

Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

July 9, 2025 - 09:00 AM

113 - 1 Ave. N., Hvas, SK

Zoom Meeting ID: 843 4630 7916

In Attendance:

Reeve Hal Griffith, Division 1 Councillor Duane Hicks, Division 2 Councillor Darin Jacquemart,
Division 4 Councillor Ron Perepeluk, Division 5 Councillor Dwight Rubletz,
Division 6 Councillor Lorne Ball, Administrator Tanya Papp

Absent:

Division 3 Councillor Dean Serdachny

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:05 a.m. Councillor Ron Perepeluk joined the meeting via electronic means.

Addition to Agenda

2025-00205 **Moved by:** Councillor Duane Hicks

THAT with the following additions:

- CTP Bridge Girder Quotation
- EMO Discussion
- Garbage Sign in Norquay
- Chainsaw Training
- Casual Office Worker

CARRIED

Conflict of Interest

No one declared a Conflict of Interest.

Confirmation of Minutes

2025-00206 **Moved by:** Councillor Lorne Ball

THAT we approve the minutes of the June 11, 2025 Regular Meeting of Council and June 26, 2025 Special Meeting of Council as presented.

CARRIED

Reports of Administration and Committees

Delegation - Maintenance Workers

9:12 a.m. – Andrew Gazdewich, Allan Boen and Jordan Marshall entered Council Chambers to present a verbal maintenance report.

9:25 a.m. – Andrew Gazdewich, Allan Boen, and Jordan Marshall departed Council Chambers.

Bank Reconciliation

2025-00207 **Moved by:** Councillor Ron Perepeluk

THAT the Bank Reconciliation for the month of May 2025 be acknowledged as presented.

CARRIED

Credit Card Statements

2025-00208 **Moved by:** Councillor Dwight Rubletz

THAT the Credit Card Statement dated June 7, 2025 be acknowledged as presented.

CARRIED

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Financial Statements

2025-00209

Moved by: Councillor Lorne Ball

THAT we accept the Statement of Financial Activities for the month of June 2025 as presented.

CARRIED

Budgetary Control Report

2025-00210

Moved by: Councillor Darin Jacquemart

THAT the Budgetary Control Report for the period ending June 30, 2025 be acknowledged as presented.

CARRIED

List of Accounts for Approval

2025-00211

Moved by: Councillor Ron Perepeluk

THAT the List of Accounts for Approval in the amount of \$531,671.38, be accepted and approved for payment as presented:

- Cheque payment numbers 5775 to 5800,
- EFT payment numbers 3815 to 3831,
- Credit card payment numbers 20250605 and 20250701,
- Online banking payment numbers 20250610 to 20250623 and 20250701 to 20250708,
- Automatic withdrawal payments numbers 202506-003 and 202507-001 to 202507-002

CARRIED

Kam-Crete Gravel Crushing Invoice No. 6989

2025-00212

Moved by: Councillor Duane Hicks

THAT we accept the gravel discrepancy explanation provided by Kam-Crete Ltd. and approve to release Cheque No. 5783 to Kam-Crete Ltd. for the payment of Invoice No. 6989 without the 10% hold back.

CARRIED

Additional Bills

2025-00213

Moved by: Councillor Dwight Rubletz

THAT we approve to pay the presented additional bills in the amount of \$7,006.10 as per Accounts Payable Batch No. 2025-00082.

CARRIED

Approval of Reports

2025-00214

Moved by: Councillor Darin Jacquemart

THAT the Administrator, Maintenance and the following Committee reports be accepted as verbally presented:

- SARM Division 4 Meeting: Councillor Lorne Ball
- APAS Meeting: Councillor Lorne Ball
- AWSA: Reeve Hal Griffith
- Organized Hamlet of Swan Plain AGM: Reeve Hal Griffith, Administrator Tanya Papp

CARRIED

Public Hearings

Delegations

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Communications

Correspondence

2025-00215 **Moved by:** Councillor Duane Hicks

THAT the circulated correspondence be filed for future reference:

- **Office of the Saskatchewan Information and Privacy Commissioner** - 2024-2025 Annual Report
- **Environment and Climate Change Canada** - Request for Feedback on Federal Plastics Registry
- **Assiniboine Watershed Stewardship Association** - Invitation to the Soil Health Workshop on July 30, 2025 in Canora, SK, 2025 SWAUMP Fund Recipients
- **MP John Barlow, Shadow Minister of Agriculture and Agri-Food** - Request for Information on Gopher Damage and Agriculture Impacts
- **Good Spirit School Division** - May & June 2025 In Focus and From The Board Report June 2025
- **Staff Sergeant Oneil Poirier, Kamsack RCMP** - 2025/26 Detachment Action Plan

CARRIED

2025 Assessment Notice from the Village of Hvas

2025-00216 **Moved by:** Councillor Lorne Ball

THAT the Rural Municipality of Clayton No. 333 submit an assessment appeal, with the required \$50.00 appeal fee, to the Village of Hvas for Alternate No. 505008300 Parcel C Plan 101666976, as this property is owned by the Village of Hvas not the RM.

CARRIED

Reeve and Councillors Forum

Chainsaw Training

2025-00217 **Moved by:** Councillor Darin Jacquemart

THAT we register any Maintenance Staff who have expired Chainsaw Safety Training tickets for online re-certification.

CARRIED

Unfinished Business

Gravel

2025-00218 **Gravel Extraction Agreement - Pollon Acres Ltd.**

Moved by: Councillor Lorne Ball

THAT the Municipality enters into the Gravel Extraction Agreement, with Pollon Acres Ltd., for a five-year term ending December 31, 2029.

CARRIED

Gravel Crushing at the Pollon Acres Ltd. Pit

2025-00219 **Moved by:** Councillor Darin Jacquemart

THAT we contract Buddwil Enterprises Ltd. to crush approximately 12,800 yards of gravel, or an allowable amount under the procurement threshold of \$75,000.00 per year, at the Pollon Acres Gravel Pit for 2025.

CARRIED

11:50 a.m. - Councillor Ron Perepeluk departed the Council Meeting.

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Legal Discussion

In Camera

2025-00220

Moved by: Councillor Duane Hicks

THAT Council proceed In Camera at 11:52 a.m. to discuss legal matters pursuant to Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

Out of Camera

Council comes Out of Camera and the Regular Meeting of Council reconvenes at 11:54 a.m.

Proposed Subdivision Application - NE 19-34-03 W2

2025-00221

Moved by: Councillor Lorne Ball

THAT we acknowledge the plan deviations for Subdivision No. SUBD-004536-2025, as endorsed by the Director of Community Planning.

CARRIED

Delegation - MP Cathay Wagantall

12:06 p.m. - Member of Parliament Cathay Wagantall and Constituency Assistant Lauretta Ritchie-McInnes entered Council Chambers to discuss Council concerns, current affairs in both Ottawa and the Constituency.

1:16 p.m. - Member of Parliament Cathay Wagantall and Constituency Assistant Lauretta Ritchie-McInnes departed Council Chambers.

New Business

Approach Request - NW 33-34-02 W2

2025-00222

Moved by: Councillor Darin Jacquemart

THAT we approve the approach request at NW 33-34-02 W2 for Owner No. 800 as per the RM's approach policy and the Divisional Councillor's inspection; the ratepayer is responsible for building the approach and the municipality will provide the culvert free of charge.

CARRIED

Proposed Subdivision Application - SE 20-35-02 W2

2025-00223

Moved by: Councillor Dwight Rubletz

THAT the Rural Municipality of Clayton No. 333 approve the proposed subdivision of SE 20-35-02 W2, as submitted under Community Planning File No. SUBD-004741-2025;

FURTHERMORE, we are not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed site, or any site conditions that make the land unsuitable for the intended use, or any facilities that may be affected by the proposed development. The owner will be responsible for all costs associated with building a new approach, if required, under the supervision and approval of the divisional councillor.

CARRIED

Road Maintenance Agreement No. 2025-01

2025-00224

Moved by: Councillor Duane Hicks

THAT we enter into a Road Maintenance Agreement with the Rural Municipality of Keys No. 303 as per RMA No. 2025-01.

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- 2025-00225

Organized Hamlet of Swan Plain Mill Rate and Allotment
Moved by: Councillor Darin Jacquemart

THAT Council acknowledges based on the hamlet budget, the Organized Hamlet Board has requested the same Municipal Mill Rate of 8.75 mills as the rest of the municipality, with the continuation of the base tax of \$175.00 per lot as per Bylaw No. 2023-02.

FURTHERMORE, THAT as agreed to by the Council of the Rural Municipality of Clayton No. 333 and the Organized Hamlet Board of Swan Plain, 75% of the 2025 taxes collected for municipal purposes from within the Organized Hamlet of Swan Plain shall be allotted to the appropriate hamlet reserve account.

CARRIED
- 2025-00226

Building Permit Fees
Moved by: Councillor Lorne Ball

THAT we refund \$422.82 to Customer No. 1048 for Building Official Fees charged, but not required for Building Permit No. 2024-00001-1720-AMENDED.

CARRIED
- 2025-00227

ECMA Memorandum of Understanding
Moved by: Councillor Dwight Rubletz

THAT we authorize the committee representatives to vote on the amended East Central Municipal Alliance Memorandum of Understanding with further discussion on this matter after the next ECMA committee meeting.

CARRIED
- 2025-00228

ECMA District Board of Revision Agreement
Moved by: Councillor Lorne Ball

THAT we authorize the committee representatives to vote on East Central Municipal Alliance District Board of Revision Agreement with further discussion on this matter after the next ECMA committee meeting.

CARRIED
- 2025-00229

Transport Canada Rail Safety Letter of Non-Compliance Crossing ID 12496
Moved by: Councillor Dwight Rubletz

THAT we provide stop signs for CN Crossing Mile 53.87 ID No. 12496, on 1-6-34-2, as recommended by Transport Canada

CARRIED
- 2025-00230

CTP Bridge Girder Quotation
Moved by: Councillor Duane Hicks

THAT we approve the quote, in the amount of \$345,685.76 plus applicable taxes, as submitted by Knelsen Sand & Gravel Ltd. for the supply and delivery of precast concrete girders for the CTP Grid Road 753 Bridge Replacement Project.

CARRIED
- 2025-00231

Public Forum

Adjournment
Moved by: Councillor Darin Jacquemart

THAT we adjourn this meeting at 3:21 p.m.

CARRIED

Reeve

Administrator