaver Bounty Survey
- **East Central Municipal Alliance (ECMA)** - April 15, 2025 Meeting Package
- **Suncrest College** - April 9, 2025 Meeting Minutes for the Central Prairie Development Alliance
- **Sergeant Derek Friesen Canora RCMP** - 2025/2026 Canora Detachment Action Plan and Occurrence Stats
- **RM of Connaught No. 457** - Bridges and RIRG Funding Meeting with David Marit, Minister of Highways, at the SARM Mid-Term Convention
- **SaskEnergy** - TransGas Limited – 2025 Rural Municipality Mitigation Payment
- **Assiniboine Watershed Stewardship Association** - Annual General Meeting June 18, 2025 and Membership Package
- **Saskatchewan Public Safety Agency's (SPSA)** - Proposed Changes to Implementing Fire Ban Restrictions

CARRIED

Reeve and Councillors Forum

Unfinished Business

2025-00150 **Kam-Crete Ltd. Crushing Invoice No. 6989**

Moved by: Councillor Lorne Ball

THAT we table this matter until after the gravel is hauled from that pile and compare the amounts on the hauler tickets to the crushing invoice.

CARRIED

Legal Discussion for the DMR Bridge

In Camera

2025-00151 **Moved by:** Councillor Ron Perepeluk

THAT Council proceed In Camera at 10:22 a.m. to discuss legal matters related to the Dyck Memorial Road Bridge pursuant to Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

Out of Camera

Council comes Out of Camera and the Regular Meeting of Council reconvenes at 10:28 a.m.

Distribution Agreement

2025-00152 **Moved by:** Councillor Dwight Rubletz

THAT Council authorizes the execution of the privileged and confidential distribution agreement on behalf of the RM, in relation to the settlement of the litigation with Scott Gullacher and Inertia Solutions Inc.

CARRIED

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CTP Grid Road 753 Bridge Replacement Project

Contract Administration Consultant Tender

2025-00153 **Moved by:** Councillor Darin Jacquemart

THAT the Rural Municipality of Clayton No. 333 accept Allnorth Consultants Limited's proposal for the Construction Administration and Site Supervision of the CTP Grid 753 Bridge for an approximate cost of \$83,376.00.

CARRIED

Professional Service Agreement with Allnorth

2025-00154 **Moved by:** Councillor Duane Hicks

THAT the Rural Municipality of Clayton No. 333 enter into and execute Professional Service Agreement No. 2501441 with Allnorth Consultants Limited.

CARRIED

Precast Fabrication Inspection Proposal

2025-00155 **Moved by:** Councillor Lorne Ball

THAT the Rural Municipality of Clayton No. 333 accept AECOM Canada ULC's proposal for the Fabrication Inspection of the Precast Concrete Girders at the Knelsen Sand and Gravel facility for an estimated cost of \$30,000.00.

CARRIED

New Business

AWSA 2025 Well Decommissioning Campaign

2025-00156 **Moved by:** Councillor Dwight Rubletz

THAT the Rural Municipality of Clayton No. 333 will participate in the 2025 well decommissioning campaign administered by the Assiniboine Watershed Stewardship Association (AWSA) in accordance with the following:

- The RM shall be responsible for paying the contractor invoice (\$2500 plus tax);
- The RM will invoice the landowner for \$300.00 per well;
- AWSA will be the program contact and shall submit the rebate application, with the RM as the applicant on behalf of the landowner, to the Ministry of Agriculture's Farm and Ranch Water Infrastructure Program (FRWIP) to obtain the RM 90% reimbursement; and
- The AWSA will provide the RM with \$100.00 reimbursement per well.

CARRIED

Doctor Incentive Cost Share Agreement

2025-00157 **Moved by:** Councillor Lorne Ball

THAT the Rural Municipality of Clayton No. 333 has interest in continuing as a member of the Doctor Incentive Cost Share Agreement. Council would like see financial commitment from all the remaining municipalities, especially the municipalities within the service boundaries of the Preeceville & District Health Centre, prior to committing to this incentive program.

CARRIED

ECMA Regional EMO Plan Meeting

2025-00158 **Moved by:** Councillor Duane Hicks

THAT the Rural Municipality of Clayton No. 333 will attend the ECMA Regional EMO Meeting.

CARRIED

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- 2025-00159 **Proposed Subdivision Application - NE 19-34-03 W2**
Moved by: Councillor Dwight Rubletz
- THAT the Rural Municipality of Clayton No. 333 approve the proposed subdivision of NE 19-34-03 W2, as submitted under Community Planning File No. SUBD-004536-2025;
- FURTHERMORE, we are not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed site, or any site conditions that make the land unsuitable for the intended use, or any facilities that may be affected by the proposed development. The owner will be responsible for all costs associated with building a new approach, if required, under the supervision and approval of the divisional councillor.
- CARRIED**
- 11:05 a.m. - Councillor Darin Jacquemart departed Council Chambers
- 2025-00160 **Purchase of Gravel Pup Trailer**
Moved by: Councillor Lorne Ball
- THAT we purchase the 1978 Gravel Pup Trailer from Heskin Backhoe Service Ltd. for the price of \$8,800.00 including taxes.
- CARRIED**
- 11:08 a.m. - Councillor Darin Jacquemart returned to Council Chambers
- 2025-00161 **SARM Division 4 Meeting**
Moved by: Councillor Dwight Rubletz
- THAT we table this item until the next Council Meeting.
- CARRIED**
- 2025-00162 **Village of Hvas Non-Compliance Letter**
Moved by: Councillor Darin Jacquemart
- THAT we acknowledge receipt of the non-compliance letter dated May 5, 2025 submitted to us by Government Relations regarding the Village of Hvas.
- CARRIED**
- 2025-00163 **Budget Meeting and Road Tour**
Moved by: Councillor Ron Perepeluk
- THAT we have a special meeting for budget at a date to be determined without a road tour this year.
- CARRIED**
- 2025-00164 **Mike Rudnisky Culvert**
Moved by: Councillor Ron Perepeluk
- THAT from now on, we charge landowners for damage to culverts caused by burning.
- CARRIED**
- 2025-00165 **Road Closure - Ownership of Road**
Moved by: Councillor Darin Jacquemart
- THAT we look into the ownership of the road allowance going through the North 1/2 of 29-34-02 W2.
- CARRIED**
- 2025-00166 **Dust Control**
Moved by: Councillor Duane Hicks
- THAT new applicants be offered double strength or a double pass of dust control suppressant in 2025.
- CARRIED**



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2025-00167 **Ron's Road - Range Road 2012**
Moved by: Councillor Dwight Rubletz

THAT we obtain quotes for surveying the segment of Range Road 2012 between Township Road 352 and 354.

CARRIED

Councillor Benefits

Administrator Tanya Papp advised Council that the agenda item "*Councillor Benefits*" form part of Councillor Remuneration therefore adequate Public Notice must be posted in accordance with Bylaw No. 2006-1 and Sub-Section 128(1) of *The Municipalities Act*.

Further discussion took place regarding Public Notice requirements for Council Remuneration and Road Closures.

Public Forum

2025-00168 **Adjournment**
Moved by: Councillor Darin Jacquemart

THAT we adjourn this meeting at 11:58 a.m.

CARRIED

[Redacted Signature]

Reeve

[Redacted Signature]

Administrator