

Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

November 12, 2025 - 09:00 AM

113 - 1 Ave. N., Hyas, SK

In Attendance:

Reeve Hal Griffith, Division 1 Councillor Duane Hicks, Division 2 Councillor Darin Jacquemart, Division 4 Councillor Ron Perepeluk, Division 5 Councillor Dwight Rubletz, Division 6 Councillor Lorne Ball, Administrator Tanya Papp

Absent:

Division 3 Councillor Dean Serdachny

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:00 a.m.

Addition to Agenda

2025-00310

Moved by: Councillor Darin Jacquemart

THAT we accept the agenda with the following additions:

- Highway No. 49 Paving

CARRIED

9:08 a.m. - Councillor Ron Perepeluk entered Council Chambers.

Conflict of Interest

Councillor Lorne Ball declared a Conflict of Interest regarding Resolution No. 2025-00324, Drainage Concerns in Division 6.

Confirmation of Minutes

2025-00311

Moved by: Councillor Ron Perepeluk

THAT we approve the minutes of the October 8, 2025 Regular Meeting of Council as presented.

CARRIED

Reports of Administration and Committees

Delegation - Maintenance Workers

9:10 a.m. - Foreman Chad Killniak, Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall entered Council Chambers to present a verbal maintenance report.

9:17 a.m. - Russell Young, Pattison Agriculture Inside Sales Representative, approached the Council Chambers to present information on the business.

9:20 a.m. - Russell Young departed Council Chambers.

10:00 a.m. - Foreman Chad Killniak, Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall departed Council Chambers.

Delegation - Deb MacDonald and Darlene Miller from Long Lake Insurance

10:00 a.m. - Deb MacDonald and Darlene Miller, from Long Lake Insurance, entered Council Chambers to provide an overview of the company and to discuss the municipality's upcoming commercial insurance plan renewal including a review of Statement of Values, Equipment and Loss Payable List.

11:05 a.m. - Deb MacDonald and Darlene Miller departed Council Chambers.

Bank Reconciliation

2025-00312

Moved by: Councillor Dwight Rubletz

THAT the Bank Reconciliation for the month of October be acknowledged as presented.

CARRIED

Credit Card Statements

2025-00313

Moved by: Councillor Lorne Ball

THAT the Credit Card Statement dated October 7, 2025 be acknowledged as presented.

CARRIED



Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

November 12, 2025 - 09:00 AM

113 - 1 Ave. N., Hyas, SK

- 2025-00314 **Tax Enforcement Report**
Moved by: Councillor Ron Perepeluk
THAT the Tax Arrears Report dated November 10, 2025 be acknowledged as presented.
CARRIED
- 2025-00315 **Financial Statements**
Moved by: Councillor Duane Hicks
THAT we accept the Statement of Financial Activities for the month of October 2025 as circulated.
CARRIED
- 2025-00316 **List of Accounts for Approval**
Moved by: Councillor Darin Jacquemart
THAT the List of Accounts for Approval in the amount of \$224,808.16, be accepted and approved for payment as presented:
- Cheque payment numbers 5859 to 5875;
 - EFT payment numbers 3890 to 3920;
 - Credit card payment numbers 20251004 to 20251005 and 20251101;
 - Online banking payment numbers 20251006 to 20251016 and 20251101 to 20251108; and
 - Automatic withdrawal payments numbers 202510-003 and 202511-001 to 202511-002.
- CARRIED**
- 2025-00317 **Additional Bills**
Moved by: Councillor Dwight Rubletz
THAT we approve to pay the presented additional bills in the amount of \$80,025.50 as per Accounts Payable Invoice Batch No. 2025-00134 and the Council Indemnities in the amount of \$7,432.30 as per Accounts Payable Invoice Batch No. 2025-00136.
CARRIED
- 2025-00318 **Kam-Crete Ltd. Hauling Invoices**
Moved by: Councillor Lorne Ball
THAT we approve to pay Kam-Crete Ltd. Invoice No. 7383 to 7389 in the amount of \$68,876.12, without the standard 10% hold back, for gravel hauling.
CARRIED
- 2025-00319 **Kam-Crete Ltd. Hold Back**
Moved by: Councillor Ron Perepeluk
THAT we table the Kam-Crete Ltd. hold back release until the December Meeting.
CARRIED
- 2025-00320 **Buddwill Enterprises Ltd. Invoice No. 1647**
Moved by: Councillor Darin Jacquemart
THAT we approve to pay Buddwill Enterprises Ltd. Invoice No. 1647 in the amount of \$69,375.00 plus taxes for crushing 12,500 cubic yards of type 108 road gravel at the Pollon Acres Pit.
CARRIED
- Delegation - Reeve Cal Statchuk from the RM of Keys No. 303**
12:48 p.m. – Reeve Cal Statchuk from the Rural Municipality of Keys No. 303 entered Council Chambers to discuss Buffalo Hump Gravel Pit Lease No. 199936 and parking issues at the Highway No. 9 & 49 Junction.
1:29 p.m. - Councillor Ron Perepeluk departed Council Chambers.
1:31 p.m. – Reeve Cal Statchuk departed Council Chambers.

Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

November 12, 2025 - 09:00 AM

113 - 1 Ave. N., Hvas, SK

1:34 p.m. - Councillor Ron Perepeluk returned to Council Chambers.

1:40 p.m. - Councillor Darin Jacquemart departed Council Chambers.

Approval of Reports

2025-00321

Moved by: Councillor Dwight Rubletz

THAT the Administrator, Maintenance and the following Committee reports be accepted as verbally presented:

- Parkland Regional Library: Councillor Ron Perepeluk
- Parkland Regional Waste Management Association: Councillor Lorne Ball
- Sturgis and District Rural Fire Cooperative: Councillor Lorne Ball
- ECMA Regional EMO Day: Reeve Hal Griffith, Councillor Duane Hicks, Councillor Darin Jacquemart, Councillor Lorne Ball, Administrator Tanya Papp
- ECMA: Councillor Duane Hicks, Administrator Tanya Papp
- SARM Mid-Term Convention: Councillor Darin Jacquemart, Councillor Lorne Ball, Administrator Tanya Papp

CARRIED

1:44 p.m. - Councillor Darin Jacquemart returned to Council Chambers.

1:45 p.m. - Councillor Ron Perepeluk departed Council Chambers.

Public Hearings

Communications

Correspondence

2025-00322

Moved by: Councillor Duane Hicks

THAT the circulated correspondence be filed for future reference:

- **Parkland Music Festival Association Preeceville Branch:** Donation Request
- **Ministry of Government Relations:** For Information: Cyber Alert (ISC); Building and Technical Standards Key Updates; Municipalities Today October 2025; Canadian Housing Infrastructure Fund; CCBF Approval for the CTP Grid Road 753 Bridge Project
- **SARM:** For Immediate Release: SARM Midterm Convention – November 5-6, 2025; For Immediate Release: Tariffs Impact on Saskatchewan's Canola Industry
- **Staff Sergeant Oneil Poirier, Kamsack RCMP:** Public Warning of Multiple Overdoses in Kamsack Area; Occurrence Stats January to September 2025
- **Sergeant Derek Friesen, Canora RCMP:** Occurrence Stats April to September 2025
- **APAS:** Resolution Submissions for General Meeting; Export Sales Report
- **East Central Municipal Alliance (ECMA):** October 28, 2025 Meeting Package
- **Parkland Regional Waste Management Association:** 2024 Audited Financial Statements; Member Land Fill Costs; Recycling Guidelines
- **Ombudsman Saskatchewan:** Inquiry from Owner No. 1035
- **Hudson Bay Route Association:** Annual General Meeting November 12 -13, 2025
- **Good Spirit School Division:** Bus Route Maps
- **Plant Health Technical Advisor Katey Makohoniuk:** PHN Fall 2025 Newsletter; Annual Report Reminders
- **Water Security Agency:** Channel Clearing Program
- **RCMP CTSS (Combined Traffic Services Saskatchewan):** SE District October 2025 Update
- **Rural Municipality of Hazel Dell No. 335:** RMAA Division 4 Curling Registration
- **Parkland Regional Library:** 2025 Fall Semi-Annual Meeting Package

CARRIED

Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

November 12, 2025 - 09:00 AM

113 - 1 Ave. N., Hyas, SK

Reeve and Councillors Forum

Public Disclosure Statement

2025-00323 **Moved by:** Councillor Darin Jacquemart

THAT the Administrator has received and filed Public Disclosure Statements for Reeve Hal Griffith, Councillor Duane Hicks, Councillor Darin Jacquemart, Councillor Ron Perepeluk, Councillor Dwight Rubletz and Councillor Lorne Ball.

THAT in accordance with subsection 142(3) & (4) of *The Municipalities Act*, the remaining council members shall complete the Annual Declaration of Public Disclosure and return the forms to the Administrator on or before November 30th.

CARRIED

Drainage Concerns

2025-00324 **Moved by:** Councillor Darin Jacquemart

THAT we invite the landowners of SE 02-36-03 W2, SW 33-35-02 W2 and S1/2 02-35-02 W2 to the next council meeting to discuss drainage concerns and the correct process for having drainage approved through the Water Security Agency.

CARRIED

Unfinished Business

Village of Hyas Non-Compliance Letter

2025-00325 **Moved by:** Councillor Darin Jacquemart

THAT Council acknowledges receipt of the non-compliance letter dated October 15, 2025 submitted by Government Relations regarding the Village of Hyas.

CARRIED

Range Road 2012 Survey

Land Access Agreement No. 2025-01 and 2025-02

2025-00326 **Moved by:** Councillor Duane Hicks

THAT we authorize the Councillor Ron Perepeluk to act as representative for the RM to obtain landowner consent for access on the terms and condition of Land Access Agreement No. 2025-01 and 2025-02 and once such consent is obtained, that the Reeve and Administrator are authorized to sign the agreements.

CARRIED

Ministry of Agriculture Sand & Gravel Lease No. 199936

2025-00327 **Moved by:** Councillor Duane Hicks

THAT we table the Buffalo Hump lease agreement until the December Council Meeting.

CARRIED

Regional EMO Planning Meeting

2025-00328 **Moved by:** Councillor Lorne Ball

THAT the Rural Municipality of Clayton No. 333 supports the development of a Regional EMO Plan with Councillor Duane Hicks and Administrator Tanya Papp being appointed as committee representatives and Reeve Hal Griffith as an alternate.

CARRIED

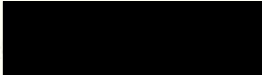
New Business

ECMA Memorandum of Understanding

2025-00329 **Moved by:** Councillor Darin Jacquemart

THAT the Reeve and Administrator are authorized to sign and seal the Memorandum of Understanding for the East Central Municipal Alliance (ECMA) as accepted at the July 29, 2025 ECMA Meeting.

CARRIED



Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

November 12, 2025 - 09:00 AM

113 - 1 Ave. N., Hyas, SK

- 2025-00330

ECMA District Board of Revision Agreement
Moved by: Councillor Dwight Rubletz

THAT the Reeve and Administrator are authorized to sign and seal the District Board of Revision Agreement for the East Central Municipal Alliance (ECMA) as accepted at the July 29, 2025 ECMA Meeting.

CARRIED
- 2025-00331

Insurance Policy Review - SGI
Moved by: Councillor Lorne Ball

THAT we accept and sign the Statement of Values, Equipment and Loss Payable List under Commercial Insurance Policy No. Z85004953-5 as presented by Long Lake Insurance; and FURTHERMORE, THAT we obtain a quote for liability insurance and cybersecurity insurance from SGI.

CARRIED
- 2025-00332

Amendment to Resolution No. 2025-00260
Moved by: Councillor Duane Hicks

THAT we approve to amend Resolution No. 2025-00260 to read:

THAT the fee for the sites with the higher concentration of dust control suppressant be set as follows:

Owner No.	Rate (per linear foot)
935	\$1.80
708	\$2.30
64	\$2.30
864	\$2.70

CARRIED
- 2025-00333

Ministry of Agriculture Overpayment of Taxes
Moved by: Councillor Darin Jacquemart

THAT due a payment error by the Ministry of Agriculture Lands Branch, we issue a refund the Ministry of Agriculture in the amount of \$1,117.84.

CARRIED
- 2025-00334

Request for Access to RM Land for Hunting and Trapping Purposes
Moved by: Councillor Duane Hicks

THAT we approve the hunting and trapping request as per the submitted application.

CARRIED
- 2025-00335

Rough Rider Snowmobile Club Land Use Form and Route
Moved by: Councillor Dwight Rubletz

THAT the Rural Municipality of Clayton No. 333 hereby approves the development of a signed and maintained snowmobile trail as identified on the attached map. Permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only. Entry and use is permitted only on the recreational trail right-of-way as identified on the map provided by the snowmobile club.

CARRIED
- 2025-00336

Seasonal Employee Layoff Notices
Moved by: Councillor Lorne Ball

THAT we keep the seasonal maintenance staff throughout the winter months in the 2025/26 year. Hours will be limited to a maximum of 40 hours per week except for snow clearing purposes. Seasonal employee layoffs will be revisited in the fall of 2026.

CARRIED



Rural Municipality of Clayton No. 333
Minutes of the Regular Council Meeting
November 12, 2025 - 09:00 AM
113 - 1 Ave. N., Hvas, SK

2025-00337 **Special Meeting**
Moved by: Councillor Dwight Rubletz

THAT we have a special meeting at a date to be determined to hold a CTP Grid Road 753 Bridge Project Pre-Construction Meeting and office assistant interviews if applicable.

CARRIED

2025-00338 **Christmas Party**
Moved by: Councillor Darin Jacquemart

THAT we hold a RM Christmas Party for staff and council at the Municipal Shop on December 12, 2025.

CARRIED

Public Forum

2025-00339 **Adjournment**
Moved by: Councillor Darin Jacquemart

THAT we adjourn this meeting at 3:59 p.m.

CARRIED


Reeve


Administrator