

Rural Municipality of Clayton No. 333
Minutes of the Regular Council Meeting
January 22, 2026 - 09:00 AM
113 - 1 Ave. N., Hyas, SK

In Attendance:

Reeve Hal Griffith, Division 1 Councillor Duane Hicks, Division 2 Councillor Darin Jacquemart,
Division 3 Councillor Dean Serdachny, Division 4 Councillor Ron Perepeluk,
Division 5 Councillor Dwight Rubletz, Division 6 Councillor Lorne Ball, Administrator Tanya Papp

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 8:02 a.m.

Additions to Agenda

2026-00001 **Moved by:** Councillor Lorne Ball

THAT we accept the agenda with the following additions:

- Norquay and District Fire Protection Association Fire Chief Appointment

CARRIED

Conflict of Interest

No one declared a Conflict of Interest.

Confirmation of Minutes

2026-00002 **Moved by:** Councillor Ron Perepeluk

THAT we approve the minutes of the December 10, 2025 Regular Meeting of Council as presented.

CARRIED

Reports of Administration and Committees

Bank Reconciliation

2026-00003 **Moved by:** Councillor Darin Jacquemart

THAT the Bank Reconciliation for the months of November 2025 and December 2025 be acknowledged as presented.

CARRIED

Credit Card Statements

2026-00004 **Moved by:** Councillor Dwight Rubletz

THAT the Credit Card Statements dated November 7, 2025, December 7, 2025 and January 7, 2026 be acknowledged as presented.

CARRIED

Financial Statements

2026-00005 **Moved by:** Councillor Lorne Ball

THAT we accept the Statement of Financial Activities for the month of December 2025 as presented.

CARRIED

Delegation - Maintenance Workers

8:20 a.m. – Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall entered Council Chambers to present a verbal maintenance report.

8:40 a.m. – Andrew Gazdewich, Allan Boen, Sabrina Chernyk and Jordan Marshall departed Council Chambers.



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2026-00006 **List of Accounts for Approval**
Moved by: Councillor Ron Perepeluk

THAT the List of Accounts for Approval in the amount of \$945,145.71, be accepted and approved for payment as presented:

- Cheque payment numbers 5899 to 5942;
- EFT payment numbers 3942 to 3966;
- Credit card payment numbers 20251215 to 20251218 and 20260101 to 20260103;
- Online banking payment numbers 20251211 to 20251225 and 20260101 to 20260114; and
- Automatic withdrawal payments numbers 202512-003 and 202601-001 to 202601-002.

CARRIED

2026-00007 **Additional Bills**
Moved by: Councillor Duane Hicks

THAT we approve to pay the presented additional bills in the amount of \$15,589.17 as per Accounts Payable Batch No. 2026-00013.

CARRIED

9:15 a.m. - Councillor Dean Serdachny entered Council Chambers.

2026-00008 **Approval of Reports**
Moved by: Councillor Darin Jacquemart

THAT the Administrator, Maintenance and the following Committee reports be accepted as verbally presented:

- Parkland Regional Waste Management Association: Councillor Lorne Ball;
- Saskatchewan Health Authority Preeceville: Councillor Lorne Ball;
- Norquay and District Fire Protection Association: Reeve Hal Griffith, Councillor Darin Jacquemart, Councillor Duane Hicks; and
- Parkland Regional Library: Councillor Ron Perepeluk.

CARRIED

Public Hearings

Delegations

Delegation - James Yurkowski and Keaton Sinclair from Allnorth

10:00 a.m. – James Yurkowski and Keaton Sinclair from Allnorth joined the Council Meeting via telephone to provide an update on the CTP Grid Road 753 Bridge Replacement Project.

10:21 a.m. – James Yurkowski and Keaton Sinclair from Allnorth departed the Council Meeting.

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Communications

Correspondence

2026-00009

Moved by: Councillor Dwight Rubletz

THAT the circulated correspondence be filed for future reference:

- **SARM:** News Release: Pause on Federal Livestock Traceability Regulations
- **Norquay and District Fire Protection Association:** January 21, 2026 Annual General Meeting Notice
- **Hudson Bay Route Association:** 2026 Membership Renewal and Newsletter
- **SaskPower:** 2026 Proposed Road Construction Plans; SaskPower Work Order No. 20610792; SPC Order No. 20382925
- **Ministry of Government Relations:** CCBF Municipal Summary
- **Plant Health Technical Advisor Katey Makohoniuk:** Weed Control Webinar; PHN Winter 2025 Newsletter
- **Saskatchewan Health Authority:** Preeceville and District Health Centre Service Update Meeting on January 20, 2026
- **Staff Sergeant Oneil Poirier, Kamsack RCMP:** Occurrence Stats November 2025; Occurrence Stats July to October 2025
- **Terry Nahachewsky:** January 5, 2026 Email Regarding Transportation Services Expenditures List; January 13, 2026 Grader Snow Ridge Letter and Bill
- **Sergeant Derek Friesen, Canora RCMP:** Public Assistance to Locate Missing Woman
- **East Central Municipal Alliance (ECMA):** Notice of Regional EMO Meeting on January 22, 2026 in Canora, SK
- **North East Area Transportation Planning Committee (NEATPC):** Information from the December 9, 2025 Meeting; August 12, 2025 Approved Minutes
- **Village of Hyas:** December 2025 Highlights Newsletter; December 11, 2025 Non-Potable Water Notice
- **i-Hunter:** 2025 Annual Report

CARRIED

Reeve and Councillors Forum

Unfinished Business

CTP Grid Road 753 Bridge Replacement

CTP Grid Road 753 Bridge Project - Progress Payment No. 1

2026-00010

Moved by: Councillor Dean Serdachny

THAT, related to the CTP Grid Road 753 Bridge Project, we pay progress payment No. 1 in the amount of \$264,180.56 to Harbuilt Construction Ltd., as per our owner engineer's recommendations.

CARRIED

CTP Grid Road 753 Bridge Project - Girder Invoice No. PS-INV-3080213

2026-00011

Moved by: Councillor Duane Hicks

THAT, related to the CTP Grid Road 753 Bridge Project, we pay Invoice No. PS-INV-3080213 in the amount of \$271,630.50 to Knelsen Sand & Gravel Ltd., as per our SARM Municipal Bridge Engineer's recommendations.

CARRIED

Division 6 Mowing Complaint - Owner No. 261

2026-00012

Moved by: Councillor Lorne Ball

THAT the RM will look at the alleged tree damage and farming of the municipal road allowance in the spring, and contact Owner No. 261 regarding these matters.

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SGI Insurance Renewals

- 2026-00013 **SGI Commercial Property Insurance Renewal**
Moved by: Councillor Lorne Ball
- THAT we renew the municipality's SGI Commercial Property Insurance Policy through Long Lake Insurance, as presented in Quote No. C10000836742 with the \$5,000.00 deductible, and approve to pay the premium of \$10,770.00 plus PST.
- CARRIED**

SARM Insurance Renewals

- 2026-00014 **SARM Liability Self-Insurance Plan 2026**
Moved by: Councillor Ron Perepeluk
- THAT we renew and approve to pay the 2026 SARM Liability Self-Insurance Plan (LSIP) premium in the amount of \$3,077.85 as per Invoice No. LIA26333 and acknowledge the LSIP Renewal Cover Page dated December 15, 2025.
- CARRIED**

- 2026-00015 **SARM Excess Liability 2026**
Moved by: Councillor Dean Serdachny
- THAT we renew and approve to pay the 2026 SARM Excess Liability premium in the amount of \$2,881.08 as per Invoice No. EXC26333.
- CARRIED**

- 2026-00016 **SARM Fidelity Bond 2026**
Moved by: Councillor Duane Hicks
- THAT we acknowledge the Fidelity Bond has been presented to Council, and approve to pay the 2026 SARM Fidelity Bond Insurance premium in the amount of \$461.10 as per Invoice No. BON26333.
- CARRIED**

New Business

- 2026-00017 **SARM Membership 2026**
Moved by: Councillor Lorne Ball
- THAT we approve to pay the 2026 membership fee to Saskatchewan Association of Rural Municipalities in the amount \$3,395.44.
- CARRIED**

- 2026-00018 **Appointment of Municipal Pound Keeper**
Moved by: Councillor Lorne Ball
- THAT the Rural Municipality of Clayton No. 333 appoint Gordon Friesen as the Municipal Pound Keeper for the 2026 year.
- CARRIED**

- 2026-00019 **Appointment to the Organized Hamlet Board of Swan Plain**
Moved by: Councillor Dwight Rubletz
- THAT the Rural Municipality of Clayton No. 333 appoint Division 4 Councillor Ron Perepeluk, with Reeve Hal Griffith as an alternative, as the municipal representative to the Organized Hamlet Board of Swan Plain for the 2026 year.
- CARRIED**

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2026-00020

Council Remuneration for 2026

Moved by: Councillor Darin Jacquemart

THAT for the 2026 year, remuneration rates for Council be set as follows:

- Council Meeting:
 - \$250.00 per day;
- Committee Meeting:
 - \$125.00 for first 4 hours or \$250.00 thereafter (includes travel time to the meetings);
- Public Works Supervision:
 - \$25.00 per hour;
- Convention Rates:
 - \$250.00 per day plus one day of travel if required and mileage;
- Mileage Rate of:
 - \$0.73 per km for the first 5,000 km;
 - \$0.67 per kilometre driven after that;
- Meal allowance of \$23.00 per meal to the maximum of \$69.00 per day; and
- Cell phone allowance of \$30.00 per month.

CARRIED

2026-00021

Council Benefit Policy Review

Moved by: Councillor Dean Serdachny

THAT the Council Benefits Policy has been reviewed and remains as is for the 2026 year.

CARRIED

2026-00022

WCB Coverage for Elected Officials

Moved by: Councillor Duane Hicks

THAT in accordance with Section 4 of *The Workers Compensation Act*, positional personal coverage for each elected official shall be set at the minimum amount of \$43,726.00 for the year 2026.

CARRIED

2026-00023

Municipal Employee Travel Allowances

Moved by: Councillor Darin Jacquemart

THAT for the 2026 year, the municipal employees be reimbursed for travel expenses at the same rate as council as follows:

- Mileage Rate of:
 - \$0.73 per km for the first 5,000 km;
 - \$0.67 per kilometre driven after that; and
- Meal allowance of \$23.00 per meal to the maximum of \$69.00 per day

CARRIED

2026-00024

Fees and Rates for 2026

Moved by: Councillor Dwight Rubletz

THAT the 2026 fees and rates be set as per Schedule "A" which shall be attached to and form part of these minutes.

CARRIED

2026-00025

Cancellation Requests for Ministry of Agriculture Leased Lands (SAF)

Moved by: Councillor Ron Perepeluk

THAT we send the cancellation requests to the Ministry of Agriculture Lands Branch for the leased lands that are in arrears:

- Tax Roll 978 SW 07-36-01 W2
- Tax Roll 1259 LSD 4 & 5 36-36-02 W2

CARRIED

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2026-00026 **Affinity Credit Union Financial Services Agreement**
Moved by: Councillor Dwight Rubletz

THAT the Reeve and Administrator are authorized to sign the Financial Services Provider Agreement with Affinity Credit Union for a two year term which shall expire on January 31, 2028.

CARRIED

2026-00027 **Organized Hamlet of Swan Plain Minutes**
Moved by: Councillor Ron Perepeluk

THAT the Council of the Rural Municipality of Clayton No. 333 acknowledges the minutes of the November 28, 2025 Regular Meeting of the Board for the Organized Hamlet of Swan Plain was received and the next Organized Hamlet Board Meeting is scheduled to be held on February 18, 2026.

CARRIED

2026-00028 **Sask Lotteries Community Grant Program**
Moved by: Councillor Dean Serdachny

THAT the RM population for the Sask Lotteries Community Grant be divided as follows:

Sturgis - 63, Hyas - 76, Norquay - 278, Stenen - 107, Sandy Beach – 107.

If any of the boards do not apply, then the share shall be split between the remaining parties in ratio.

CARRIED

2026-00029 **Appointment of Norquay and District Fire Protection Association Fire Chief**
Moved by: Councillor Duane Hicks

THAT the Rural Municipality of Clayton No. 333 appoint Peter Gazdewich as the Norquay and District Fire Protection Association Fire Chief for the 2026 year.

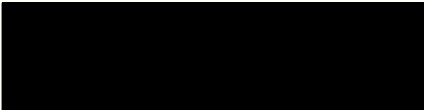
CARRIED

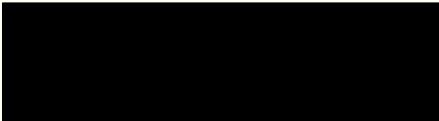
Public Forum

2026-00030 **Adjournment**
Moved by: Councillor Darin Jacquemart

THAT we adjourn this meeting at 11:36 a.m.

CARRIED


Reeve


Administrator

Schedule "A"	
Fees & Rates	
Resolution No.: 2026-00024	
Meeting Date: January 22, 2026	
General Government Services	
Sale of Items	
Photocopying	\$0.50 per page
Printing	Not offered (due to cyber security)
Minutes - Yearly Subscriptions	\$120.00 per year
Minutes - Copy	\$10.00 per copy
Faxing (Send/Receive)	\$1.00 per page
Municipal & Homestead Maps	\$15.00 each
Municipal & Homestead Maps - Mailed Out	\$15.00 each plus postage
Fees	
NSF Fees	\$20.00 plus bank charge back fee (each NSF)
Tax Enforcement	\$20.00 admin fee plus actual cost (i.e.: title, advertising, etc.)
Municipal Overweight Transportation Permits	
Annual Permit	\$200.00 per vehicle or fleet per year
Single Trip Permit	\$50.00 per vehicle per trip
Spring Road Restriction Permit	\$50.00 per vehicle per trip during road restriction periods
Transportation Services	
Signs	At cost to ratepayers (if available)
Culvert & Couplers	At cost to ratepayers (if available)
Custom Work	Not offered
Gravel Sales	Not offered
Environmental Health & Wellness Services	
Pest Control Products	No charge - only available to ratepayers

