

Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

October 8, 2025 - 09:00 AM

113 - 1 Ave. N., Hyas, SK

In Attendance:

Reeve Hal Griffith, Division 1 Councillor Duane Hicks,
Division 3 Councillor Dean Serdachny, Division 5 Councillor Dwight Rubletz,
Division 6 Councillor Lorne Ball, Administrator Tanya Papp

Absent:

Division 2 Councillor Darin Jacquemart, Division 4 Councillor Ron Perepeluk

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 8:58 a.m.

Delegation - Maintenance Workers

9:00 a.m. - Foreman Chad Killniak, Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall entered Council Chambers to present a verbal maintenance report.

9:01 a.m. - Staff Sergeant Poirier from the Kamsack RCMP Detachment approached Council Chambers.

Delegation Request - Staff Sergeant Poirier

2025-00284 **Moved by:** Councillor Dean Serdachny

THAT we add Staff Sergeant Poirier's delegation request to the meeting agenda.

CARRIED

9:01 a.m. - Staff Sergeant Poirier from the Kamsack RCMP Detachment entered Council Chambers to provide Occurrence Stats in the area and to discuss municipal policing concerns.

9:20 a.m. - Staff Sergeant Poirier from the Kamsack RCMP Detachment departed Council Chambers.

9:32 a.m. – Foreman Chad Killniak, Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall departed Council Chambers.

Addition to Agenda

2025-00285 **Moved by:** Councillor Lorne Ball

THAT we accept the agenda with the addition of Staff Sergeant Poirier's delegation request.

CARRIED

Conflict of Interest

No one declared a conflict of interest.

Confirmation of Minutes

2025-00286 **Moved by:** Councillor Duane Hicks

THAT we approve the minutes of the September 17, 2025 Regular Meeting of Council as presented.

CARRIED

Reports of Administration and Committees

Bank Reconciliation

2025-00287 **Moved by:** Councillor Dwight Rubletz

THAT the Bank Reconciliation for the month of September 2025 be acknowledged as presented.

CARRIED

Tax Enforcement Report

2025-00288 **Moved by:** Councillor Lorne Ball

THAT the Tax Arrears Report dated October 6, 2025 be acknowledged as presented.

CARRIED

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Delegation - Veronica Yagelniski

9:58 a.m. - Veronica Yagelniski entered Council Chamber to discuss motorist concerns.
10:10 am - Veronica Yagelniski departed Council Chambers.

Financial Statements

2025-00289 **Moved by:** Councillor Dean Serdachny

THAT we accept the Statement of Financial Activities for the month of September 2025 as presented.

CARRIED

List of Accounts for Approval

2025-00290 **Moved by:** Councillor Duane Hicks

THAT the List of Accounts for Approval in the amount of \$176,517.10, be accepted and approved for payment as presented:

- Cheque payment numbers 5848 to 5858;
- EFT payment numbers 3878 to 3889;
- Credit card payment numbers 20251001 to 20251003;
- Online banking payment numbers 20250917 to 20250925 and 20251001 to 20251005; and
- Automatic withdrawal payments numbers 202509-003 to 202509-004 and 202510-001 to 202510-002.

CARRIED

Additional Bills

2025-00291 **Moved by:** Councillor Dwight Rubletz

THAT we approve to pay the presented additional bills in the amount of \$31,051.86 as per Accounts Payable Payment Batch No. 2025-00122.

CARRIED

Reissuing of Payments

2025-00292 **Moved by:** Councillor Lorne Ball

THAT we approve to void and reissue the following payments due to mail issues:

- Cheque No. 5593 - Hudson Bay Route Association
- Cheque No. 5808 - B&B Enforcement
- Cheque No. 5851 - MLT Aikins

CARRIED

Approval of Reports

2025-00293 **Moved by:** Councillor Dean Serdachny

THAT the Administrator, Maintenance and the following Committee reports be accepted as verbally presented:

- RMAA Division 4 Meeting: Administrator Tanya Papp
- UMAAS Fall Workshop: Administrator Tanya Papp

CARRIED

Delegations

10:00 a.m. - Blair Secundiak from SaskPower - (cancelled)

Delegation - Vince Bailey from Raider Pest Control Services

10:28 a.m. - Vince Bailey from Raider Pest Control Services entered Council Chambers to discuss Municipal Weed Inspector and Pest Control Officer services.

11:00 a.m. - Vince Bailey departed Council Chambers.

11:00 a.m. - Councillor Lorne Ball departed Council Chambers.



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Municipal Weed Inspector and Pest Control Officer

Moved by: Councillor Duane Hicks

THAT we appoint Vince Bailey and Hudson Bailey of Raider Pest Control Services as the Municipal Weed Inspectors and Pest Control Officers for 2026.

CARRIED

Public Hearings

Communications

Correspondence

2025-00295

Moved by: Councillor Dean Serdachny

THAT the circulated correspondence be filed for future reference:

- **Ministry of Environment** - Short-Term Cow Elk Hunting Opportunity; Derelict Building Pilot Project
- **Plant Health Technical Advisor Katey Makohoniuk** - Navigating Conflict Workshops
- **Water Security Agency** - Flood Elevation Process Change
- **Parkland Regional Library** - 2025 Fall Semi-Annual Meeting Notice
- **NEATPC**- December 9, 2025 Meeting Notice
- **Agricultural Health and Safety Network (AHSN)** - Invitation to Nominate Steering Committee Representative
- **East Central Municipal Alliance (ECMA)** - Regional EMO Planning Meeting October 23, 2025
- **Ombudsman Saskatchewan** - Restoring Civility Session

CARRIED

Reeve and Councillors Forum

Map Update

2025-00296

Moved by: Councillor Duane Hicks

THAT we approve of the map update and authorize the administrative staff to sign the print approval and order municipal maps.

CARRIED

Unfinished Business

Sale or Lease of LSD 12 & 13 20-36-01 W2

In Camera

2025-00297

Moved by: Councillor Dwight Rubletz

THAT Council proceed In Camera at 11:10 a.m. to discuss legal matters pursuant to Section 21 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

Out of Camera

Council comes Out of Camera and the Regular Meeting of Council reconvenes at 11:25 a.m.

SaskPower Concerns

2025-00298

Moved by: Councillor Dean Serdachny

THAT the letter dated October 6, 2025 from Blair Secundiak be acknowledged, attached to and form part of the minutes.

CARRIED



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2025-00299 **Credit Card Limit Increase**
Moved by: Councillor Dwight Rubletz

THAT the overall credit card account limit increase to \$20,000.00, and the authorized users Tanya Papp and Chad Killniak both be allowed the full \$10,000.00 limit for each card;

FURTHERMORE the Reeve and Administrator are authorized to sign the applicable paperwork for the credit card account limit increase.

CARRIED

2025-00300 **2025 SARM Midterm Convention**
Moved by: Councillor Dean Serdachny

THAT the Rural Municipality of Clayton No. 333 appoint the administrative staff and the following council attendees for the SARM Midterm Convention, scheduled for November 5 and 6, 2025 at the Queensbury Convention Centre REAL District in Regina, SK, with all expenses to be borne by the Municipality:

- Councillor Darin Jacquemart
- Councillor Ron Perepeluk
- Councillor Lorne Ball

CARRIED

New Business

2025-00301 **SARM Midterm Convention Voting Delegates**
Moved by: Councillor Duane Hicks

THAT Councillor Darin Jacquemart and Councillor Lorne Ball be appointed as voting delegates for the 2025 SARM Midterm Convention.

CARRIED

2025-00302 **Ministry of Agriculture Sand & Gravel Lease No. 199936**
Moved by: Councillor Duane Hicks

THAT we invite the Reeve of the Rural Municipality of Keys No. 303 to the next meeting to discuss the Buffalo Hump Lease.

CARRIED

2025-00303 **Tax Enforcement - List of Lands in Arrears**
Moved by: Councillor Dwight Rubletz

THAT the Council of the Rural Municipality of Clayton No. 333 acknowledges the List of Lands in Arrears has been presented to the head of council.

FURTHERMORE, we exclude properties from the tax enforcement list if the arrears are less than half of the previous years levy.

CARRIED

2025-00304 **Tax Enforcement - Tax Lien Advertisement**
Moved by: Councillor Dean Serdachny

THAT we advertise any land with a tax lien separately from the List of Lands with Arrears.

CARRIED

2025-00305 **Towing Policy**
Moved by: Councillor Duane Hicks

THAT the Council of the Rural Municipality of Clayton No. 333 adopt the Towing Policy as presented.

CARRIED

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2025-00306 **Regional EMO Planning Meeting**
Moved by: Councillor Duane Hicks

THAT we approve the attendance of Reeve Hal Griffith, Councillor Duane Hicks, Councillor Darin Jacquemart, Councillor Ron Perepeluk, Councillor Lorne Ball and the Administration staff at the Regional EMO Planning Meeting to be held at the Rainbow Hall in Canora, SK on October 23, 2025 at 1:00 p.m.

CARRIED

2025-00307 **Remembrance Day Wreath**
Moved by: Councillor Dwight Rubletz

THAT we purchase a wreath from Norquay Royal Canadian Legion for Remembrance Day.

CARRIED

2025-00308 **Directional Signage For Porcupine Hills Provincial Park**
Moved by: Councillor Duane Hicks

THAT the Council of the Rural Municipality of Clayton No. 333 approves of the proposed Porcupine Hills Provincial Park directional signage as submitted by the Ministry of Parks, Culture and Sport which is to be installed by the Ministry of Highways and Infrastructure.

CARRIED

Public Forum

2025-00309 **Adjournment**
Moved by: Councillor Dean Serdachny

THAT we adjourn this meeting at 11:58 a.m.

CARRIED

[Redacted Signature]

Reeve

[Redacted Signature]

Administrator