

Rural Municipality of Clayton No. 333

Minutes of the Regular Council Meeting

May 6, 2026 - 09:00 AM

113 - 1 Ave. N., Hvas, SK

In Attendance:

Reeve Hal Griffith, Division 1 Councillor Duane Hicks, Division 2 Councillor Darin Jacquemart,
Division 3 Councillor Dean Serdachny, Division 4 Councillor Ron Perepeluk,
Division 5 Councillor Dwight Rubletz, Division 6 Councillor Lorne Ball, Administrator Tanya Papp

Call To Order

A quorum being present, Reeve Hal Griffith called the meeting to order at 9:00 a.m.

Delegation - Maintenance Workers

9:00 a.m. – Foreman Chad Killniak and Sabrina Chernyk entered Council Chambers to present a verbal maintenance report.

Delegation - Merlin Alberts

9:08 a.m. – Merlin Alberts from Groundwerks Consulting Inc., Alberts Earthworks Ltd., Alberts Construction Ltd., and Istabilize Soil Solutions Inc. entered Council Chambers to discuss gravel road remixing.

9:19 a.m. – Merlin Alberts departed Council Chambers.

9:20 a.m. – Foreman Chad Killniak and Sabrina Chernyk departed Council Chambers.

Additions to Agenda

2026-00127 **Moved by:** Councillor Dean Serdachny

THAT we accept the agenda with the following additions:

- Droning Payments for the Flood
- Maintenance Foreman Chad Killniak's Mileage Reimbursement

CARRIED

9:30 a.m. - Councillor Darin Jacquemart departed Council Chambers.

9:35 a.m. - Councillor Darin Jacquemart returned to Council Chambers.

Conflict of Interest

Reeve Hal Griffith declared a conflict of interest regarding the Office Assistant, Resolution. No. 2026-00137. Councillor Dean Serdachny declared a conflict of interest regarding Drainage Concerns and Flooding.

Confirmation of Minutes

2026-00128 **Moved by:** Councillor Duane Hicks

THAT we approve the minutes of the April 15, 2026 Regular Meeting of Council as presented.

CARRIED

10:30 a.m. - Chad Killniak entered Council Chambers.

10:50 a.m. - Chad Killniak departed Council Chambers.

Reports of Administration and Committees

Delegation - Shawn Foster

9:48 a.m. - Shawn Foster entered Council Chambers to discuss selling gravel to the Municipality from the gravel pit located at SE 12-36-02 W2.

9:58 a.m. - Shawn Foster departed Council Chambers.

10:15 a.m. - Reeve Hal Griffith departed Council Chambers.

10:20 a.m. - Reeve Hal Griffith returned to Council Chambers.

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- 2026-00129 **Bank Reconciliation**
Moved by: Councillor Dwight Rubletz
- THAT the Bank Reconciliation for the month of April 2026 be acknowledged as presented.
- CARRIED**
- 2026-00130 **Tax Enforcement Report**
Moved by: Councillor Ron Perepeluk
- THAT the Tax Enforcement Report dated May 5, 2026 be acknowledged as presented.
- CARRIED**
- 2026-00131 **Financial Statements**
Moved by: Councillor Lorne Ball
- THAT we accept the Statement of Financial Activities for the month of April 2026 as presented.
- CARRIED**
- 2026-00132 **List of Accounts for Approval**
Moved by: Councillor Ron Perepeluk
- THAT the List of Accounts for Approval in the amount of \$444,006.88, be accepted and approved for payment as presented:
- Cheque payment numbers 6008 to 6032;
 - EFT payment numbers 4034 to 4055;
 - Credit card payment numbers 20260405 to 20260407 and 20260501 to 20260504;
 - Online banking payment numbers 20260410 to 20260423 and 20260501 to 20260504; and
 - Automatic withdrawal payments numbers 202605-001 to 202605-003.
- CARRIED**
- 10:56 a.m. - Maintenance Foreman Chad Killniak and Sabrina Chernyk entered Council Chambers.
- 11:00 a.m. - Michelle Cox joined the Council Meeting via telephone to discuss flooding and access issues due to road washouts.
- 11:07 a.m. - Michelle Cox departed the Council Meeting.
- 11:10 a.m. - Maintenance Foreman Chad Killniak and Sabrina Chernyk departed Council Chambers.
- 2026-00133 **Additional Bills**
Moved by: Councillor Dean Serdachny
- THAT we approve to pay the presented additional bills in the amount of \$13,144.92 as per Accounts Payable Batch No. 2026-00061.
- CARRIED**
- 2026-00134 **Approval of Reports**
Moved by: Councillor Duane Hicks
- THAT the Administrator, Maintenance and the following Committee reports be accepted as verbally presented:
- NEATPC: Councillor Lorne Ball, Councillor Darin Jacquemart
 - Local Flood Meeting: Councillor Darin Jacquemart
 - Sturgis and District Rural Fire Cooperative: Councillor Lorne Ball
 - ECMA: Councillor Duane Hicks, Administrator Tanya Papp
- CARRIED**

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Public Hearings

Communications

Correspondence

2026-00135 **Moved by:** Councillor Darin Jacquemart

THAT the circulated correspondence be filed for future reference:

- Saskatchewan Public Safety Agency: Rescheduling of Division 4 PDAP Training
- Parkland Regional Library: 2026 AGM Package
- Water Security Agency: High Flow Advisory; Above Normal Runoff Media Release; 2026-27 Programs & Funding
- Norquay Veterinary Service Board Inc.: March 30, 2026 Meeting Minutes
- Terry Nahachewsky: April 16, 2026 Email Regarding Bill to Clear Grader Snow Ridge
- Assiniboine Watershed Stewardship Association: 2026 AGM Invitation; Well Decommissioning Program
- Sergeant Derek Friesen, Canora RCMP: Canora Detachment Action Plan 2026/27; 2025 Occurrence Stats
- Statistics Canada: 2026 Census
- APAS: Letter from Minister of Agriculture Dave Marit Regarding Strychnine
- Plant Health Technical Advisor Katey Makohoniuk: 2026-27 Sustainable CAP Programs
- East Central Municipal Alliance (ECMA): April 28, 2026 Meeting Package

CARRIED

Reeve and Councillors Forum

Unfinished Business

Laptop Quotes

2026-00136 **Moved by:** Councillor Darin Jacquemart

THAT Council approve the purchase of two laptops for the Municipal Office through MuniSoft at the quoted price of \$1,588.00 per laptop plus set-up fees and taxes.

CARRIED

12:50 p.m. - Reeve Hal Griffith turned the chair over to Deputy Reeve Darin Jacquemart; Reeve Hal Griffith departed Council Chambers.

Office Assistant

2026-00137 **Moved by:** Councillor Duane Hicks

THAT the Administrator provide Ruslana Ochitwa with immediate written notice of termination, with her final day of scheduled work being May 12, 2026, and her formal employment termination date being May 20, 2026;

AND FURTHER THAT Administration readvertise the position with the requirement of four days per week to start, for training purposes.

CARRIED

12:55 p.m. - Reeve Hal Griffith returned to Council Chambers; Deputy Reeve Darin Jacquemart turned the chair back to Reeve Hal Griffith.

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New Business

- 2026-00138 **AWSA 2026 Well Decommissioning Campaign**
Moved by: Councillor Ron Perepeluk
- THAT the Rural Municipality of Clayton No. 333 will participate in the 2026 well decommissioning program administered by the Assiniboine Watershed Stewardship Association (AWSA) in accordance with the following:
- The RM shall be responsible for paying the contractor invoice \$3,125.00;
 - The RM will invoice the landowner for \$400.00 per decommissioned well;
 - AWSA will be the program contact and shall submit the rebate application, with the RM as the applicant on behalf of the landowner, to the Ministry of Agriculture's Farm and Ranch Water Infrastructure Program (FRWIP) to obtain the RM 90% reimbursement; and
 - The AWSA will provide the RM with \$100.00 reimbursement per well.
- CARRIED**
- 2026-00139 **Beaver Control Program and Policy**
Moved by: Councillor Lorne Ball
- THAT the Rural Municipality of Clayton No. 333 continues participation in the Sustainable Canadian Agricultural Partnership Beaver Control Program (CAP-BCP) for the 2026-27 program year;
- FURTHERMORE THAT in accordance with our Beaver Control Policy, the bounty for beaver shall remain as follows:
- \$30.00 per beaver for Licenced Fur Trappers
 - \$15.00 per beaver for Unlicenced Fur Trappers
 - The RM shall not pay for river beaver.
- CARRIED**
- 2026-00140 **Grass Cutting at the Municipal Office**
Moved by: Councillor Duane Hicks
- THAT Council contracts Benjamin Bullock to complete the mowing and weed whipping at the municipal office at a rate of \$40.00 per cut;
- AND FURTHER THAT if Benjamin Bullock is unavailable to complete these duties, Council authorizes Administration to hire an alternative contractor.
- CARRIED**
- 2026-00141 **Purchase of Gravel from Shawn Foster**
Moved by: Councillor Dwight Rubletz
- THAT Council declines the option to purchase gravel from the Foster pit at this time.
- CARRIED**
- 2026-00142 **SARM Division 4 Meeting**
Moved by: Councillor Dean Serdachny
- THAT the Rural Municipality of Clayton No. 333 authorizes the attendance of Council and the Administrative Staff at the SARM Division 4 meeting scheduled for June 17, 2026 in Wadena at the Community Legion Hall with all expenses paid by the municipality.
- CARRIED**
- 2026-00143 **Success Office Systems Photocopier Proposal**
Moved by: Councillor Lorne Ball
- THAT Council approve a 48-month lease agreement with Success Office Systems for a Canon C3926 copier to replace the expiring contract, at a base rate of \$179.00 per month plus usage-based maintenance fees and applicable taxes.
- CARRIED**

2026-00144 **Budget Meeting and Road Tour**
Moved by: Councillor Dwight Rubletz

THAT in accordance with Council Procedures Bylaw No. 2018-02, Council holds a special meeting at a date to be determined to discuss the budget and other municipal business.

CARRIED

Public Forum

2026-00145 **Adjournment**
Moved by: Councillor Darin Jacquemart

THAT we adjourn this meeting at 2:05 p.m.

CARRIED

[Redacted Signature]

Reeve

[Redacted Signature]

Administrator