

Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

September 17, 2025 - 09:00 AM

113 - 1 Ave. N., Hyas, SK

In Attendance:

Reeve Hal Griffith, Division 1 Councillor Duane Hicks, Division 2 Councillor Darin Jacquemart,
Division 4 Councillor Ron Perepeluk, Division 5 Councillor Dwight Rubletz,
Division 6 Councillor Lorne Ball, Administrator Tanya Papp

Absent:

Division 3 Councillor Dean Serdachny

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:00 a.m.

Delegation - Maintenance Workers

9:01 a.m. – Foreman Chad Killniak, Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall entered Council Chambers to present a verbal maintenance report.

9:01 a.m. - Councillor Lorne Ball departed Council Chambers.

9:08 a.m. - Councillor Lorne Ball returned to Council Chambers.

9:30 a.m. – Foreman Chad Killniak, Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall departed Council Chambers.

Addition to Agenda

2025-00258 **Moved by:** Councillor Darin Jacquemart

THAT we accept the agenda as presented.

CARRIED

Conflict of Interest

No one declared a Conflict of Interest.

Confirmation of Minutes

2025-00259 **Moved by:** Councillor Duane Hicks

THAT we approve the minutes of the August 13, 2025 Regular Meeting of Council as presented.

CARRIED

Reports of Administration and Committees

Dust Control Invoices

2025-00260 **Moved by:** Councillor Darin Jacquemart

THAT the fee for the sites with the higher concentration of dust control suppressant be set as follows:

Owner No.	Rate (per linear foot)
64	\$1.80
708	\$2.30
864	\$2.30
935	\$2.70

CARRIED

Dust Control Meeting

2025-00261 **Moved by:** Councillor Duane Hicks

THAT we invite Zachary Deiana from 3D Steaming & Dust Control to our next meeting to discuss the 2025 dust suppressant program.

CARRIED

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Bank Reconciliation

2025-00262

Moved by: Councillor Dwight Rubletz

THAT the Bank Reconciliation for the month of August 2025 be acknowledged as presented.

CARRIED

Credit Card Statements

2025-00263

Moved by: Councillor Lorne Ball

THAT the Credit Card Statement dated September 7, 2025 be acknowledged as presented and we increase the limits to \$10,000 per credit card.

CARRIED

Delegation - David Medvid from Kam-Crete Ltd.

10:35 a.m. - David Medvid from Kam-Crete Ltd. joined the Council Meeting via telephone to discuss 2025 gravel hauling and the haul tender.

10:39 a.m. - David Medvid from Kam-Crete Ltd. departed the Council Meeting.

Financial Statements

2025-00264

Moved by: Councillor Ron Perepeluk

THAT we accept the Statement of Financial Activities for the month of August 2025 as presented.

CARRIED

List of Accounts for Approval

2025-00265

Moved by: Councillor Duane Hicks

THAT the List of Accounts for Approval in the amount of \$665,430.64, be accepted and approved for payment as presented:

- Cheque payment numbers 5824 to 5847;
- EFT payment numbers 3851 to 3877;
- Credit card payment numbers 20250810 and 20250901 to 20250910;
- Online banking payment numbers 20250813 to 20250826 and 20250901 to 20250916; and
- Automatic withdrawal payments numbers 202508-003 and 202509-001 to 202509-002.

CARRIED

Additional Bills

2025-00266

Moved by: Councillor Darin Jacquemart

THAT we approve to pay the presented additional bills in the amount of \$17,882.19 as per Accounts Payable Invoice Batch No. 2025-00108.

CARRIED

Approval of Reports

2025-00267

Moved by: Councillor Dwight Rubletz

THAT the Administrator, Maintenance and the following Committee reports be accepted as verbally presented:

- PRWMA: Councillor Lorne Ball
- Sturgis and District Rural Fire Cooperative: Councillor Lorne Ball
- Minister of Environment Meeting: Councillor Duane Hicks and Councillor Lorne Ball

CARRIED

Public Hearings

Delegations

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Communications

Correspondence

2025-00268 **Moved by:** Councillor Lorne Ball

THAT the circulated correspondence be filed for future reference:

- Parkland Regional Waste Management Authority Inc. - October 27, 2025 AGM Meeting Package
- Ministry of Government Relations - CHIF Provincial-Territorial Stream Intake
- Community Futures Ventures - AGM invitation and Call for Nomination
- NEATPC - April 8, 2025 Special Meeting Minutes
- Office of Cathay Wagantall MP - New Horizons for Senior Funding Applications

CARRIED

Reeve and Councillors Forum

Village of Hyas Dumpster Lids

2025-00269 **Moved by:** Councillor Darin Jacquemart

THAT due to ratepayer complaints, administration contact the Village of Hyas requesting the damaged dumpster lids be replaced, or for the RM to replace the three lids if the Village is unable to.

CARRIED

Ratepayer Complaints Regarding Motorists

2025-00270 **Moved by:** Councillor Darin Jacquemart

THAT we invite Clifton and Veronica Yagelniski in to the next meeting to discuss their complaints.

CARRIED

Mowing

2025-00271 **Moved by:** Councillor Dwight Rubletz

THAT the fall mowing will consist of a full cut on all roads within the right of ways.

CARRIED

Unfinished Business

Council Benefits Policy

2025-00272 **Moved by:** Councillor Lorne Ball

THAT the Council of the Rural Municipality of Clayton No. 333 adopt the Council Benefit Policy with the revisions discussed.

CARRIED

1:20 p.m. - Councillor Lorne Ball departed Council Chambers.

1:37 p.m. - Councillor Lorne Ball returned to Council Chambers.

1:38 p.m. - Councillor Duane Hicks declared a Conflict of Interest regarding Council Benefit Reimbursement and departed Council Chambers.

Council Benefit Reimbursement

2025-00273 **Moved by:** Councillor Ron Perepeluk

THAT we reimbursement Councillor Duane Hicks \$5,585.77 in lieu of SARM EHD Benefits premium amounts for 2023, 2024, and up to the end of September 2025.

CARRIED

1:42 p.m. - Councillor Duane Hicks returned to Council Chambers.

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- 2025-00274

Organized Hamlet of Swan Plain Minutes
Moved by: Councillor Ron Perepeluk

THAT the Council of the Rural Municipality of Clayton No. 333 acknowledges the minutes of the September 8, 2025 Regular Meeting of the Board for the Organized Hamlet of Swan Plain were received.

CARRIED
- 2025-00275

Sale or Lease of LSD 12 & 13 20-36-01 W2
Moved by: Councillor Ron Perepeluk

THAT the Administrator is authorized to contact the SARM Legal department regarding the situation on this parcel.

CARRIED
- 2025-00276

SaskPower Concerns
Moved by: Councillor Duane Hicks

THAT Councillor Lorne Ball contact the SaskPower District Office for additional information on this situation with a possible meeting between Council and SaskPower if required.

CARRIED
- 2025-00277

New Business

Sale of Ministry of Agriculture Land SW & SE 03-37-03 W2
Moved by: Councillor Lorne Ball

THAT regarding the potential sale of the Ministry of Agriculture parcels, there are no concerns with the sale of SW 03-37-03 W2 however, Council has concerns about access to SE 03-37-03 W2. Access will not be provided by the municipality and future approach development must be approved by the divisional councillor.

CARRIED
- 2025-00278

Doctor Incentive Cost Share Agreement
Moved by: Councillor Darin Jacquemart

THAT the Rural Municipality of Clayton No. 333 enter into the Doctor Incentive Cost Share Agreement with the Rural Municipalities of Preeceville No. 334 and Buchanan No. 303, the Towns of Preeceville and Sturgis and the Village of Endeavor. FURTHERMORE, the Reeve and Administrator are authorized to sign the agreement.

CARRIED
- 2025-00279

Children Playing Sign Request
Moved by: Councillor Ron Perepeluk

THAT Children at Play signs be supplied and installed on Township Road 364 east of Swan Plain at the municipality's expense.

CARRIED
- 2025-00280

Request for Access to RM Land for Hunting and Trapping Purposes
Moved by: Councillor Dwight Rubletz

THAT we approve the hunting and trapping request as per the submitted applications.

CARRIED
- 2025-00281

Payroll Software
Moved by: Councillor Duane Hicks

THAT we authorize the Administrator to purchase Paymate Payroll Software from MuniSoft at the quoted purchase price of \$800.00 as well as annual maintenance fees of approximately \$655.00 plus applicable taxes.

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3:35 p.m. - Reeve Hal Griffith turned the chair over to Deputy Reeve Darin Jacquemart; Reeve Hal Griffith departed Council Chambers.

2025-00282 **2025 SARM Midterm Convention**
Moved by: Councillor Dwight Rubletz

THAT we table the Midterm Convention until the October Council Meeting.

CARRIED

Public Forum

2025-00283 **Adjournment**
Moved by: Councillor Duane Hicks

THAT we adjourn this meeting at 3:45 p.m.

CARRIED

[Redacted Signature]

Reeve

[Redacted Signature]

Administrator